

Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting called by:	Commissioners	Date, Time:	March 1, 2007 at 18:00 to 18:52
Note taker:	Janine Vary	Place:	Center Street Station

Attendees: Comm. Tom Gallant, Comm. Bob Watson, Comm. Harold Harbour, Capt. Brad Ober, Fire Prev, and Janine Vary, Clerk. Absent: Chief Steve Carrier, Treasurer Roland Seymour, and Deputy Mike Robinson

Comm. Gallant called meeting to order at 6:00 PM. All three commissioners present tonight and he welcomed Harold back from medical leave. Review minutes of Feb. 1 monthly commissioners meeting. Tom motioned to accept the Feb. 1 minutes as written and seconded by Harold. No discussion. Those minutes were accepted unanimously. Next minutes of Feb. 6, 2007, a special meeting convened to review information that was going to be handed out at public hearing. Tom motioned to accept minutes as written. Bob seconded. Those minutes were accepted unanimously. Next order of business, to review minutes of public hearing on 2/7/07 on bond article. Tom motioned to accept minutes; Harold seconded. Discussion: Tom was looking at the question from Scott Davis and the amount that is reported by him on the third to last line. He remembers Scott asking about the balance in trust fund. With this discussion, it clarified the amount of \$1000 Janine had in her notes. Therefore, Tom motioned to correct the minutes to "less than \$1000 in the trust fund. Harold seconded amendment. The minutes of the 2/7/07 public hearing on the bond article were accepted as amended unanimously. Next, the minutes for the Public hearing on 2/7/07 on the warrant articles held on 2/7/07. Tom motioned to accept the minutes for warrant articles as written. Bob seconded. Tom doesn't have clear recollection of that meeting. He asked Bob. No more discussion. Vote taken to accept minutes unanimously as a transcript of that meeting. Last order of business is review of public hearing on Sat. 2/17/07 for the petition warrant article. Tom asked to take a minute to review those minutes. Tom motioned to accept the minutes of that public hearing. Bob seconded. Any other comments. No comments. Tom asked for a vote, all accepted unanimously. Minutes accepted as printed.

Review of Treasurer's reports. Tom reported that Roland is not here due to personal reasons but has provided reports of finances through Janine. Tom asked about worker comp. Janine explained that we pay \$10,000 in January and then \$2460.70 per month up to October. Tom also asked about Northfield not paying anything yet. Janine had asked Roland and he explained that it was probably an oversight on their part and he would be sure to request that they pay two months in March. Tom motioned to accept the treasurer's report on the Apparatus and Equipment Fund, the Operating Budget and the Grants report. Harold seconded. Discussion: all in favor of accepting budget numbers as printed. All ayes. Approved unanimously by commissioners.

Next, the Fire Prevention Report from Capt. Ober: New store is Coach coming to the Outlet Mall again. He doesn't believe there are any vacancies in the mall at this time other than the one that is under construction. Fire Panel is working just the way we want it to. South Bay Resort has submitted site plans. Plan is to move all of the camper units and build 20 small cabin type units that will be sold as condos. Similar to cabins in front of Country Lake Resort. A final single family will go way up at the top of the hill. Working with them on fire suppression needs and road improvements. Brad has been talking with Walgreen's. Tom said Kalliopes will be giving their close date. The 17,000 site plan at Tanger, hydrant locations still being discussed and still waiting for approvals. Crew has been in the Tilton School. Maybe a month and a half out they want to be ready for the 2007 school year and same with residential. They are sheet rocking the residential building today. Nothing new on Holiday Inn. Hampton Inn is progressing. Will have 4 floors. Discussion on total height verses number of stories for building. Builders actually shifted the building and shortened the building. Harold was surprised because he thought Tilton had a 3 floor restriction. Tom and Brad commented it is either 51 or 53 feet height limit, not floors. Nova is stocking with wood products. Looking at wholesale and maybe some retail. Exotic wood. Their fire alarm system is 2 weeks before being completed. This includes the out buildings. Then there is a list of inspections, etc. Inspections getting more active on Main Street as far as getting into the buildings and looking at rentals. Tom asked Brad to have 2 columns: one for monthly activity and one for year to date activity. Brad is starting to getting into some of the bigger apartment buildings. Tom asked about Ideal Hall. Brad hasn't done an inspection in that building. They are on the

list but he hasn't gotten in there yet. Tom asked of any response to Grevier's building (the one on West Main that has porch roof propped up.) Brad hasn't heard anything and will follow up on it. Tom asked if anyone had any other questions Brad. None.

Old business

Building committee and Tilton PD committee. Tom commented: In foyer area of our annual meeting on Monday night, there will be elevations and floor plans of a proposed public safety building. So situated so that it could be police only, police and fire. Nothing is cast in concrete but basically laid out what you see inside the walls. Square footage would need to be is demonstrated. No warrant articles proposed this year. Town of Tilton had funded the hiring of the architect and engineers and we have been looking at a number of properties. We have indicated last year and this year the best bet is to go with a public safety building. Some are investigating grants for public safety buildings. On those large display boards, they will show estimated cost of land, construction, how many square feet in simple terms. Owen and Kent Chapman will be there on Monday night. Informal. If we can't discuss money articles during that hour, this may be a good time to discuss. Committee meets on a weekly basis. All speculative at this point.

Ambulance billing will continue to research.

New business

Engine one repair scheduled to go to Cummins dealer for a diesel fuel leak. Has been to Winnepesaukee Truck and Liberty International. Liberty believes it is a problem with injection pump. Cummins doesn't know how long they will need the truck to check it out. We'll be dropping off early Monday morning. Other thing is Desorcie is to service the pump in large diameter valve and foam pump unit. They will come here to work on them.

Master box: Communications Center will be able to receive a radio signal from the master box. Brad and Tim, who maintains the system, have been discussing with Chief. We were going to ask Walgreen's to bring wires down to their building but with news of dispatch receiving radio capabilities, will look into going into the radio signal master box. There might be some major maintenance costs involved with current system. Will talk further and present a plan in next few months and may be phasing out and going to radio signals. Brad has talked with Walgreen's and Hampton Inn and both seem to want to come in with radio box. Is a little more costly. Not sure how much dispatch will charge for the service. It will be almost immediate contact to us without having to go through a third entity.

Personnel request. One of the firefighters put in a request to carry over 48 hours of vacation time and is scheduled to use it before April 30, 2007. Personnel Policy requires a written request to the Commissioners. They did ask Brad his opinion seeing Chief was not present. Brad commented he would approve the request. Comm. Tom Gallant motioned to approve up to a total of 48 hours to be used in that time frame, by April 30, 2007, or the firefighter will lose that vacation time. Harold seconded. All in favor. Minutes to reflect that the commissioners approved the request.

Brad wanted to make the Commissioners aware that we will be having a live burn training on Chapman Road in Tilton (Winnisquam area) on Saturday, March 10, 2007. Tom questioned who had given permission to do this and if it would just be TNFD or open to other towns. Brad responded that we have the building owner's approval and owner has paid for DES to do the asbestos abatement and we have the permits from DES. It is a 1 1/2 story five room house. Janine commented that Chief told her he is expecting around 30 people to attend, so other communities will probably be invited to train.

Bob asked about the ladder truck being out of service. Brad reported it still is out of service. It has a problem with the alternator and the alternator is in Concord being rebuilt. They could not shut the engine off.

Tom asked for public comment: Kevin Waldron wanted to verify that the total balance in the Apparatus and Equipment fund is 75,000. He also questioned if equipment is being bought at one time? Tom responded, no done throughout the year. No other comments.

Tom motioned to pay bills, Bob seconded.

Janine commented on a conversation she had with the Secretary of State's office today regarding the clerk's position and who would be able to swear the new members elected on March 13 if no one is elected to be Clerk. She was told by Bob Ambrose, Dep. Secretary of State, that she would remain in office until: 1. she submits a date to the commissioners when she is officially resigning, or 2. until the Commissioners appoint a new clerk. She would have the authority to swear the new officers in after the 13th elections. She will give the commissioners a letter giving a date specific when she will be stepping down from office.

Tom motioned to adjourn and Harold seconded at 6:52. Meeting adjourned at 6:52.

Next Meeting Date, Time, Place:	April 5, 2007 at 18:00 at Center Street Station
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Respectfully submitted,

Janine Vary
Secretary
3/2/07