

# Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting called by:	Commissioners	Date, Time:	August 3, 2006 18:00 to 19:05
Note taker:	Janine Vary	Place:	Center Street Station

Attendees: Comm. Harold Harbour, Comm. Bob Watson, Chief Steve Carrier and Clerk Janine Vary.

Absent: Comm. Tom Gallant, Deputy Mike Robinson, Treasurer Roland Seymour, Capt. Brad Ober, Fire Prev.,

Clerk's Note: Comm. Gallant had called earlier today with a family emergency taking him out of state today and regretted not being here for the meeting. He indicated that he had two items he had wanted to discuss: the budget and a new location for the new fire dept. building. He will put his thoughts in an email and send them to the Commissioners and Chief Carrier in a week or so. To be discussed at the next meeting. Treasurer Roland Seymour had relatives come in to town and was not able to attend. However, he and Janine had been working on the financial report that is to be handed out this evening. He stated that if there were any questions we could reach him by cell phone this evening.

Harold called meeting to order at 6:04PM.

Harold motioned to review the minutes of July's meeting. Bob seconded. Neither had any comments. Minutes accepted as printed.

Harold motioned to review the Treasurer's Report. In Roland's absence, Janine pointed out that it was realized that capital expenses had been paid out of the operating monies in the first 3 months of the year. These expenses totaled \$17,697.72. Once this money is transferred from the Apparatus & Equipment Fund (Comstar) to the operating account (FSB), the actual cash balances will be: Operating Accounts: \$25,801.69; App. & Equip Account: \$11,958.79. We hadn't received notification how much money was collected in July from ambulance services by the time of this meeting, so revenue from Comstar is still \$116,092.48. All bills being paid tonight are reflected in the bank account balances. In reviewing the Operating Budget report, Chief pointed out Legal services is up due to Winn. Fire Dept and medical services are due to medical tests for new hires and at least two other FT firefighters. Elections doubled due to 2 District meetings. They questioned printing costs. Janine will print out the list of invoices for next month's meeting. Miscellaneous is at 102%. This is because of Ken Partridge's bill for the fatal fire. Chief was hoping that the insurance company would pay that \$925.00 but he was informed this week that it would not be reimbursed. Vehicle repairs, E1 just got new tie rods and brakes, very costly repairs done. Bob Watson motioned to accept the Operating Account Budget vs Actual report. Harold seconded. Then commissioners reviewed the Apparatus & Equipment Fund report. Harold questioned about the excess trust fund moneys that we had left from the tanker. Felt that any excess should be deposited into the Apparatus and Equip (Comstar) account. Janine explained that Tom had indicated that the money will be returned to truck trust fund. Chief and commissioners understood that the truck trust fund account would be coming into the Apparatus & Equipment Fund account to offset equipment purchases and the actual trust fund would be closed. Seeing that Tom was absent it was agreed to wait for all three commissioners to meet next month so that all understood. Harold also requested that Roland document the balance in each trust fund for each month's commissioners meeting. Harold motioned to accept the treasurer's report on the Apparatus & Equipment Fund as written. Bob seconded. Both Treasurer's reports accepted.

Discussed the meeting date for September. The Fire Chief's meeting will be held on Thurs., Sept 7 and the International Fire Chief's meeting is the following week and Chief will be attending both. Bob not available on 9/6. All agreed that Mon. 9/11/06 would be OK. Janine will check with Tom and Roland to see if available. Tentative meeting date is 9/11/06 at 6:00pm.

## Old business

Fire prevention report: Chief presented report for Capt. Ober. An order to vacate premises at 75 Ledge Road was issued due to many hazards. This morning the crew went to Shaws for fire alarm activation. A sprinkler head was damaged and the store wasn't allowed to be opened by Capt. Ober and Lt. Ames. Chief went down around 9:00 and the store was allowed to open for business. They had sprinkler all repaired by 10:30. Bob asked about charges for permits and if any problems. We haven't had any problems with people paying. Harold accepted the fire prevention report. Bob seconded.

Winnisquam Fire Dept. - Chief stated is now merged with Belmont totally. No more Winnisquam tone. Chief will call Chief Siegel to talk about apparatus responses to events in our towns.

Building committee - Chief hasn't heard who Northfield has elected to be on board.

Tanker is up and running. Everyone likes it and have been driving and getting familiar with it.

New Engine 3 - Chief isn't sure when it will be offline, maybe late September.

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**New business**

Advertising Used Vehicles - Engine 4 is up for sale for \$10,000 and Engine 3 is for sale for \$28,000. These prices were based on what other comparable vehicles were going for.

E1 had many costly repairs lately. Brakes, tie rods.

Direct Deposit – Janine brought this up at the request of the employees but has not had a chance to mention it to Roland. The employees would like to have their paychecks direct deposited to bank accounts rather than the paper check system. Janine has checked with FSB and this is an available service. Has received information from Mike Seymour. Cost for fees would be around \$500 a year. There are safety mechanisms built in and after Janine processes Roland could be the one to actually release the deposits. Both commissioners thought it was a good idea. Asked Janine to poll the employees to see who would want to do direct deposit and present costs to commissioners and Roland next month.

No public present, so no public comment offered.

Chief reviewed response time charts he had handed out last month and some email reports he had sent the commissioners. Slight increase in evenings, only .2 of a minute. The increase during the day could be that we are going further away in our towns. The reports are definitely showing the improvement in response times especially during the evening hours. Activity log. Last month was busy, 156 runs. Now we are up to where we were last year. Significance of mutual aid numbers. We gave mutual aid 31 times last month and only received mutual aid 9 times. We are doing second calls in Franklin for medical calls. Also automatic for fires in Franklin. Also sent an email re: percentage of multiple calls. 29% of calls last month were back to back. Brought annual average down to 30% from 31% in June.

Harold motioned to pay bills. Bills were signed.

Harold motioned to adjourn the meeting. Bob seconded. Meeting adjourned at 7:05pm.

**Next Meeting Date, Time,  
Place:**

**Tentatively: Mon., Sept. 11, 2006 at 18:00 at Center  
Street Station**

Respectfully submitted,

Janine L. Vary  
Clerk