

Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By:	Commissioners	Date, Time:	03/05/2019 at 5:30 PM
Transcribed By:	Kathy Tobine	Place:	Tilton Town Hall, Upstairs Meeting Room, 257 Main Street, Tilton

Commissioner Blaisdell called the meeting to order at 5:30 PM.

Present: Commissioners Paul Auger, Paul Blaisdell and Eric Pyra; Chief Michael Sitar, Deputy Chief Michael Robinson and Admin. Assistant Kathy Tobine

Public: Lt. Matthew Gilman, Amanda Gilman, Mary Lou Gilman, FF Travis Gosine, FF Aiden O'Brien, Deputy Tim Joubert, FF Zack Mellett, Captain Tim Ames, Captain Jon Powell, FF Derek Farrell, EMT Emily Decormier, Jon Cilley

Swearing In Ceremony-

Matthew Gilman was sworn in as Lieutenant for Tilton-Northfield Fire District. Lieutenant Gilman's wife, Amanda, pinned his badge on.

Public Comment

Jon Cilley asked the Board what the envelope opened at last month's meeting was regarding. Commissioner Blaisdell commented that it was a survey they had given to the firefighters. Jon presented the Board with a request for information regarding the contents per RSA 91-A.

Chief's Report

1. Budget: The Operating Budget report will be presented at April's meeting.
 - Total Apparatus & Equipment Fund: \$1,494,438.42
 - 2019 Ambulance Revenue through 02/28/2019: \$59,892.61
2. Fire Prevention Report for February 2019:
 - Report included in handout
 - For the Month of February, there were 57 Fire Prevention inspections
3. Run Report for February 2019:
 - Report included in handout
 - For the Month of February, we had 131 incidents
 - 92 of the incidents were EMS in nature which equates to 70.2% of our total incident volume for the month
 - Our call volume is up 9.3% over what we had last year at this time
 - The engine responded to 33 EMS and MVA incidents last month
4. Overlapping/Simultaneous Incidents for February 2019:
 - Report included in handout
 - We had 19 overlapping/simultaneous incidents for the month
 - Overlapping/simultaneous incidents accounted for 14.5% of all incidents for the month
 - Of the 19 simultaneous incidents, TNFD responded to 17
 - We received four mutual aid Ambulance responses
 - We responded to no mutual aid Ambulance requests
 - We received three mutual aid Engine response
 - We responded to no mutual aid Engine requests

TNFD Commissioner's Meeting
03/05/19

5. Personnel:

- Captain David Hall has resigned his position with TNFD. He is now the Deputy Chief at FFD.
- Matt Gilman has been promoted to the position of Shift Commander for C Shift. He will hold the rank of Lieutenant until he receives the Pro Board Fire Inspector I certification at which time he will be promoted to Captain.
- We are accepting applications for a new FF/AEMT or FF/EMTP. Interviews will be held the week of March 18th. We currently have eight applications for the position.

6. Center Street Station Inspections:

- A copy of the TNFD plan of action for the noted code violations at the Center Street station is included in the handout.

7. Currently Working On:

- New Fire Station
 - Power Point Program
- Call Company Recruitment
- Fire Department Radio System Center
 - Waiting for final approval from the Spaulding School Board of Directors
- Fire Station Maintenance Projects
 - Repaint interior of Park Street in Spring
 - Replace all lights with 50% grant from Eversource to LED lights in the new year
- 2019 Budget
 - Power Point Programs
- Capital Improvement Plan
 - Updated copy included
 - New C1 – 2019 Budget
 - New E2 – 2020 Budget
 - SCBAs – 2020 Budget
 - New A2 – 2021 Budget

Old Business

Internal Questionnaire

Commissioner Blaisdell commented they are entering nonpublic session to discuss the questionnaire.

New Business

None

Meeting Minutes

February 12, 2019

Commissioner Blaisdell made a motion to accept the minutes as written. Commissioner Pyra seconded the motion. There being no discussion, vote was taken. Motion passed.

Other Business

The manifests of February 28, 2019, were reviewed and signed.

Chief Sitar thanked Commissioner Blaisdell for his three years of service. He commented that he was a good Commissioner.

Nonpublic Session

Motion to enter Nonpublic Session made by Commissioner Blaisdell, seconded by Commissioner Auger.

TNFD Commissioner's Meeting

03/05/19

Members Present: Paul Auger
Paul Blaisdell
Eric Pyra

Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Roll Call vote to enter nonpublic session: Paul Auger Yes
Paul Blaisdell Yes
Eric Pyra Yes

Nonpublic session entered at 6:03 p.m.

Motion to leave nonpublic session and return to public session by Commissioner Auger, seconded by Commissioner Pyra

Roll Call Vote to exit nonpublic session: Paul Auger Yes
Paul Blaisdell Yes
Eric Pyra Yes

Motion: PASSED

Public session reconvened at 7:20 p.m.

Motion made to seal these minutes? Yes

Motion made by Commissioner Pyra, seconded by Commissioner Auger because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board.

Roll Call Vote to seal these minutes: Paul Auger Yes
Paul Blaisdell Yes
Eric Pyra Yes

Motion: PASSED

Other Business

Commissioner Blaisdell commented he has seen the emails between Chief Dexter and Chief Sitar regarding the Franklin, Tilton-Northfield, Sanbornton Emergency Services Cooperative. They have an outline of what the fire chiefs think we can do. He feels they should encourage our legislatures from the area involved and get some enabling legislation written to assist us in taking that next step. Discussion ensued.

Adjournment

Commissioner Auger made a motion to adjourn. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Meeting adjourned at 7:25 PM.

Respectfully submitted,

Kathy Tobine

Kathy Tobine
Administrative Assistant

Next Meeting Date, Time, Place: 04/02/19 at 5:30 PM. Meeting to be held at Tilton Town Hall, Downstairs Meeting Room, 257 Main Street, Tilton.