

Tilton-Northfield Fire & EMS 2021 Fire Station Building Committee Meeting

Meeting Called By: 2021 FSBC

Date, Time: 03/09/2022, 5:00 PM

Transcribed By: Beth Joslin

Location: Northfield Town Hall
21 Summer St, Northfield

Call to Order

Kevin Cate called the meeting to order at 5:09 PM.

Attendance

Commissioner Jon Cilley Kevin Waldron, Firefighter Derek Farrell, Call Firefighter Matt Auger, Kevin Cate, Tim Sattler, Lisa Martin, and Chief Michael Sitar

Meeting Minutes

February 23, 2022 Meeting Minutes

Kevin W made a motion to accept the minutes of February 23 as written. Matt seconded the motion. Tim noted that Kevin W was listed as attending by phone, when he was there in person. There being no further discussion, vote was taken. Motion passed with the change to attendance.

Old Business

Membership

Commissioner Cilley stated that the Commissioners approved Lisa Martin's request to join the building committee and she is in attendance tonight.

Fire Station Design Conference

Commissioner Cilley stated that the Commissioners agreed to send two people to the conference, one being himself and another member of the committee, except Derek because of the overtime it would cost. Discussion ensued regarding who was available to attend and when they had to decide who will attend.

New Business

Contractor Proposals

The committee caught Lisa up on what they have been doing and the process they are planning to use to interview the contractors.

Commissioner Cilley stated that he received questions that the committee for the Tilton Police Station used, he sent them to everyone but has not had a chance to review them. Tim stated that he came up with a few questions and shared them with the group.

Lisa asked about the contractors' resumes/ experience Discussion ensued

Kevin C stated that his question was in regards to cost structure, to get the committee from where they are today to a set of plans to bring to district meeting in 2023

Lisa commented that the state just upgraded the code to the 2018 IBC and she believes they are looking to upgrade it again. Chief Sitar commented that they will keep 2018 for three years before upgrading to 2021.

Tim asked about plans and what it will take to get there, mentioning that previously they only had conceptual plans. Kevin C commented that BPS had a breakdown of what the design process would cost coming to a total of \$115,000. Discussion ensued regarding requests for qualifications and questions they have for the interview process.

TNFD 2021 Fire Station Building Committee Meeting
03/09/2022

Kevin W asked what was so drastically different about a fire station built 5 years ago as opposed to one we build next year? Chief Sitar replied that one of the biggest things is separating clean spaces from contaminated spaces, and the air handling to accomplish that. These were things they were not thinking about 5 to 10 years ago. Discussion ensued regarding why previous plans and plans for other stations cannot be used to build at Park Street.

Conference Attendance

Chief Sitar commented that the Committee should make a motion to decide who else will attend the conference. Discussion ensued regarding schedules and who is available to attend. It was decided that Matt would attend along with Commissioner Cilley. Tim asked where the money to pay for the trip would be coming from. Commissioner Cilley stated that it would be coming out of the \$100,000 set aside for building design and the Commissioners set a budget. Discussion ensued regarding the benefits of the conference.

Other Fire Station Projects

Tim commented that he was looking through town meeting results to see the towns who had fire stations go to vote, he discussed which passed, which failed, some information regarding the projects, and how they were advertised.

Other Business

There was no other business.

Adjournment

Kevin C adjourned the meeting at 6:15 P.M.

Respectfully submitted,

Beth Joslin

Beth Joslin
Office Clerk

Next Meeting Date, Time, Place: March 30, 2022 at 5:00 PM.
Northfield Town Hall
21 Summer Street, Northfield, NH