

# Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By: Commissioners

Date, Time: 09/08/2022, 5:30 PM

Transcribed By: Beth Joslin

Location: Tilton Town Hall  
Downstairs Meeting Room  
257 Main Street  
Tilton NH

## Call to Order

Commissioner Cilley called the meeting to order at 5:29 PM.

## Attendance

Commissioners Paul Auger, Jon Cilley, Eric Pyra; Chief Michael Sitar and Administrative Assistant Kathy Tobine

Public: Kevin Cate

## Other

Tilton-Northfield Water District  
Settlement agreement signed.

## Old Business

### Sanborn Road

Chief Sitar spoke with Jeannie Forrester regarding the department's interest in exploring the Sanborn property, the potential of a land swap, and to verify that it is a permitted use of the property. She did assure him that it was permitted as the fire station would be municipal use.

Commissioner Cilley stated that he made some contacts and last year building costs were about \$325 per square foot. Kevin stated that he has heard that there has been an increase of 14% in costs over last year. Chief Sitar stated that he spoke with Keith McBey about the costs specifically for a fire station and was told \$350 per square foot. Discussion ensued regarding costs.

Commissioner Auger asked Kevin what the committee thinks about Chief Sitar's plan for 2 stations with the Sanborn Road property. Kevin said he can only speak for himself but believes that a lot of thought and consideration was put into the plan to build a single station at Park Street. He feels they should continue with that as they have put three years of work into the plan. Discussion ensued regarding pros and cons of two station vs one.

Commissioner Auger believes in one station but added that price matters. Commissioner Pyra that there may be grant money, a lot of grant money went into paying for the class/training space at the police station. Kevin reiterated that he will not continue if they switch plans

Commissioner Pyra stated that his opinion on investigating this as an option may be different if they had invested a lot into architect plans for Park Street but they have been in a pause so to speak with the Building Committee as the RFQ is reviewed so they might as well take the opportunity to do some research on this new option. Discussion ensued regarding RFQ and having a pause to look at Sanborn Road option.

Commissioner consensus to pause while the research the option of Sanborn Road. Discussion ensued regarding plans.

Commissioner Cilley made a motion for Chief Sitar to reach out to one or two people for consulting purposes up to \$3,000 with money to come from the Fire Station Fund. Commissioner Pyra seconded the motion. Being no discussion, vote was taken. Motion passed.

## **Meeting Minutes**

### July 21, August 2, and September 6 Public and September 6 Non-Public

Commissioner Auger made a motion to accept the minutes of July 21, August 2, September 6 public and non-public as written. Commissioner Pyra seconded the motion. There being no discussion, vote was taken. Motion passed.

## **2022 Budget**

### 4130 - Executive

Discussion regarding last year's actuals

Commissioner Pyra made a motion to increase line 130.04, Treasurer from \$750 to \$1,500. Commissioner Cilley seconded the motion. Being no discussion, vote was taken. Motion passed.

Commissioner Cilley made a motion to approve line 130.05, Moderator for \$500. Commissioner Auger seconded the motion. Commissioner Pyra commented that the moderator may be busier than usual due to special meetings. Discussion ensued regarding increasing to \$750. Commissioner Cilley rescinded his motion, Commissioner Auger rescinded his second.

Commissioner Cilley made a motion to increase line 130.05, Moderator from \$500 to \$750. Commissioner Auger seconded the motion. Being no discussion, vote was taken. Motion passed.

Commissioner Auger made a motion to approve line 130.03, Clerk for \$750. Commissioner Cilley seconded the motion. Commissioner Pyra asked if it should be increase because there will be more work due to special meetings. Discussion ensued regarding duties of the clerk and increasing the amount. Commissioner Auger rescinded his motion, Commissioner Cilley rescinded his second.

Commissioner Auger made a motion to increase line 130.03, Moderator from \$750 to \$1,000. Commissioner Cilley seconded the motion. Being no discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 130.02, Commissioners for \$6,000. Commissioner Auger seconded the motion. Being no discussion, vote was taken. Motion passed.

### 4140 - Elections

Commissioner Cilley made a motion to approve line 4140, Elections for \$4,000. Commissioner Auger seconded the motion. Being no discussion, vote was taken. Motion passed.

### 4150 - Auditing

Commissioner Auger made a motion to approve line 4150, Auditing for \$8,200. Commissioner Cilley seconded the motion. Being no discussion, vote was taken. Motion passed.

### 4153 - Legal Expense

Discussed current amount spent in 2022, upcoming and bills not yet received.

### 250 - Unemployment Compensation

Commissioner Auger made a motion to approve line 250, Unemployment Compensation for \$500. Commissioner Pyra seconded the motion. Being no discussion, vote was taken. Motion passed.

410 - Electric

Electricity will go up 70%, discussion ensued regarding numbers and increase. Kathy/Chief noted that they have a 3-year contract that the rate will not increase more than 70%.

Commissioner Cilley made a motion to fund line 410, Electricity for \$20,320. Commissioner Pyra seconded the motion. Being no discussion, vote was taken. Motion passed.

411 - Heating Fuel

Commissioner Cilley made a motion to approve line 411, Heating Fuel for \$13,033.

Commissioner Pyra seconded the motion. Being no discussion, vote was taken. Motion passed.

413 - Sewer

Commissioner Cilley made a motion to approve line 413, Sewer for \$800. Commissioner Pyra seconded the motion. Being no discussion, vote was taken. Motion passed.

430 - Repairs & Maintenance

Discussed general maintenance and need for water softener systems at both stations due to high mineral content.

Commissioner Cilley made a motion to approve lines 430 for \$9,460. Commissioner Pyra seconded the motion. Commissioner Auger stated that he is skeptical about the water softener systems, do we need it for both stations or just one? Chief Sitar stated that it's not just washing vehicles but anything that takes water, dishwasher, icemaker, anything that takes water in, like the hot water heater. Commissioner Cilley rescinded his motion as he believed it was for maintenance of both stations not just Center Street. Discussion ensued regarding this year's projects. Commissioner Pyra asked if they got bids for the water softener systems? Chief Sitar stated that he would check with Captain Ames.

**Adjournment**

Commissioner Pyra made a motion to adjourn. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

Meeting adjourned at 7:41 P.M.

Respectfully submitted,

*Beth Joslin*

Beth Joslin  
Office Clerk

Next Meeting Date, Time, Place: September 20, 2022 at 5:30 PM.  
Tilton Police Station, Conference Room,  
45 Sanborn Road, Tilton NH