

# Tilton-Northfield Fire & EMS Commissioners' Budget Workshop Meeting

Meeting Called By: Commissioners

Date, Time: 10/12/2021, 5:30 PM

Transcribed By: Beth Joslin

Location: Tilton Town Hall  
Downstairs Meeting Room  
257 Main Street, Tilton NH

## Call to Order

Commissioner Pyra called the meeting to order at 5:30 PM.

## Attendance

Commissioners Paul Auger, Jon Cilley, Eric Pyra; Chief Michael Sitar and Administrative Assistant Kathy Tobine

## Old Business

### Water District

Chief Sitar gave an update on what is happening with the water district in regards to communication with the lawyer, the Special Meeting, and the dismissal hearing.

## 2022 Operating Budget

### 4140 Elections - \$2,000

Hold till after the dismissal hearing.

### 4153 Legal Expense - \$15,000

Hold till after the dismissal hearing.

### 210 Group Health Insurance - \$308,818

Commissioner Pyra made a motion to approve lines 210 & 210.1 for \$308,818. Commissioner Cilley seconded the motion. Discussion ensued regarding the number of employees insured, how many opt out, and family plans. Being no further discussion, vote was taken. Motion passed.

### 215 Group Life Insurance - \$14,605

Commissioner Pyra made a motion to approve lines 215 for \$14,605. Commissioner Cilley seconded the motion. Commissioner Auger asked for an explanation of the individual lines. Discussion ensued regarding whether they should be paying for all the insurances. Discussion ensued regarding Life insurance & long-term disability. Being no further discussion, vote was taken. Motion passed

### 250 Unemployment Compensation - \$500

Commissioner Pyra made a motion to approve line 250 for \$500 for discussion. Commissioner Cilley seconded the motion. Discussion ensued regarding what the \$500 covers and how it works. Being no further discussion, vote was taken. Motion passed.

### 430.01 Repairs & Maintenance: Center Street Station - \$23,632

Commissioner Pyra made a motion to discuss line 430.01, specifically the vinyl siding (\$9,870) and replacing the rail on the fire escape (\$5,676). Commissioner Cilley seconded the motion. Chief stated that so far, he only has one quote because he has had trouble getting contractors to come look at the project. Commissioner Auger would like to hold off till they get more quotes. All the commissioners agreed to wait.

### 430.09 Park Street Communications Tower - \$2

Commissioner Auger made a motion to fund line 430.09 for \$2. Commissioner Cilley seconded the motion. Being no discussion, vote was taken. Motion passed.

120 Call Salaries & Wages - \$110,000

Commissioner Pyra made a motion to discuss line 120. Commissioner Auger seconded the motion for discussion. Extensive discussion ensued regarding previous years pay, pay increases, and how many call members there are currently. Being no further discussion, vote was taken. Motion passed.

685 Uniforms - \$14,050

Commissioner Auger made a motion to fund line 685 for \$14,050. Commissioner Pyra seconded the motion for discussion. Discussion ensued regarding spending and inflation of costs. Being no further discussion, vote was taken. Motion passed.

690 Miscellaneous - \$1

Commissioner Pyra made a motion to approve line 690 for \$1 for discussion. Commissioner Cilley seconded the motion. Discussion ensued regarding the purpose. Being no further discussion, vote was taken. Motion passed.

775 Dry Hydrants & Cisterns - \$2,500

Commissioner Pyra made a motion to approve Line 775 for \$2,500 for discussion. Commissioner Auger seconded the motion. Commissioner Pyra commented that he thought it would be more. Chief Sitar replied that the money for new cisterns and dry hydrants would be in a warrant article and that this would be to repair what they currently have. Discussion ensued. Being no further discussion, vote was taken. Motion passed.

4900 Capital Outlay - \$4

Commissioner Pyra made a motion to approve line 4900 for \$4. Commissioner Cilley seconded the motion. Being no discussion, vote was taken. Motion passed.

4199 Contingency Fund - \$29,404

Commissioner Cilley made a motion to approve line 4199 for \$29,404. Commissioner Pyra seconded the motion. Being no discussion, vote was taken. Motion passed.

683 Fire Prevention - \$4,488

Commissioner Pyra made a motion to approve line 683 for \$4,488 for discussion. Commissioner Auger seconded the motion. Being no discussion, vote was taken. Motion passed.

**2022 Apparatus & Equipment Budget**

331 Ambulance Billing Services - \$31,500

Commissioner Pyra made a motion to approve line 331 for \$31,500. Commissioner Cilley seconded the motion. Discussion ensued regarding COMSTAR percentages and the rates charged for paramedic intercept. Being no further discussion, vote was taken. Motion passed.

740 Fire Equipment - \$72,793

- 740.103 Base Stations/Repeaters - \$25,104

Commissioner Pyra made a motion to approve line 740.103 for \$25,104 for discussion. Commissioner Cilley seconded the motion. Chief Sitar explained what the money was for. Extensive discussion ensued regarding the need. Commissioner Cilley expressed concern of the cost they will have to pay if LRMFA is to move. Chief Sitar replied that the Governor has said they will not have to pay anything. Discussion ensued regarding Lakes Region Mutual Fire Aid's Building situation. Being no further discussion, vote was taken. Motion failed.

- 740.105 lamResponding.com - \$660

Commissioner Auger made a motion to approve line 740.105 for \$660. Commissioner Pyra seconded the motion. Being no discussion, vote was taken. Motion passed.

- 740.110 Gas Meters - \$500

Commissioner Auger made a motion to approve line 740.110 for \$500. Commissioner Pyra seconded the motion for discussion. Commissioner Auger commented that they replaced some gas meters last year. Chief Sitar replied that they did. The meters last about 2 years and there is one on each first due bag. Being no further discussion, vote was taken. Motion passed.

- 740.160 Chain, Vent Saw, & Fans - \$5,025

Commissioner Auger made a motion to approve line 740.160 for \$5,025. Commissioner Pyra seconded the motion for discussion. Chief Sitar explained what the money was going to be used for. Discussion ensued regarding the fan. Commissioner Cilley would like more information regarding corded fan vs cordless fan and other departments' experience with it.

- 740.170 Hose - \$6,595

Commissioner Auger made a motion to approve line 740.170 for \$6,595. Commissioner Cilley seconded the motion for discussion. Discussion ensued regarding what hose was being purchased. Being no further discussion, vote was taken. Motion passed.

- 740.175 Nozzles/Appliances/Fittings - \$125

Commissioner Auger made a motion to approve line 740.175 for \$125. Commissioner Pyra seconded the motion. Being no discussion. Motion passed.

- 740.190 Protective Clothing - \$24,523

Commissioner Auger made a motion to accept line 740.190 for \$24,523. Commissioner Cilley seconded the motion for discussion. Chief Sitar listed what was included for replacement gear. Being no further discussion, vote was taken. Motion passed.

- 740.191 SCBA - \$1,600

Commissioner Pyra made a motion to accept line 740.191 for \$1,600. Commissioner Auger seconded the motion for discussion. Discussion ensued regarding replacement masks. Will readdress next meeting.

- 740.220 Tools - \$4,031

Commissioner Auger made a motion to accept line 740.220 for \$4,031. Commissioner Pyra seconded the motion. Chief Sitar reviewed what was included in the budget line. Commissioner Pyra rescinded his second and Commissioner Auger rescinded his motion. The amount is to be reevaluated and readdressed at a future meeting

## **Other Business**

Future meeting dates were discussed.

## **Adjournment**

Commissioner Auger made a motion to adjourn. Commissioner Pyra seconded the motion. There being no discussion, vote was taken. Motion passed.

Meeting adjourned at 7:55 P.M.

Respectfully submitted,

*Beth Joslin*

Beth Joslin  
Office Clerk

Next Budget Workshop Date, Time, Place: October 26, 2021 at 5:30 PM.  
Tilton Town Hall, Downstairs Meeting Room,  
257 Main Street, Tilton NH

Next Meeting Date, Time, Place: November 2, 2021 at 5:30 PM.  
Tilton Town Hall, Downstairs Meeting Room,  
257 Main Street, Tilton NH