

# Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting called by:	Commissioners	Date, Time:	October 6, 2005 18:25 to 19:50
Note taker:	Janine Vary	Place:	Center Street Station

Attendees: Comm. Tom Gallant, Comm. Andy Sleeper, Comm. Harold Harbour, Chief Steve Carrier, Deputy Mike Robinson, Capt. Brad Ober and Clerk Janine Vary. Absent: Treasurer Roland Seymour

Comm. Gallant: called meeting to order at 18:25. Review of minutes. Comm. Harbour motioned to accept minutes, Comm. Sleeper seconded. Discussion ensued:

One truck has been delivered to Center Street station. Comm. Harbour asked Dep. Robinson about the status of Northfield Station's parking lot being paved. Dep. Robinson said Richard was supposed to come down and give us a quote. Chief hasn't seen him or received a quote. Mike will contact him again and bring him to the station. Comm. Gallant spoke with Joe Plessner about permitting in Tilton for electrical and plumbing. Application itself says to insert a licensed electrician and plumber. Mr. Plessner has agreed to speak with the board. Comm. Gallant has presented Mr. Plessner with separate applications for plumbers and electricians from Laconia. Comm. Gallant suggested that a separate permit be for each and a fee be charged. Need to put on the warrant articles for town meeting in March. If we charge a fee, the inspectors can charge us a fee. If no fee charged, then they can come when they are available. Chief: If store front changes with different occupant, we are not notified to update our records. Comm. Gallant thought there was an ordinance that was passed that any business opening on Main Street or anywhere in town had to register with TPD. If being enforced, then add us to the notification.

Update on 2 new pickup trucks – they will be outfitted with radios, etc and then put in service.

Update on Park St. Chief has met with Moe Gagnon out of Laconia. They have toured the site. Designing a fire station for Tuftonboro right now. Has data from surveys of other communities, also. Living quarters, kitchen and minimum of two officers on first floor. Full basement that would house utilities and storage. Chief went to Northfield selectmen's meeting last week and Chief Hilliard agreed that maybe a public works building at the highway garage site would be a good idea. Moe suggested for PD to get an idea of what they would need for space as well as what our needs would be. Comm. Gallant: Tilton PD needs new quarters. We have to come up with a plan that works and Northfield PD is available. Moe looked at Center St and felt it would be difficult to do anything here. Yet, Northfield has potential. We could do even if DPW stays there. The East Tilton Village is moving along and is promising a substation for fire on that property. Comm. Gallant believes the fire dept would have to be built up front before anything else. The manning of it will be another matter. Comm. Harbour: you have more equipment at Park Street to chose from, we are limited here. Comm. Gallant: in looking at selling it to Northfield residents, this would make it a lot easier and there are grant monies available for municipal projects. We could borrow at 1 ½ percent, also. Probably time to have another meeting with the building committee and get them up to date as to our plans.

Update on truck committee: tanker committee has met 3 times and chassis have been discussed. Sales rep for E1 came up with some stats. The dealer will draw some drawings on what the committee would like. Have also talked about buying 2 apparatus at once which would lesson our payments. Does this have to go before the voters? Can we enter into a lease? Comm. Gallant: whatever is in truck account 12/31/05, we have to go to the body and ask if we can put in the apparatus fund. Justification would be to use that money with the grant to buy the following. Doesn't believe we can sign any agreements until after that meeting. \$200,000 grant, we need to come up with \$20,000. We have another \$230,000 available as of the end of this year in the truck account. \$20,000 would come from truck fund to match the grant. Balance to go for overage of new tanker and to replace Engine 4. We have 200 days before receipt of vehicles. So all ambulance monies coming in during that time will go toward the financing of the E4 replacement. Each year we get an authorization from body to pursue those purchases. No one can

say they won't allow us to buy apparatus. So we can purchase two vehicles, we'll have to come up with down payments. Andy suggested we lay out over a couple of years how the truck fund will continue to be re-funded. Also, we could choose to do leases rather than cash.

Chief mentioned that he had done a draft budget that broke out the different monies coming in for vehicle replacement. Comm. Gallant said they will review the draft budget and the payroll

Winnisquam Fire Dept.: met tonight with Tilton-Northfield, Sanbornton, Winnisquam and Belmont FD's. Selectmen feel that if Winnisquam doesn't say they will disband, he can't sell to Belmont voters. Brian Waterman doesn't seem to back the plan. They would be the greatest benefactors of Winnisquam station. If people don't agree with this plan, what will happen? Seems to be further from resolution than before.

Chief read fire prevention update from Capt. Ober. Fire drills have been held at the outlet mall. Capt. Ober also found problems with the alarm system that are currently being worked on. Green Ginger back on track with their building. Fire works store, Fire Marshal's office is requesting the flow test. Walmart is still going ahead with construction. Fire prevention program at the schools – have been using the fire trailer. Been getting good feedback from the schools. Riverfront Place still progressing. One office has been inspected for occupancy. Capt. Ober went to fire inspector class so now can be an initial inspector at a fire. We will still use fire marshal's office but at least we'd have someone able to initiate inspection process.

Comm. Gallant received a call from a resident from Lower Bay Road in Sanbornton. He had great compliments regarding Chief Carrier and his assistance at a diabetic emergency the man experienced on the road in Sanbornton. He asked the Commissioners to give Chief some type of recognition for this. Comm. Gallant will get something together.

Incident reports: 149 calls in September, almost as much as June at 152. EMS calls have plateaued. Just a steady increase in activity. We'll look at 1600 calls for 2005. Comm. Gallant mentioned we are running with a skeleton crew with 2 people on duty. Comm. Gallant is grateful that Chief and Capt. Ober are here to help out during the weekdays. We need to look at adding a third person to the shift crew. Capt. Ober and Chief will be responding but their other responsibilities get more difficult to perform. We still haven't heard anything about the grant for new firefighters.

Treasurer's report. Mr. Seymour had asked to be excused from this meeting. Projection as to when to put monies in truck fund. 660 vehicle parts, Comm. Gallant wants to see a breakdown. For overtime we have gone over what Chief Carrier had projected. Comm. Gallant asked Clerk Vary to print out all 110 accounts from this point forward. Chief feels OT is high because we were hoping to get the call fire fighters to fill in but haven't gotten the response for coverage from them, so we are using the full time people doing overtime to cover training, etc. If we had a 3<sup>rd</sup> person on, it would decrease the overtime expense. Chief does overtime shifts just to save on overtime, also, and Comm. Gallant doesn't like that either. It is the commissioners' responsibility to fix. For the 10<sup>th</sup> of November, Comm. Gallant wants the printout for only October, get this info to commissioners immediately.

Comm. Harbour mentioned that NH Fire Standards and Training at 19:00 on Thursday, November 3, 2005 is having Academy awards for fire training. Comm. Harbour, Chief Carrier and Bud Nelson are getting awards/citations.

Chief Carrier commented that he is in the process of getting the two pickup trucks in service; waiting on Lily Pond to put radios in, get the trucks lettered and then we can sell the old utility truck. Maybe two weeks.

No further discussion on minutes and Comm. Harbour motioned to accept minutes as written, Comm. Sleeper seconded. Minutes approved unanimously by Commissioners.

Comm. Sleeper voted to accept Treasurer's report as written. Comm. Harbour seconded. Treasurer's report accepted unanimously by commissioners as written.

There were no members of the public in attendance, so there was no public comment.

Comm. Harbour motioned to pay the bills and Comm. Sleeper seconded.

Comm. Gallant motioned to adjourn at 19:50 and Comm. Sleeper seconded. Meeting adjourned.

<b>Next Meeting Date, Time, Place:</b>	<b>Thursday, November 10 , 2005 at 18:30 at Center St.</b>
--	--