

Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By: Commissioners

Date, Time: 07/11/23, 5:30 PM

Transcribed By: Beth Joslin

Location: Tilton Police Station
Community Room
45 Sanborn Road
Tilton NH

Call to Order

Commissioner Auger called the meeting to order at 5:30 PM.

Attendance

Commissioners Paul Auger, Eric Pyra, Tim Sattler; Chief Michael Sitar, Deputy Michael Robinson, Deputy Sean Valovane and Administrative Manager Kathy Tobine

Building Committee: Kevin Waldron

Correspondence

1. 06.08.23 Notice of Merger of Park Street properties
2. 06.14.23 Wescott Law to Attorney Brown
3. 07.05.23 Notice of Hearing
4. 07.10.23 Wescott Law to Attorney Brown

Reports of Committees

Building Committee

Tim Sattler gave report. Extensive discussion ensued regarding a written charge.

Commissioner Sattler made a motion to acknowledge receipt of the Program Evaluation and are in favor of it. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

Commissioner Sattler made a motion that the Commissioners approve the following as a charge for the Committee.

TNFD Fire Commissioner Charge to the 2021 Building Committee

Recommend to the Commissioners a shovel-ready plan that can be voted on at the 2024 District Meeting for a fire station that meets the District's current needs.

Commissioner Pyra seconded the motion. There being no discussion, vote was taken. Motion passed.

Chief's Report

Budget:

- The 2022 audit has occurred. We are waiting for the final documentation.
- The 2023 Budget has been expended 47.6%. We are 50% through the fiscal year.
- Total Apparatus and Equipment Fund Balance through June: \$740,593.44.
- 2023 Ambulance Revenue through June: \$255,787.99.

Pressurized Hydrant Use

- No use in June 2023.

Fire Prevention Report for June 2023

- Report included in handout.
- For the Month of June, there were 58 Fire Prevention inspections.

Run Report for June 2023

- Run report included in handout.
- For the Month of June, we had 177 incidents.
- 127 of the incidents were EMS in nature and that equates to 72% of our total incident volume for the month.
- The engine responded with the ambulance to 55 EMS & MVA incidents last month.

Overlapping/Simultaneous Incidents for June 2023

- Report included in handout.
- We had 96 overlapping/simultaneous incidents for the month.
- Overlapping/simultaneous incidents accounted for 54% of all incidents for the Month of June.
- We received 16 mutual aid Ambulance responses, eight transported.
- We responded to nine mutual aid Ambulance requests, five transported.
- We received two mutual aid Engine responses.
- We responded to three mutual aid Engine requests.

Apparatus

- 21A1: AC has been repaired and the rear doors have been rebuilt.
- 21A1: Opticom has been replaced.
- All pumps passed the pump certification test.

Grants

- SAFER Grant is up-to-date on reimbursements.
- Homeland Security Grant has been awarded in the amount of \$53,853.00 for radio infrastructure upgrades. Equipment has been ordered.
- Applied for a FY 2022 SAFER Grant to extend current SAFER Employees another three years.

Center Street

- Waiting for installation of the camera system.

Park Street

- Cell tower is operational.
- Receiving monthly checks of \$1,537.50 for rent on the tower lease. The rent will be adjusted upward as tenants come online.

SAFER Effect

- Average response time to second or greater calls: 07:18 from 22:30.
- The cost of a SAFER Firefighter in 2022 would have been \$0.04/\$1,000 on the tax rate in Northfield and \$0.07/\$1,000 in Tilton.

Personnel

- No Call Company applications pending.
- New employees starting July 10th.
 - Kyle Boynton
 - Brandon Flanagan

Currently Working On

- New Dry Hydrant & Water Cistern Locations
- Dry Hydrants:
 - 299 Sanborn Road, Tilton is to be installed in the Spring.
 - DES permits in hand.
 - Jay's Marina application was approved. Installation is scheduled to take place sometime in July.
- Cisterns
 - Another location on Vista Heights in Tilton is being considered at this time.
 - The Preserve was installed but is not operational as yet.
 - No DES permit needed.

- SAFER Grant implementation.
 - 2023 Second Quarter reimbursement has been requested.

Salaries & Wages

- Commissioner Pyra asked about firefighter wages and vacancies.

Old Business

Old Business was covered under Building Committee report.

Meeting Minutes

June 6, 2023

Commissioner Pyra made a motion to accept the minutes of June 6, 2023, as written. Commissioner Sattler seconded the motion. There being no discussion, vote was taken. Motion passed.

Public Comment

Kevin Waldron Commented that he felt the report from Loureiro should be reflective of the RFQ that was advertised and while nicely written, felt it was not. Extensive discussion ensued regarding multiple locations and one station versus two.

Nonpublic Session I

Commissioner Pyra made a motion to enter nonpublic session per RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant. Commissioner Sattler seconded the motion.

Roll Call vote to enter nonpublic session: Paul Auger, Yes; Eric Pyra, Yes; Timothy Sattler, Yes

Motion passed. Nonpublic session was entered at 6:24 P.M.

Commissioner Sattler made a motion to leave the nonpublic session. Commissioner Pyra seconded the motion.

Roll Call Vote to exit nonpublic session: Paul Auger, Yes; Eric Pyra, Yes; Timothy Sattler, Yes
Motion passed.

Public session reconvened at 6:44 P.M.

No motion was made to seal these minutes.

Adjournment

Commissioner Auger made a motion to adjourn at 6:45 P.M. Commissioner Sattler seconded the motion. There being no discussion, vote was taken. Motion passed.

Meeting adjourned at 6:45 P.M.

Respectfully submitted,

Beth Joslin

Beth Joslin
Clerk

Next Meeting Date, Time, Place:

August 8, 2023, 5:30 P.M.
Tilton Police Station
45 Sanborn Road
Tilton NH 03276