

Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By:	Commissioners	Date, Time:	12/05/2017 at 5:30 PM
Transcribed By:	Kathy Tobine	Place:	Center Street Station, 12 Center Street, Tilton, NH

Commissioner Manning called the budget workshop to order at 5:30 PM.

Present: Commissioners Dennis Manning, Paul Blaisdell and Paul Auger; Chief Michael W. Sitar, Jr., and Administrative Assistant Kathy Tobine

2018 Operating Budget

342 Information Technology

342.02 IT Services: Chief Sitar explained that the RFP closed on November 30th. Three proposals were submitted. Mainstay was the winning bid at \$9,690. RFPs were also submitted by Engineering Services from Portland ME and Manchester NH and RMON Networks from Pelham NH.

Commissioner Manning made a motion to fund this line at \$9,690. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

100 Salaries & Wages

Discussion ensued about Career Salaries & Wages. It was decided to wait on this until the rest of the budget is completed.

600 Supplies

625 Postage: Discussion ensued about the surveys. Commissioner Blaisdell made a motion to fund line 625 at \$1,025 which is essentially the 2016 actual amount. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

635 Gasoline: Discussion ensued about gasoline usage. Commissioner Blaisdell made a motion to fund this line at \$3,100. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

636 Diesel: Discussion ensued. Commissioner Blaisdell made a motion to fund this line at \$12,000. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

670 Books & Periodicals: Expenditures to date were reviewed. Commissioner Blaisdell made a motion to fund this line at \$100. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

680 Departmental Awards: Discussion ensued. Commissioner Manning made a motion to fund this line at \$650. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

685 Uniforms:

685.01 Career Uniforms: Discussion ensued about the uniform allowance. Commissioner Manning made a motion to fund line 685.01 at \$7,000 or \$500 per person. Commissioner Blaisdell seconded the motion. Dress uniforms were discussed. The Board requested Chief Sitar provide information on how many firefighters need pants, blouse and jacket.

Commissioner Manning withdrew his motion. Commissioner Blaisdell withdrew his second. Commissioner Blaisdell made a motion to table this article pending more information. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

685.02 Call Company Uniforms: Discussion ensued. Commissioner Auger made a motion to fund this line at \$2,400. Commissioner Blaisdell seconded the motion. Discussion: Commissioner Blaisdell requested they increase this line to \$2,520 to include Deputy Robinson. Commissioner Auger revised his motion to fund this line at \$2,520. Commissioner Blaisdell revised his second. There being no further discussion, vote was taken. Motion passed.

685.03 Support Company Uniforms: Commissioner Auger made a motion to fund this line at \$450. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

690 Miscellaneous: Discussion ensued about the background checks. The Board requested Chief Sitar provide more information prior to their funding this line.

700 Capital Outlay

710 Land: Commissioner Blaisdell made a motion to fund this line at \$1. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

720 Building: Commissioner Blaisdell made a motion to fund this line at \$1. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

730 Other: Commissioner Blaisdell made a motion to fund this line at \$1. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

750 Furniture & Fixtures: Discussion ensued about the refrigerator. Blaisdell motion to fund this line at \$1,000 specifically for a refrigerator. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

775 Dry Hydrants & Cisterns: Extensive discussion ensued about the dry hydrants. Commissioner Blaisdell made a motion to fund this line at \$3,800 per the Chief's best estimate. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

Other Business

The January 9th meeting was discussed. It was unanimously decided to change the meeting date to January 3rd.

Chief Sitar updated the Board on the Communications Tower RFP.

Adjournment

Commissioner Manning adjourned the meeting at 7:32 PM.

Respectfully submitted,

Kathy Tobine

Kathy Tobine
Administrative Assistant

Next Meeting Date, Time, Place: 12/06/17 at 5:30 PM. Meeting to be held at Tilton Town Hall, Downstairs Meeting Room, 257 Main Street, Tilton.