

Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By: Commissioners

Date, Time: 11/09/2021, 6:00 PM

Transcribed By: Beth Joslin

Location: Tilton Town Hall
Downstairs Meeting Room
257 Main Street
Tilton NH

Call to Order

Commissioner Pyra called the meeting to order at 6:11 PM.

Attendance

Commissioners Paul Auger, Jon Cilley, Eric Pyra; Chief Michael Sitar and Administrative Assistant Kathy Tobine

Public: Keith of BPS, Kevin Cate, Tim Sattler, Julia Chase, FF Derek Farrell

Old Business

Design Build vs Construction Management

Keith talked about the differences between bid build, design build, and construction management. Extensive discussion ensued regarding the building process

Commissioner Cilley made a motion to accept the recommendation of the building committee to go with a design build method. Commissioner Pyra seconded the motion. Commissioner Pyra amended the motion to include beginning the rfp process. Discussion ensued regarding the specifics of the motion. Being no further discussion, vote was taken. Motion passed.

2022 Budget

215.02 Group Line of Duty - \$4,663

Kathy commented that they had already voted on the line but the renewal came in and it had gone up slightly. Commissioner Cilley made a motion to change the amount of line 215.02 to \$4,663. Commissioner Auger seconded the motion. Being no discussion, vote was taken. Motion passed.

342 Information & Technology - \$30,128

Commissioner Pyra made a motion to approve line 342 for \$30,128. Commissioner Cilley seconded the motion. Chief Sitar reviewed what was included in the line. Being no further discussion, vote was taken. Motion passed.

740 Fire Equipment - \$71,397

Commissioner Pyra made a motion to approve line 740.104, Emergency Pagers, for \$2,860. Commissioner Cilley seconded the motion. Commissioner Cilley asked how many pagers and how many employees the department currently has. Chief Replied that they have about 35 Pagers currently and Kathy noted that they have 33 employees using them. Being no further discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 740.113 HazMat, at \$0. Commissioner Auger seconded the motion. Being no discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 740.160, Chain, Vent Saws, and Fans, for \$5,025. Commissioner Auger seconded the motion for discussion. Discussion ensued regarding the condition of current fans and the new cordless fans. Being no further discussion, vote was taken. Motion passed

Commissioner Pyra Commented that they need to amend line 740.175, Nozzles/Appliances/Fittings it was \$125 and is now \$182. Chief Sitar stated that there was an item missing and has now been added. Commissioner Pyra made a motion to match the Chief's dollar amount on line 740.175. Commissioner Auger seconded the amendment. Being no discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 740.185, Flashlights for \$0. Commissioner Cilley seconded the motion. Being no discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to fund line 740.191, SCBA, for \$1,600. Commissioner Cilley seconded the motion. Chief Sitar reviewed what was included in the line. Being no further discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 740.199, Thermal Imaging Camera & Batteries, for \$0. Commissioner Auger seconded the motion. Being no discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 740.210, Vehicle Equipment, for \$320. Commissioner Auger seconded the motion. Being no discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 740.217, Ground Ladders, for \$0. Commissioner Auger seconded the motion. Being no discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 740.220, Tools, for \$3,378. Commissioner Auger seconded the motion for discussion. Chief Sitar described what was included. Discussion ensued regarding reducing the amount to replace tools that may break. Commissioner Pyra amended his motion to \$2,378. Commissioner Auger seconded the motion. Being no further discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 740.225, Forestry Equipment, for \$0. Commissioner Auger seconded the motion. Being no discussion, vote was taken. Motion passed.

Commissioner Pyra made a motion to approve line 740.240, Safety Equipment, for \$650. Commissioner Auger seconded the motion. Discussion ensued regarding the breakdown of what is included. Commissioner Cilley commented that he'd like to budget for more safety glasses and made a motion to amend the amount to \$800. Commissioner Pyra seconded the amendment. Being not further discussion, vote was taken. Amendment passed.

Commissioner Pyra amended his motion for line 740.240 to the amount of \$800. Commissioner Auger seconded the motion. Being no discussion, vote was taken. Motion passed.

Other Business

There was no other business.

Adjournment

Commissioner Pyra made a motion to adjourn. Commissioner Cilley seconded the motion. There being no discussion, vote was taken. Motion passed.

Meeting adjourned at 7:29 P.M.

Respectfully submitted,

Beth Joslin

Beth Joslin
Office Clerk

Next Meeting Date, Time, Place: November 16, 2021 at 5:30 PM.
Park Street Station
149 Park Street, Northfield, NH