

TNFD 2019 Fire Station Committee Meeting Minutes

Meeting Called By: Jon Cilley
Transcribed By: Beth Joslin

Date, Time: June 11, 2019, 5:30 PM
Place: Tilton Town Hall, Downstairs Meeting
Room, 257 Main Street, Tilton

Jon Cilley called the meeting to order at 5:30 PM.

Present:

Fire Commissioner Jon Cilley, Kevin Waldron, Bob Petrin, Lisa Martin, Chief Michael W. Sitar, Tom Beaulieu, Kevin Cate, and Kaitlin Lounsbury.

Minutes

Kevin Waldron moved to accept meeting minutes from May 30, 2019. Kevin Cate seconded motion. There being no discussion, vote was taken. Motion passed.

Old Business

Waldron asked if the commissioners provided a written directive for the committee. Cilley replied that the commissioners created a rough outline but nothing is in writing yet. Guidelines are as follows:

1. Should there be one station or two stations? Can Park St. station be the headquarters?
2. Evaluate headquarters at Park St plus a substation.
3. Evaluate Center St Station as headquarters with Park St. as substation.
4. Evaluate one building at Park Street with new building at Center St.

Additionally:

- Assess station as is for ability to expand
- Look at the station options that have been presented
- Deadline for concept September 3, 2019
- Plan for 11 garage bays
- Bunk rooms: 4 spaces + additional for student(s)

Cilley asked about public surveys, Chief Sitar stated that he contacted a company to do them and is waiting for a quote which will be presented to the commissioners at the next meeting on July 2, 2019.

Space Needs

Chief Sitar offered to begin by deciding space needs in addition to the garage bays and bunk rooms outlined by the commissioners. Chief Sitar shared space recommendations created by a previous committee. Current Stations: Park St Station about 4,800 Sq.Ft. & Center St Station about 6,000 Sq.Ft.

Cilley mentioned the option of renovating Center St station versus demolishing it and rebuilding. Chief Sitar commented that saving the current building would save about \$100,000.00 though would take much longer than building new.

Cilley noted it was discussed at the commissioners meeting by the engineers to add taller bays to Park St Station and use some of the current bay space for administration in a potential remodel to accommodate future fire engines as they are being built taller. Discussion ensued.

Recommended garage bay sizes: 18' wide (21' wide along a wall to accommodate storage) and length is the vehicle plus 5' in front and 5' in back.

Lisa Martin stated that the architects know the standards better than they do and they could argue over sizes just to suggest something that is below standards. Martin suggested the groups do a walk through of both stations, and it was agreed to be done at the following meeting.

Chief Sitar mentions that they have discussed getting a portion of land from the state to square up the Park St property. Discussion ensued.

Cilley describes some of the station options:

- One Station
- A main station and Substation (one to be in Tilton, one to be in Northfield)
- Expanding Park St Station and renovating Center Street Station as a sub-station.

Kevin Cate questioned whether there is enough staff to cover 2 stations. Discussion ensued.

Cate brought up that the presumed current space need minus the apparatus bays is 4,800 sq.ft. which is the current size of the Park Street Station. Cate suggested building inside the station and add on new garage bays. Discussion ensued.

Cilley summarizes that right now the committee would like to focus first on Park St Station and whether the property and building can accommodate the needs and changes before looking at the other alternatives. Chief Sitar noted that response times are an important factor in choosing a location. Discussion ensued.

Cate asks the committee to decide as a group if they want one station or two, regardless of location. Discussion ensued.

Cate questioned the need for a training room to fit 50 people, Kaitlin Lounsbury seconded the comment. Chief Sitar explained the need for continued training and discussion ensued. Martin suggested a partition so that the room could be made larger but does not leave as much space unfrequented. Discussion ensued.

Petrin made a motion to focus on what can be done with the Park St. Station as main station, weighing the pros and cons before looking at other options. Waldron and Beaulieu seconded the motion. Chief Sitar noted that it would be wise to talk about the space needs before getting focused on a particular property. After minimal discussion the vote was taken; 5 yay, 1 nay. Motion passed

Waldron asked Cate why he was against focusing on Park St. station. Cate replied that they had not yet voted on whether they wanted one station or two. Discussion ensued.

Adjournment

Cilley adjourned the meeting at 7:32 PM.

Respectfully submitted,
Beth Joslin, Clerk

Committee member tour of stations: 06/18/19 at 5:30PM, starting at Park St. Meeting to follow.
Next Meeting Date, Time, Place: 06/18/19 at 6:30PM. Meeting to be held at Tilton Town Hall, Downstairs Meeting Room, 257 Main Street, Tilton