

Tilton-Northfield Fire & EMS

2021 Fire Station Building Committee Meeting

Meeting Called By: 2021 FSBC

Date, Time: 10/13/2021, 5:00 PM

Transcribed By: Beth Joslin

Location: Northfield Town Hall
21 Summer St, Northfield

Call to Order

Commissioner Cilley called the meeting to order at 5:06 PM.

Attendance

Commissioner Jon Cilley, Kevin Cate, Kevin Waldron, Tim Sattler, Matt Auger, Derek Farrell

Old Business

Vacancies

There are currently two Northfield vacancies and one Tilton vacancy.

RFI Replies

- Test Boring Results
Commissioner Cilley stated that the borings have been done but that they are waiting for results.
- Design Process
Commissioner Cilley stated that he brought to the Commissioners that the committee would like to utilize a design build process rather than an engineer. The topic was discussed but no final decision was made. He also mentioned to Chief Sitar that they would like copies of all plans that were created by Kyle Barker and/or Warren Street Architects. They have not received those plans yet.

Kevin C. commented that their recommendation to the Commissioner was to use a design build process and that he anticipated that the Commissioners would vote on it. He commented that Chief Sitar's comment that the owner has no input in the design process is not true. Discussion ensued regarding the design build process and a committee representative to discuss this process with the Commissioners.

New Business

Kevin W. commented that they may find a design firm familiar with fire stations and they may have templates they can work off of but they will need the blessing of the commissioners to do that. Kevin C. asked if they had the plans for the Manville Road building.

Kevin C. stated that they could begin making a list of contractors they would be interested in soliciting for this project.

Requested Information

- Purchasing policy
- Other bi-laws or pertaining RSAs

Building Layout

Tim talked about building ideas they had discussed at the previous meeting to get the fire fighter's prospective. Discussion ensued regarding functionality and risks of bringing gear through office and living spaces.

Other Building points discussed:

- Number of bays
- Arrangement of apparatus
- Roof weight load and direction of the slope
- Number of offices, potential of shared offices

Research

Discussion ensued regarding finding other recently built fire stations and finding out how much they cost and who built them.

Tim asked if the exhaust vents could be interchanged if they chose to rearrange vehicles. Discussion ensued exhaust placement and the exhaust vent system.

Kevin C. commented that they have not received the total spent so far on this project.

RFI due out

Commissioners' Meeting

Confirm that Kevin Cate will have a place on the agenda for the October 26th Commissioners meeting.

Next Meeting

Post next meeting to be held October 27th.

Meeting Minutes

September 8, 2021

Kevin W. made a motion to accept the minutes of September 8th as written. Kevin C. seconded the motion. There being no discussion, vote was taken. Motion passed.

September 22, 2021

Kevin W. made a motion to accept the minutes of September 22nd as written. Kevin C. seconded the motion. There being no discussion, vote was taken. Motion passed.

Other Business

There was no other business.

Adjournment

Commissioner Cilley made a motion to adjourn. Kevin C. seconded the motion. There being no discussion, vote was taken. Motion passed.

Meeting adjourned at 6:33 P.M.

Respectfully submitted,

Beth Joslin

Beth Joslin
Office Clerk

Next Meeting Date, Time, Place:

October 27, 2021 at 5:00 PM.
Tilton Town Hall, Downstairs Meeting Room,
257 Main Street, Tilton NH