

## Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By:	Commissioners	Date, Time:	12/06/2017 at 5:30 PM
Transcribed By:	Kathy Tobine	Place:	Tilton Town Hall, Downstairs Meeting Room, 357 Main Street, Tilton, NH

Commissioner Manning called the budget workshop to order at 5:40 PM.

Present: Commissioners Dennis Manning, Paul Auger and Paul Blaisdell; Chief Michael W. Sitar, Jr. and Administrative Assistant Kathy Tobine

Public Present: Duane Harbour

### 2018 Operating Budget

#### 600 Supplies

690 Miscellaneous:

392: Background Checks: Chief Sitar explained we do an average of six background checks a year at \$62 each. Commissioner Blaisdell motion to fund this line at \$372. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

690 Other: Commissioner Blaisdell made a motion to fund this line at \$1. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

630 Equipment Maintenance & Repairs: Chief Sitar commented he is requesting a bottom line of \$13,771. Discussion ensued.

630.101 Mobile Radio Repair: Commissioner Blaisdell made a motion to fund this line at \$0. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

630.102 Portable Radio Repair: Commissioner Blaisdell made a motion to fund this line at \$0. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

630.104 Emergency Pager Repairs: Discussion ensued. Commissioner Auger made a motion to fund this line at \$200. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

630.110 Gas Meters: Discussion ensued. Commissioner Blaisdell made a motion to fund this line at \$500. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

630.111 Ground Ladder Repairs: Commissioner Auger made a motion to fund this line at \$100. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

630.112 Tools: Discussion ensued. Commissioner Blaisdell motion to fund this line at \$500. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

630.120 Portable Generators: Commissioner Auger made a motion to fund this line at \$100. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

630.130 Portable Pump Repairs: Commissioner Auger made a motion to fund this line at \$100. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

630.140 Water Rescue Equipment Repair: Commissioner Manning made a motion to fund this line at \$100. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

630.150 Auto Rescue Equipment: Commissioner Blaisdell made a motion to fund this line at \$0. Commissioner Manning seconded the motion. Discussion ensued about what is covered under warranty. There being no further discussion, vote was taken. Motion passed.

630.160 Chain & Vent Saws: Commissioner Blaisdell made a motion to fund this line at \$500. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

630.165 Foam: Discussion ensued about the shelf life of foam. Commissioner Auger made a motion to fund this line at \$500. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

630.170 Hose: Commissioner Auger made a motion to fund this line at \$0. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

630.180 Fire Extinguishers: Commissioner Auger motion to fund this line at \$100. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

630.185 Personal Flashlights: Commissioner Blaisdell made a motion to fund this line at \$50. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

630.190 Protective Clothing: Discussion ensued. Commissioner Blaisdell made a motion to fund this line at \$500. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

630.191 SCBA: Discussion ensued. Commissioner Blaisdell made a motion to fund this line at \$2,600. Commissioner Manning seconded the motion. Discussion ensued about the upcoming replacement of the SCBA in 2020. There being no further discussion, vote was taken. Motion passed.

630.201 EMS Equipment: Discussion ensued about what ems equipment is covered under this line. Commissioner Blaisdell made a motion to fund this line at \$1,500. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

630.210 Thermal Imaging Camera Repairs: Commissioner Blaisdell made a motion to fund this line at \$0. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

630.230 OptiComm Repair: Commissioner Blaisdell made a motion to fund this line at \$0. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

630.240 Fitness Equipment Maintenance: Commissioner Manning made a motion to fund this line at \$500. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

630.330 Unanticipated Equipment Repair: Commissioner Blaisdell made a motion to fund this line at \$200. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

### **631 Service Testing**

631.01 Pumps: Commissioner Blaisdell made a motion to fund this line at \$785. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

631.02 Aerial: Discussion ensued. Commissioner Auger made a motion to fund this line at \$3,500. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

631.03 Ground Ladders: Commissioner Manning made a motion to fund this line at \$680. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

631.04 Extinguishers: Discussion ensued. Commissioner Blaisdell made a motion to fund this line at \$350. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

631.05 SCBA Air Cylinder Hydro Test: Discussion ensued. Commissioner Auger made a motion to fund this line at \$0. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

631.06 SCBA Air Compressor: Commissioner Manning motion to fund this line at \$725. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

631.07 Extrication Equipment: Commissioner Blaisdell made a motion to fund this line at \$1,200. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

631.08 Plymovent: Commissioner Manning made a motion to fund this line at \$1,314. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

631.09 AutoPulse: Commissioner Blaisdell made a motion to fund this line at \$850. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

631.10 Cardiac Monitors: Commissioner Blaisdell made a motion to fund this line at \$510. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

631.11 Power Cots: Discussion ensued. Commissioner Manning made a motion to fund this line at \$0. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

631.12 Water Coolers: Commissioner Manning made a motion to fund this line at \$740. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

631.13 SCBA Flow Test: Commissioner Auger made a motion to fund this line at \$1,500. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

631.14 Backflow Test: Commissioner Blaisdell made a motion to fund this line at \$220. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

631.15 Boiler Inspection: Commissioner Blaisdell made a motion to fund this line at \$100. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

631.16 Fire Alarm Annual Service Test: Chief Sitar explained this servicing and testing is supposed to be done annually. Commissioner Blaisdell made a motion to fund this line at \$1,064. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

631.17 SCBA FIT Test: Commissioner Auger made a motion to fund this line at \$150. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

631.22 Copier Service: Commissioner Blaisdell made a motion to fund this line at \$700. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

#### **660 Vehicle Repairs**

660.01 21A1: Discussion ensued about warranty work and preventative maintenance. Commissioner Blaisdell made a motion to fund this line at \$2,780. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

660.02 21A2: Discussion ensued about maintenance. Commissioner Blaisdell made a motion to fund this line at \$3,840. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

660.03 21E1: Commissioner Manning made a motion to fund this line at \$2,008. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

660.05 21E3: Discussion ensued about the engine swapping schedule. Commissioner Blaisdell made a motion to fund this line at \$9,922. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

660.07 21R1: Maintenance was reviewed. Use of the vehicle was discussed. Elimination of the vehicle was discussed. Commissioner Blaisdell made a motion to fund this line at \$3,270. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

660.13 21B1: The boat maintenance and registration were discussed. Commissioner Blaisdell made a motion to fund this line at \$180. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

660.14 21C1: Discussion ensued about the Town of Tilton having a certified mechanic working at the DPW. The annual maintenance was reviewed. Commissioner Blaisdell made a motion to fund this line at \$3,441. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

660.15 21U3: PMs were discussed. Commissioner Blaisdell made a motion to fund this line at \$722. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

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660.16 21U1: Discussion ensued about the plow. Commissioner Auger made a motion to fund this line at \$1,690. Commissioner Manning seconded the motion. Discussion ensued about the PMs and whether the figures were quotes or estimates. There being no further discussion, vote was taken. Motion passed.

660.17 21U2: The rust problem was reviewed. The warrant articles the Chief is proposing for vehicle replacements were discussed. Commissioner Blaisdell made a motion to fund this line at \$662. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

660.18 21T1: Commissioner Manning made a motion to fund this line at \$2,496. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

660.19 21L1: Commissioner Auger made a motion to fund this line at \$1,790. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

660.20 21FPT: Commissioner Auger made a motion to fund this line at \$100. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

660 Other: Discussion ensued about unanticipated repairs. Commissioner Blaisdell made a motion to fund this line at \$22,500. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

Adjournment

Commissioner Auger made a motion to adjourn. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Meeting adjourned at 8:00 PM.

Respectfully submitted,

*Kathy Tobine*

Kathy Tobine  
Administrative Assistant

Next Meeting Date, Time, Place: 12/12/17 at 5:30 PM. Meeting to be held at Tilton Town Hall, Downstairs Meeting Room, 257 Main Street, Tilton.