

TNFD 2019 Fire Station Committee Meeting Minutes

Meeting Called By: Jon Cilley
Transcribed By: Beth Joslin

Date, Time: January 14, 2020 at 5:30 PM
Place: Tilton Town Hall, Downstairs Meeting
Room, 257 Main Street, Tilton

Cilley called the meeting to order at 5:30 PM.

Present

Lisa Martin, Tom Beaulieu, Tod Odell, Kevin Cate, Kevin Waldron, Kaitlin Lounsbury, Fire Commissioner John Cilley, and Tim Ames.

Minutes

Waldron made a motion to accept the November 26, 2019 minutes as printed. Cate seconded the motion. Martin questioned the wording on page 1 where it read, "Martin asked that it be clarified to state that they are designing the new building not physically building it." Martin commented that they are not really designing the station. Discussion ensued regarding proper wording. Being no further discussion, vote was taken to accept the minutes with an edit to page 1 to read, "Martin asked that it be clarified to state that they are staying on during the design phase, not to actually build." Motion passed.

Old Business

RFI Answer Review: Cilley stated that the commissioners had discussed what their definition of headquarters and substation are. Headquarters will contain the administrative wing; a sub-station will be a garage with dormitories.

Beaulieu asked if there would be any living quarters at a headquarters. Cilley replied yes that the intention is to have at minimum the first two apparatus that go out as well as living quarters. That a sub-station would hold apparatus but also have some sort of living space and bunk room.

Waldron asked if that was the Commissioners' definition. Lounsbury asked if those are the guidelines, they should be using. Cilley responded that he had brought up the administration being on its own in a separate location but that it was preferred for operations that they be together, that administration would only be separated if they had to.

Beaulieu asked if this is supposed to be a 50-year plan. Cate stated that you can't plan that far ahead, things change too fast. Cilley replied that they can't really plan that far ahead that, that regionalization probably won't come to New Hampshire.

Waldron asked if the substation has to include living space. Cilley replied yes, that was his understanding. Waldron commented that the commissioners are expecting both stations to be manned 24/7. Cilley responded that they want to have the capability of staffing both stations full time. Waldron stated that it then only needs to be designed so that it can be retro fitted or added onto. Beaulieu commented that he didn't think that the commissioners wanted two stations. Cilley stated that he knew at least 2 of the commissioners would like to see it fit at Park Street and maybe 10-15 years down the road depending on how the district grows, add a sub-station. Discussion ensued regarding the space at 149 Park Street.

New Business

Extensive discussion ensued regarding edits to the report they have created.

RFI:

- Inquire the use of the fire protection projector for future meetings.
- When was the addition built on Center St Station?
- What is the acreage of the Center Street parcel?
- Ask the Fire Commissioners to re-evaluate their definition of sub-station.

Evaluating the usability of the Center St. station

Pros	Cons
District owns the property	Very close to other station
Located in Village District	

Options for use:

- Could be used for storage
- Could be raised and a 2-bay garage with bunk space built in its place

Cate commented that it was his understanding that the last plan for the fire station was not supported by the firefighters. Cate asked if that was accurate. Ames replied that he would not speak for the group. Cate stated that he asked because he feels that they would be doing the district a disservice if they did not ask the firefighters what they want. Lounsbury commented that she believed that was the purpose of having a career and call member as representatives on the committee. Cate stated that if they have identified a problem, they should include everyone involved in the solution. Discussion ensued regarding input from the career and call firefighters.

Adjournment

Cilley adjourned the meeting at 7:33 PM.

Respectfully submitted,



Elizabeth Joslin
Clerk

Next Meeting Date, Time, Place: 01/21/2020 at 5:30PM. Meeting to be held at
Park Street Station, 149 Park Street, Northfield.