

TNFD 2019 Fire Station Committee Meeting Minutes

Meeting Called By: Jon Cilley
Transcribed By: Beth Joslin

Date, Time: Tuesday, August 13, 2019 at 5:30 PM
Place: Tilton Town Hall, Downstairs Meeting
Room, 257 Main Street, Tilton, NH

Cilley called the meeting to order at 5:35PM.

Present

Fire commissioner Jon Cilley, Lisa Martin, Chief Michael Sitar, Kevin Waldron, Tod Odell, Kaitlin Lounsbury, and Kevin Cate.

Minutes

Cate made a motion to accept the minutes from the 7/23/19, motion seconded by Martin. Lounsbury noted that her first name was spelled incorrectly under those present. Odell added that his first name was also spelled incorrectly. Being no more discussion vote was taken to accept the minutes with the spelling corrections. Motion passed.

Old Business

Timeline Adjustment

Cilley stated that the commissioners understand that the September deadline will be hard to reach and are comfortable with the committee continuing but would like a presentation at the annual meeting to show where they are at in the process.

Public Survey

Cilley stated that the commissioners looked at the options for the survey and tabled the decision until it is decided that it is needed.

Cate states that he doesn't believe the survey is money well spent as there is a lot the general public does not know or understand about the fire department. Lounsbury noted that a public awareness campaign may be better than a survey. Discussion ensued.

Points made to educate public why a new station is needed

- Will cost 10-15% more to have trucks built custom to fit in the current stations
- Residential growth in Northfield
- Commercial growth in Tilton
- Northfield is building a recreation-based economy, leading to more tourism.

Public Misconceptions

- That the district has a volunteer fire department
- That the Northfield station is staffed 24/7
- Newer residents do not know where the stations are or that there are 2
- It works now, so it should continue working

Site Survey

Chief Sitar stated that the tower company has had the surveyors come out to do the boundaries and the wetlands have also been surveyed and flagged. There will be soil borings done soon to make sure they build the correct foundation for the tower and there will be soil boring done for the district as well for any future building projects. Discussion ensued.

Architect

Cilley stated that the commissioners have chosen to continue working with Kyle, he is less expensive and has already knowledgeable with the project.

Cate asks if they could build down instead of up? Chief Sitar stated that in another project it cost more to go down than up but that may not be the case here. Discussion ensued.

Chief Sitar noted that the building code as of September 1, 2019 will be up to the 2015 standards.

New Business

Review Draft of outline

Extensive discussion ensued regarding the outline for the report.

Annual Meeting

Cilley stated that they need to plan of targets to meet before the annual meeting. Chief Sitar states that the annual meeting will be held March 16, 2020. Discussion ensued.

Request for Information

Martin asked if they should create an ongoing document of their questions. Cilley replied that he had started one. Discussion ensued.

Questions that came up in today's meeting

- Could the station be built down? (ie- Walk out basement)
- Would it cost more to build up or down?
- Would you still need an elevator if it is a walk out basement?
- What is the valuable of the properties currently owned?

Other

Cate asked if the fire district could exercise eminent domain. Chief Sitar replied that they could. Cate stated he was curious given the talks of limited property available. Discussion ensued.

Adjournment

Cilley adjourned the meeting at 7:29 PM.

Respectfully submitted,



Elizabeth Joslin
Clerk

Next Meeting Date, Time, Place: 08/27/19 at 5:30PM. Meeting to be held at Tilton Town Hall, Downstairs Meeting Room, 257 Main Street, Tilton