

# Tilton-Northfield Fire & EMS

## Commissioners' Meeting

Meeting Called By: Commissioners

Date, Time: 11/15/2022, 5:30 PM

Transcribed By: Beth Joslin

Location: Tilton Town Hall  
Downstairs Meeting Room  
257 Main Street  
Tilton NH

### Call to Order

Commissioner Cilley called the meeting to order at 5:55 PM.

### Attendance

Commissioners Paul Auger, Jon Cilley, Eric Pyra; Chief Michael Sitar and Administrative Assistant Kathy Tobine

### 2022 Budget

#### 4153 Legal Expense

Discussion regarding future legal proceedings and possible outcomes. Currently it is the water Districts next move. Commissioner Auger asked if \$30,000 would be enough.

Commissioner Cilley made a motion to approve line 4153, Legal, for \$40,000. Commissioner Pyra seconded the motion. Legal fees were discussed. Being no further discussion, vote was taken. Motion passed.

### 2022 Budget – Apparatus & Equipment

#### 331 Ambulance Billing Service

Commissioner Pyra commented that Comstar's rate is based on a percentage of what they collect in billing. Chief Sitar stated that they are close to being over this year due to higher call volume and so he raised it for next year to cover expenses.

Commissioner Pyra made a motion to approve line 331, Comstar, for \$37,500. Commissioner Auger seconded the motion. Being no discussion, vote was taken. Motion passed.

Commissioner Auger made a motion to approve line 332, Paramedic Intercept, for \$1. Commissioner Pyra seconded the motion. Being no discussion, vote was taken. Motion passed.

#### 740 Fire Equipment

Chief Sitar discussed what was included in the line.

Commissioner Cilley made a motion to approve line 740.103, Base Stations/Repeaters, for \$4,235. Commissioner Auger seconded the motion. Being no discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 740.104, Emergency Pagers, for \$2,860. Commissioner Cilley seconded the motion. The number of pagers were discussed. Being no further discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 740.105, lamResponding.com, for \$660. Commissioner Cilley seconded the motion. Being no discussion, vote was taken. Motion passed.

Commissioner Auger made a motion to approve line 740.110, Gas Meters, for \$3,460. Commissioner Pyra seconded the motion. Being no discussion, vote was taken. Motion passed.

Commissioner Auger made a motion to approve line 740.170, Hose, for \$4,818. Commissioner Pyra seconded the motion. Commissioner Cilley asked for a breakdown of what the line included. Chief Sitar replied that it was replacement hose for what failed during testing. Discussion ensued regarding backup hose and grants for additional hose. Being no further discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 740.175, Nozzle/Appliances, for \$2,530. Commissioner Cilley seconded the motion. Chief Sitar discussed what was included. Being no further discussion, vote was taken. Motion passed.

Commissioner Auger made a motion to approve line 740.185, Flashlights, for \$700. Commissioner Cilley seconded the motion. Flashlights and batteries were discussed. Being no further discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 740.190, Protective Clothing, for \$33,177. Commissioner Cilley seconded the motion. Chief Sitar stated what was included in the line. Discussion ensued regarding sets of gear and pricing. Being no further discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 740.191, SCBA, for \$1,600. Commissioner Cilley seconded the motion. The number of batteries for each pack were discussed. Being no further discussion, vote was taken. Motion passed.

Commissioner Auger made a motion to approve line 740.199, Thermal Imaging Cameras, for \$390. Commissioner Pyra seconded the motion. Being no discussion, vote was taken. Motion passed.

Commissioner Auger made a motion to approve line 740.210, Vehicle Equipment, for \$320. Commissioner Cilley seconded the motion. Pricing was discussed. Being no further discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 740.220, Tools & Tool Batteries, for \$3,398. Commissioner Cilley seconded the motion. Chief Sitar listed the items included in the line. Discussion ensued regarding training dummy and repairing it rather than buying a new one. Commissioner Auger made a motion to amend the amount to \$1,700. Commissioner Cilley seconded the motion. Being no discussion, vote was taken to amend the amount. Amendment failed. Being no further discussion, vote was taken on the original motion for \$3,398. Motion passed.

Commissioner Cilley made a motion to approve line 740.240, Safety Equipment, for \$800. Commissioner Pyra seconded the motion. Pricing was discussed. Being no further discussion, vote was taken. Motion passed.

#### 741 EMS

Commissioner Cilley made a motion to approve line 741.01, EMS Equipment, for \$13,345. Commissioner Pyra seconded the motion. Discussion ensued regarding the iSim trainer and module. The decision was tabled till Captain Gilman could call in with more information.

Commissioner Auger made a motion to approve line 741.02, EMS Disposable Equipment, for \$45,000. Commissioner Cilley seconded the motion. Commissioner Pyra asked if the number should be higher since our call volume has increased. Discussion ensued. Being no discussion, vote was taken. Motion passed.

Commissioner Cilley made a motion to approve line 741.03, CLIA Laboratory User Fee, for \$180. Commissioner Pyra seconded the motion. Being no discussion, vote was taken. Motion passed.

Commissioner Auger made a motion to approve line 741.04, Advanced Medical Training, for \$15,000. Commissioner Pyra seconded the motion. Being no discussion, vote was taken. Motion passed.

The Board returned to the discussion on sim trainer with Captain Gilman. Captain Gilman explained that the software allows them to turn a CPR dummy into a sim mannequin. Discussion ensued regarding the software. Being no further discussion, vote was taken. Motion passed.

#### 960 Rescue Equipment

Commissioner Pyra made a motion to approve line 960.400, Water & Ice Rescue, for \$4,965. Commissioner Cilley seconded the motion. Banana boat/rescue boat. Being no discussion, vote was taken. Motion passed.

Commissioner Cilley made a motion to approve line 960.600, Rope & Rigging, for \$13,060. Commissioner Pyra seconded the motion. Discussion ensued whether they need another full kit. Being no further discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 961, Extrication Tools, for \$720. Commissioner Cilley seconded the motion. Chief Sitar commented that it is time to replace the batteries for the equipment. Discussion ensued regarding how many batteries they need and the cost. Being no discussion, vote was taken. Motion passed.

#### Meeting Dates

Discussed future meetings to address warrant articles.

January Commissioners Meeting January 4<sup>th</sup>

District Meeting March 20<sup>th</sup>

#### **Other Business**

Manifests were reviewed and signed.

#### **Adjournment**

Commissioner Pyra made a motion to adjourn at 8:15 P.M. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

Meeting adjourned at 8:15 P.M.

Respectfully submitted,

*Beth Joslin*

Beth Joslin  
Office Clerk

Next Meeting Date, Time, Place:

December 6, 2022 at 5:30 PM.  
Tilton Town Hall, Downstairs Meeting Room,  
257 Main Street, Tilton NH