

Tilton-Northfield Fire & EMS

2021 Fire Station Building Committee Meeting

Meeting Called By: 2021 FSBC

Date, Time: 12/08/2021, 5:00 PM

Transcribed By: Beth Joslin

Location: Northfield Town Hall
21 Summer St, Northfield

Call to Order

Kevin Cate called the meeting to order at 5:05 PM.

Attendance

Commissioner Jon Cilley, Kevin Cate, Kevin Waldron, Tim Sattler, and Chief Michael Sitar

Old Business

Design Build Contractors

Kevin C. shared a list of design build firms that he contacted based on the list that they had developed and stated that there were a few that he still needed to get in touch with. The ones he did contact he asked that they submit a letter of interest and send it to Kathy. Discussion ensued regarding the contact made with the contractors.

Chief discussed Alan Clark who he was contacted by who represents the property owner and helps vet contractors, public support, and other things to help the project move forward. He charges a 3% fee but usually saves owner money on the project.

Kevin C asked if the committee wants him to contact the rest of the contractors on the list or if they felt they had enough interested parties at this point. Chief Sitar replied that Mr. Clark recommended two other contractors to look into and he will give them the names.

Commissioner Cilley commented that he felt they should reach out again to the contractors they have not heard from.

Discussion ensued regarding when they would need interest and information back by. It was decided that they would give a deadline of January 10, 2022 to give plenty of time to respond with the holidays coming up.

Discussion of timeline for reviewing proposals and setting up interviews.

Kevin W commented that BPS uses Kyle Barker as an architect.

Members unable to attend can receive their copies of the proposals from the office at the Fire Station.

New Business

Committee Members

Kevin W asked if the committee members were unbalanced in regard to the towns. Commissioner Cilley replied that he believed it was. Tim commented that he was concerned that they need more committee members. Chief Sitar stated that any interested parties should submit a letter of interest to Kathy and it will be brought to the Commissioners for appointment. Discussion ensued regarding finding more members, at least one from each town.

Funding

Kevin C. asked Chief Sitar if there was any money available to them with the passage of the infrastructure bill. Chief Sitar replied that he reached out to both senators to find if there was any money for fire stations and they will let him know if they find anything. Discussion ensued regarding funding and extensive discussion regarding LRMFA's move to a new location.

Other Business

There was no other business.

Adjournment

Commissioner Cilley made a motion to adjourn.

Kevin C adjourned the meeting at 5:46 P.M.

Respectfully submitted,

Beth Joslin

Beth Joslin
Office Clerk

Next Meeting Date, Time, Place:

January 12, 2022 at 5:00 PM.
Northfield Town Hall
21 Summer Street, Northfield, NH