

TNFD 2019 Fire Station Committee Meeting Minutes

Meeting Called By: Jon Cilley
Transcribed By: Beth Joslin

Date, Time: Tuesday, July 23, 2019 at 5:30pm
Place: Tilton Town Hall, Downstairs Meeting
Room, 257 Main Street, Tilton

Cilley called the meeting to order at 5:32PM.

Present

Fire Commissioner Jon Cilley, Lisa Martin, Chief Michael Sitar, Kevin Waldron, Tod Odell, Tom Beaulieu, Kevin Cate, Tim Ames, and Kaitlin Lounsbury
Members of the Public: Deputy Mike Robinson

Minutes

Waldron moved to accept the minutes from July 9, 2019. Ames seconded the motion. Waldron questioned on the second page if he had said that he wanted another charge from the commissioners to move administration off site. Cilley believed that was correct. Lisa Martin suggested to reword it slightly, Waldron agreed. There being no more discussion, vote was taken. Minutes were accepted with alterations.

Old Business

Warrenstreet Architects: Question regarding max buildable space at Park Street

- Chief Sitar stated that he spoke with Kyle, who no longer works for Warrenstreet Architects. He will be talking with both Warrenstreet and Kyle then presenting the information at the commissioners' meeting to determine if they want to rebid the project or stay with Warrenstreet.
- Kyle did say that he had worked on it and a building could potentially be up to 11,000 square feet, single story, but not much more than that.

Site Survey Status

- Chief Sitar said he received an updated survey for the communications tower but that a land survey had not been done yet.
- Chief Sitar noted that they changed their footprint from 75' x 75' to 50' x 80', with the ability to expand further if needed without going into the wetlands. Discussion ensued.

Public Survey

- Pricing has come back for the Commissioners to look consider. Chief Sitar mentioned that the pricing ranges from \$6,000 to \$20,000 depending on how extensive the survey is and the method. Discussion ensued.
- Deputy Robinson questioned the timeline of the survey in relation to the deadline the committee was trying to reach. Discussion ensued.
- Waldron suggested getting the voter lists from the district meetings for the past seven years and give them surveys as they are the ones who will definitely be voting. Discussion ensued.
- Waldron suggested giving the committee's input to the commissioners regarding the survey. Discussion ensued.
- Martin asked if public opinion was necessary to evaluating the options. Discussion ensued.

New Business

Beaulieu stated that they have figured out that one station could work and they already know two stations could work. Discussion ensued.

Waldron presented a suggestion that since Tilton could use more parking and the police station will be empty when the new one is completed, could there be a swap to put fire administration in the police station and the town could create parking where the Center St. station is.

Cate stated that he believes there is more space than 11,000 square feet, given the amount of space behind the building. Discussion ensued.

Martin suggested starting an outline for a report and mentioned the need to get all the pros and cons in one document. Discussion ensued.

Deputy Robinson stated that he believed the public is aware of at least some of the current conditions, such as the stairs, as they have been presented before. Odell questioned if the Center Street building had the potential to be condemned at some point. Chief Sitar replied that it could be deemed unfit for living in the future. Discussion ensued.

What are the requirements of a sub-station?

- Does it need bunk space?
- Will it eventually need bunks anyway?
- Could it be utilized just during daytime hours to handle peak call times?

Chief Sitar stated that there is an option that they have not looked at. Having Park Street as a sub-station containing a larger portion of the equipment with a headquarters elsewhere with additional apparatus storage. Park Street has enough space to store most of the equipment and bunks but not to serve as an administrative space, which could be at a separate location with bays for a few vehicles. Discussion ensued.

Pros & Cons

Pro Northfield Sub	Con Tilton Sub-station
Better access for call members	Worse access for call members

Adjournment

Cilley adjourned the meeting at 6:44 PM.

Respectfully submitted,



Elizabeth Joslin
Clerk

Next Meeting Date, Time, Place: 08/13/19 at 5:30PM. Meeting to be held at Tilton Town Hall, Downstairs Meeting Room, 257 Main Street, Tilton