

Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By: Commissioners

Date, Time: 01/12/2023, 5:30 PM

Transcribed By: Beth Joslin

Location: Tilton Police Station
Conference Room
57 Sanborn Road
Tilton NH

Call to Order

Commissioner Cilley called the meeting to order at 5:46 PM.

Attendance

Commissioners Paul Auger, Jon Cilley, Eric Pyra; Chief Michael Sitar, Deputy Chief Sean Valovane and Administration Manager Kathy Tobine

Nonpublic Session per RSA 91-A:3, II(I)

Commissioner Cilley made a motion to enter nonpublic session per RSA 91-A:3, II(I) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present. Commissioner Pyra seconded the motion.

Roll call vote to enter nonpublic session:

Paul Auger, Yes; Jon Cilley, Yes; Eric Pyra, Yes.

Motion passed.

Nonpublic session was entered at 5:48 PM.

Public session reconvened at 5:58 PM.

Commissioner Pyra made a motion made to seal these minutes until the matter is resolved because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Commissioner Auger seconded the motion.

Roll call vote to seal the minutes:

Paul Auger, Yes; Jon Cilley, Yes; Eric Pyra, Yes.

Motion passed.

Commissioner Cilley commented they got legal advice from Attorney Fitzgerald regarding the Fire Station Committee.

Correspondence

The email received from Attorney Fitzgerald on January 5th regarding the Water District was reviewed.

Old Business

Motor Vehicle Insurance Billing Policy

Chief Sitar explained the contract is a one-year trial. Discussion ensued about the contract. Commissioner Pyra made a motion to approve Document #10-15. Commissioner Auger seconded the motion. Motion passed. The Board signed the policy.

Power Point Presentation

Chief Sitar asked if the Board if they had any comments on the presentation. Commissioner Pyra asked that the in-service date be added under the photos of each piece of apparatus. He requested actual numbers be entered for calls instead of percentages. Commissioner Cilley asked if photos of department resources be included in the Chief's scrolling loop as well as a photo of each crew. Commissioner Pyra commented that on the incidents page there are graph doesn't seem to show the rise in calls as drastic as it is in reality. Commissioner Cilley requested the presentation be tested prior to the meeting to see how the pie start shows.

Fire Station Building Committee

Commissioner Cilley summarized that a concern was brought up by a member of the public that requests for information was sent to potential contractors without input of the full committee. After talking with their lawyer, it was decided that there was no violation of the open meeting law. The Commissioners will be meeting with members of the station committee at the next meeting on February 7th if they are available. Attorney at Wescott Law is drafting a letter and will be submitting it to the commissioners for approval at which time it would be available to the public.

Meeting Minutes

December 6, 2022

Commissioner Cilley made a motion to accept the minutes of December 6th as written. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

January 4, 2023

Commissioner Cilley made a motion to accept the minutes of January 4th. Commissioner Auger seconded the motion. Commissioner Cilley commented there was a budget discrepancy noticed during that meeting that the Chief was going to provide them information for. He also commented that he would like added to the last paragraph that Deputy Valovanie was requested to contact Commissioner Pyra and update him on the situation. There being no further discussion, vote was taken. Motion passed to accept minutes as amended.

January 4, 2022 Nonpublic Session

Commissioner Auger made a motion to accept the nonpublic minutes of December 6th as written. Commissioner Cilley seconded the motion. There being no discussion, vote was taken. Motion passed.

Any Other Business

The Board requested the meeting of February 7th be moved to the Conference Room at Tilton PD if it is available. Kathy will contact Chief Gilman regarding the availability.

Commissioner Pyra informed the Board that he will not be available for the meeting scheduled on March 7th. The Board agreed to move the meeting to March 8th.

Nonpublic Session per RSA 91-A:3, II(c)

Commissioner Cilley made a motion to enter nonpublic session per RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person other than a member of this board unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant. Commissioner Auger seconded the motion.

Roll call vote to enter nonpublic session:

Paul Auger, Yes; Jon Cilley, Yes; Eric Pyra, Yes.

Motion passed.

Nonpublic session was entered at 6:40 PM.

Motion to leave nonpublic session and return to public session was made by Commissioner Pyra and seconded by Commissioner Cilley.

Roll call vote to exit nonpublic session:

Paul Auger, Yes; Jon Cilley, Yes; Eric Pyra, Yes.

Motion passed.

Public session reconvened at 6:43 PM.

Commissioner Pyra made a motion made to seal these minutes of January 4, 2023, because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Commissioner Cilley seconded the motion.

Roll call vote to seal the minutes:

Paul Auger, Yes; Jon Cilley, Yes; Eric Pyra, Yes.

Motion passed.

Commissioner Cilley commented they reviewed the minutes of the nonpublic session and approved them.

Nonpublic Session per RSA 91-A:3, II(I)

Commissioner Cilley made a motion to enter nonpublic session per RSA 91-A:3, II(I) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present. Commissioner Auger seconded the motion.

Roll call vote to enter nonpublic session:

Paul Auger, Yes; Jon Cilley, Yes; Eric Pyra, Yes.

Motion passed.

Nonpublic session was entered at 6:46 PM.

Public session reconvened at 7:18 PM.

Commissioner Pyra made a motion made to seal these minutes until the matter is resolved because it is determined that divulgence of this information likely would render a proposed action ineffective. Commissioner Auger seconded the motion.

Roll call vote to seal the minutes:

Paul Auger, Yes; Jon Cilley, Yes; Eric Pyra, Yes.

