

## Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By: Commissioners

Date, Time: 6/22/2021, 5:30 PM

Transcribed By: Beth Joslin

Location: Tilton Town Hall  
Downstairs Meeting Room  
257 Main Street  
Tilton NH

### Call to Order

Commissioner Pyra called the meeting to order at 5:32 PM.

### Attendance

Commissioners Paul Auger, Jon Cilley, Eric Pyra; Chief Michael Sitar, Deputy Tim Joubert, and Administrative Assistant Kathy Tobine

Public: Attorney Fitzgerald

### Correspondence

- Audit from Plodzik and Sanderson
- Copies of Letters from Attorney Fitzgerald to the Water District and the response from their attorney

### Nonpublic Session

**Motion to enter Nonpublic Session** made by Commissioner Pyra to consult with legal counsel. Commissioner Auger seconded the motion.

**Specific Statutory Reason** cited as foundation for the nonpublic session:

RSA 91-A:3, II(l) *Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.*

**Roll Call vote** to enter nonpublic session:

Paul Auger	Yes
Jon Cilley	Yes
Eric Pyra	Yes

**Entered nonpublic session** at 7:37 p.m.

**Motion to leave nonpublic session** and return to public session by Commissioner Pyra, seconded by Commissioner Cilley.

**Roll Call Vote to exit nonpublic session:**

Paul Auger	Yes
Jon Cilley	Yes
Eric Pyra	Yes

**Motion: PASSED**

**Public session reconvened** at 6:15 p.m.

**Motion made to seal these minutes?** Yes

Motion was made by Commissioner Cilley, seconded by Commissioner Auger because it is determined that divulgence of this information likely would render a proposed action ineffective.

**Roll Call Vote to seal these minutes:**

Paul Auger	Yes
Jon Cilley	Yes
Eric Pyra	Yes

## **Old Business**

Commissioner Cilley made a motion for Attorney Fitzgerald and Chief Sitar to draft a letter to the Tilton Northfield Water District for the Board of Commissioners to review and approve prior to sending it to the Water District. There being no discussion, vote was taken. Motion approved.

### LRMFA Meeting with Towns of Northfield & Tilton

Commissioner Pyra stated that they had been informed by the Northfield Selectmen that they are considering withdrawing as members of the mutual aid fire association and the district would take over the responsibility. Chief Sitar commented that another way it could be done is if the town remained a member and submitted a bill to the fire district. Discussion ensued regarding the options and what would happen if Northfield withdrew.

### Closed Buildings Policy

Chief Sitar discussed the current COVID protocols within the station. Commissioner Cilley asked what the employees' opinions are in regards to reopening the station. Chief Sitar replied that they are comfortable with reopening the station to the public.

Commissioner Cilley made a motion to adjust the policy regarding the building being closed to the public to be inline with the Department of Health and Human Services guidance. Commissioner Pyra seconded the motion. Being no further discussion, vote was taken. Motion passed.

### Mask Policy

Current mask recommendations were discussed.

Commissioner Cilley made a motion to adopt a mask policy in line with the Department of Health and Human Services recommendations. Commissioner Pyra seconded the motion. Being no further discussion, vote was taken. Motion passed.

### Park Street Tower Update

Chief Sitar commented that Wireless Edge is in the process of finalizing the foundation design and will be applying for a building permit when the design is finished.

## **New Business**

### Private-Public Partnerships

Deputy Joubert stated that he hoped that this may be helpful with supplementing the four additional members. He explained that there are some businesses that require specialty services from the fire department beyond medical and fire. He has approached some of them to see if they would be interested in partnering for technical trainings such as confined spaces or hazardous conditions.

Discussion ensued regarding the details of the potential agreements and interest in continuing to pursue the concept.

### Change the September Commissioners Meeting

Commissioner Pyra requested to change the date of the September Commissioners meeting from the 14<sup>th</sup> to the 7<sup>th</sup> because he has another obligation.

## Meeting Minutes

### June 7, 2021 Public Minutes

Commissioner Cilley made a motion to accept the public minutes of June 7, 2021 as written. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

### June 7, 2021 Non-Public Minutes

Commissioner Auger made a motion to accept the non-public minutes of June 7, 2021 as written. Commissioner Cilley seconded the motion. There being no discussion, vote was taken. Motion passed.

## Other Business

The MS-535 was reviewed and signed.

### Budget Committee

Commissioner Cilley made a motion to talk to the moderator about the criteria to be a member of the budget committee. Commissioner Pyra seconded the motion for discussion. Commissioner Cilley commented that some of the members of the committee have clear agendas and is not opposed to them looking at every nickel but believes if they do not get their way, they represent the towns poorly. He would like to find out the moderator's criteria for appointing the members and how they represent themselves. Discussion ensued regarding the committee and inviting the moderator to attend a future meeting.

### SAFER Grant Progress

Chief Sitar commented that he had sent information to the commissioners regarding the progress with having additional members and response times. Commissioner Cilley stated that he appreciated the information. Commissioner Pyra commented that it a small sample size as its just getting started but you can see the difference it's made. Discussion ensued regarding simultaneous calls.

## Nonpublic Session

**Motion to enter Nonpublic Session** made by Commissioner Pyra to review Disposition Reports. Commissioner Cilley seconded the motion.

**Specific Statutory Reason** cited as foundation for the nonpublic session:

*RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

<b>Roll Call vote</b> to enter nonpublic session:	Paul Auger	Yes
	Jon Cilley	Yes
	Eric Pyra	Yes

**Entered nonpublic session** at 7:19 p.m.

**Motion to leave nonpublic session** and return to public session by Commissioner Pyra, seconded by Commissioner Cilley.

<b>Roll Call Vote to exit nonpublic session:</b>	Paul Auger	Yes
	Jon Cilley	Yes
	Eric Pyra	Yes

**Public session reconvened** at 7:27 p.m.

TNFD Commissioner's Meeting  
06/22/2020

**Motion made to seal these minutes?** No.

**Adjournment**

Commissioner Pyra made a motion to adjourn. Commissioner Cilley seconded the motion. There being no discussion, vote was taken. Motion passed.

Meeting adjourned at 7:28 P.M.

Respectfully submitted,

*Beth Joslin*

Beth Joslin  
Office Clerk

Next Meeting Date, Time, Place:

July 13, 2021 at 5:30 PM.  
Tilton Town Hall, Downstairs Meeting Room,  
257 Main Street, Tilton NH