

Tilton-Northfield Fire & EMS

2021 Fire Station Building Committee Meeting

Meeting Called By: 2021 FSBC

Date, Time: 09/08/2021, 6:00 PM

Transcribed By: Beth Joslin

Location: Park St Station
149 Park St, Northfield, NH

Call to Order

Commissioner Cilley called the meeting to order at 6:00 PM.

Attendance

Commissioner Jon Cilley, Kevin Waldron, Kevin Cate, Tim Sattler, Julia Chase, Matt Auger, and Derek Farrell.

New Business

Commissioner Cilley handed out reports from the prior building committee and gave a synopsis of their conclusions. He also talked about the charge from the commissioners.

Electing Committee Chair

Kevin W. nominated Commissioner Cilley for Committee Chair. Kevin C. seconded the nomination. Being no further nominations or discussions, vote was taken. Motion passed.

Committee Organization

Extensive discussion ensued regarding previous building proposals and the current location proposal, as well as staffing.

Commissioner Cilley stated that they are working on setting up either a google drive or some other means to share documents digitally with the group.

Kevin C. asked how much money had been paid previously to the architect? Commissioner Cilley replied that he did not have an answer to that tonight but that he could get that information. He also commented that \$100,000 had been budgeted in a non-lapsing fund for the designs and plans going forward.

Discussion ensued regarding different rooms and spaces.

Meeting Schedule

Days of the week were discussed for future meetings. Meetings will be held Wednesdays at 5:00 pm on the second and fourth weeks of the month.

Committee Organization Continued

Derek commented that it would be easier to look at old lists of rooms/spaces to decide what they need or don't need rather than starting from scratch again.

Kevin C. asked if they could get a copy of current building codes.

Commissioner Cilley discussed recording meetings and using a tv or projector to work on projects. He commented that he will have to do some research but he believes that they may be able to attend the meeting remotely.

Kevin C. stated that he would like to see an attendance policy. Discussion ensued whether they had the ability to enact that.

Kevin C. made a motion that if a committee member misses three meetings that their position be brought to the commissioners for consideration of removal. Kevin W. seconded the motion. Being no further discussion, vote was taken. Motion passed.

Kevin C. asked who would be transcribing the minutes. Discussion ensued regarding the office clerk transcribing the minutes.

Kevin W. asked if they would be continuing to meet at the Park Street Station. Commissioner Cilley shared that the Fire Districts current policy is temperature checks at the door and masks are recommended but not required. Discussion ensued regarding the possibility of meeting at Northfield Town Hall.

Kevin C. commented that in the last group they talked about how important public awareness was and wondered how publicly the meeting dates will be shared as it is an open public meeting. Meeting postings and public information nights were discussed.

Electing Committee Vice Chair

Derek nominated Kevin W. for Vice Chair. Kevin C. seconded the nomination. Being no further nominations or discussion vote was taken. Motion passed.

Kevin C. suggested they could look around the property before the meeting ended. Discussion ensued regarding

Other Business

There was no other business.

Adjournment

Commissioner Cilley adjourned the meeting at 7:20 pm, so they could do a brief tour of the property.

Respectfully submitted,

Beth Joslin

Beth Joslin
Office Clerk

Next Meeting Date, Time, Place: September 22, 2021 at 5:00 pm
Northfield Town Hall
21 Summer Street, Northfield, NH