

Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By: Commissioners

Date, Time: 11/16/2021 5:30 PM

Transcribed By: Beth Joslin

Location: Park Street Station
149 Park Street
Northfield NH

Call to Order

Commissioner Pyra called the meeting to order at 5:35 PM.

Attendance

Commissioners Paul Auger, Jon Cilley, Eric Pyra; Chief Michael Sitar and Administrative Assistant Kathy Tobine

Public Comment/Members of the District/Employees of the District

None

Correspondence

Town of Tilton sent a notice that Avitar will be verifying all information on the assessment record cards and will be visiting the fire station.

Old Business

Special District Meeting

The requirements to hold a special district meeting were reviewed. Commissioner Cilley thinks they should propose the worst-case scenario. Discussion ensued regarding the amount of the warrant article. Commissioner Cilley made a motion to draft a warrant article for the amount of \$166,970.74 for the water district bill in 2021 following the failed warrant article of March 16, 2021 for \$125,988. Commissioner Auger seconded the motion. Being no further discussion, vote taken. Motion passed. Kathy is to send warrant article via signnow for signatures of approval.

2022 Budget

4140 Elections

Kathy recommends doubling the elections amount because they need to hold a special meeting. Commissioner Cilley makes a motion to increase line 4140 to \$4,000. Commissioner Auger seconded the motion. Commissioner Pyra asked if there was any chance the meeting would fall in 2021. Kathy replied that it likely would not with the holidays coming up. Being no further discussion, vote was taken. Motion passed.

4153 Legal Expense

Commissioners discussed the anticipated future legal expenses. Commissioner Cilley made a motion to increase line 4153 to \$30,000. Commissioner Auger seconded the motion for discussion. Commissioner Cilley commented that he wanted to make sure they had enough to cover any legal bills. Discussion ensued regarding the amount. Being no further discussion, vote was taken. Motion passed.

741 EMS

741.01 EMS Equipment

Commissioner Pyra made a motion to fund line 741.01 for \$37,115. Commissioner Cilley seconded the motion. Chief Sitar explained the requested items. Discussion ensued regarding the items. Being no further discussion, vote was taken. Motion passed.

741.02 EMS Disposable Equipment

Commissioner Pyra made a motion approve line 741.02 for \$45,000. Discussion ensued regarding the amount. Being no further discussion, vote was taken. Motion passed.

741.03 CLIA Laboratory User Fee

Commissioner Pyra made a motion to approve line 741.03 for \$180. Commissioner Auger seconded the motion. Being no discussion, vote was taken. Motion passed.

760 Vehicles

760.14 Car 2

Comments were made that it would be a warrant article. Commissioner Pyra asked what kind of car they were looking to get. Discussion ensued regarding problems with supply and looking into buying a smaller vehicle.

960 Rescue Equipment

Commissioner Auger made a motion to approve line 960 for \$1,365. Commissioner Pyra seconded the motion. Chief Sitar discussed what was included in the line. Being no further discussion, vote was taken. Motion passed.

Meeting Minutes

October 5, 12, & 26, 2021, November 2 & 9, 2021

Commissioner Auger made a motion to accept the minutes of October 5th, 12th, 26th, November 2nd and November 9th as written. Commissioner Pyra seconded the motion. There being no discussion, vote was taken. Motion passed.

2021 Fire Station Design Committee

Commissioner Cilley shared that he will no longer be the Chair of the Fire Station Design Committee and that Kevin Cate will now be in that roll.

Nonpublic Session

Motion to enter Nonpublic Session made by Commissioner Pyra and seconded by Commissioner Cilley.

Specific Statutory Reason cited as foundation for the nonpublic session:

RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Roll Call vote to enter nonpublic session:

Paul Auger	Yes
Jon Cilley	Yes
Eric Pyra	Yes

Entered nonpublic session at 6:49 p.m.

Motion to leave nonpublic session and return to public session by Commissioner Cilley, seconded by Commissioner Pyra.

Roll Call Vote to exit nonpublic session: Paul Auger Yes
Jon Cilley Yes
Eric Pyra Yes

Motion: PASSED

Public session reconvened at 7:04 p.m.

Motion made to seal these minutes? No

Other Business

Future meeting dates were discussed.

Adjournment

Commissioner Auger made a motion to adjourn. Commissioner Cilley seconded the motion. There being no discussion, vote was taken. Motion passed.

Meeting adjourned at 7:05 P.M.

Respectfully submitted,

Beth Joslin

Beth Joslin
Office Clerk

Next Meeting Date, Time, Place: December 9, 2021 at 5:30 PM.
Tilton Town Hall, Downstairs Meeting Room,
257 Main Street, Tilton NH