

**FTNS Emergency Services Cooperative
Tilton-Northfield Fire District
Franklin Fire Department & City of Franklin
Sanbornton Fire Department & Town of Sanbornton**

Meeting Called By: Paul Blaisdell, Chair Date, Time: December 21, 2017, 4:30 PM
Transcribed By: Kathy Tobine Place: Tilton Town Hall, Downstairs Meeting
Room, 257 Main Street, Tilton

Paul Blaisdell called the meeting to order at 4:43 PM.

Present:

City of Franklin: Ms. Olivia Zink and Chief Kevin LaChapelle

Town of Sanbornton: Ms. Karen Ober and Chief Paul Dexter

Tilton-Northfield Fire District: Chief Michael W. Sitar, Jr. and Paul Blaisdell

Minutes

Mike commented that the definition consolidation is the combining of two or more entities into one entity. We said consolidation is the reduction in equipment and personnel, not necessarily a savings in costs of operating a fire department. Paul B. commented this accurately expresses what was discussed. Paul D. commented they were just trying to determine their definitions at the time for those two terms. Kevin made a motion to approve the minutes as presented. Paul D. seconded the motion. There being no discussion, vote was taken. Motion passed.

Consolidation

Discussion ensued about the definition of consolidation. It was decided to leave it as it is for now. Their definitions of consolidation, cooperative, regionalization will be in their formal report.

Vision

The draft Vision statement was reviewed and accepted as final.

Scope

The draft Scope statement was discussed and accepted as final.

Goals

Draft Goals were reviewed. Discussion led to the insertion of the word “fire” before the word “departments” in the goal statement. Draft statement was accepted as final as changed.

Outline

Discussion determined that the Outline was actually very well covered by the components of the other statements.

Consolidation

Additional discussion ensued on the term “consolidation”.

FTNS Emergency Services Cooperative
12/21/17

Framework

Administration:

Grants applications (AFG): Chief Sitar will investigate grant availability. RFP before grant application.

There was discussion to determine the participation of the presentation of statements to the various board. No public participation will occur.

Timeline

Discussed schedule for information meetings with:

Franklin City Council, February 5th

Tilton-Northfield Fire Commissioner, February 12th; later scheduled to February 6th

Sanbornton Board of Selectmen, February 7th

All bodies will determine if there is agreement on existing goals, etc.

We will encourage a vote of approval from each body

The normal Chief's meetings will address areas of opportunity with direction from the boards will official recognition of efforts.

Since Chief LaChapelle is required by the Franklin City Council to submit an outline of discussion, it was determined that we could utilize the same presentation at all three meetings.

There will be an introduction of committee members.

The purpose of the committee is to empower the Chiefs to continue existing cooperation.

There will be a media release after all three meetings, the week of February 14th.

The March 22nd meeting will include the Chiefs outline of an MOU.

Adjournment

Mike made a motion to adjourn. Paul D. seconded the motion. Meeting adjourned at 6:00 PM.

Respectfully submitted,

Kathy Tobine

Administrative Assistant

Next Meeting Date, Time, Place: 03/22/18 at 5:00 PM. Meeting to be held at Tilton Town Hall, Downstairs Meeting Room, 257 Main Street, Tilton.