

Tilton-Northfield Fire & EMS Commissioners' Budget Work Session

Meeting Called By:	Commissioners	Date, Time:	12/21/2016 at 5:30 PM
Transcribed By:	Kathy Tobine	Place:	Tilton Town Hall, Downstairs Meeting Room, 257 Main Street, Tilton

Commissioner Auger called the meeting to order at 5:24 PM.

Present: Commissioners Paul Auger, Paul Blaisdell and Dennis Manning; Chief Michael W. Sitar, Jr.; Administrative Assistant Kathy Tobine

Public Present: Sean Valovanie, Matthew Gilman, David Hall, Nick Baker

Operating Budget

Commissioner Manning commented about the Budget Committee cutting \$2,000 from the diesel budget. Commissioner Auger explained that they did this since prices are down.

Benefits

210 Health Insurance: Commissioner Manning made a motion to fund this line at \$231,664. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

260 Workers Compensation: Discussion ensued about the increase in this line over last year. Commissioner Manning made a motion to fund this line at \$34,453. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

300 Professional & Technical Services

301 Auditing: Commissioner Blaisdell made a motion to change their budgeted amount of \$9,100 to \$7,500 to reflect quotation Fire District received for auditing services. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion Passed.

342.02 Information Technologies: Commissioner Auger requested Chief Sitar put these services out to bid. Chief Sitar commented that these services have been paid in full for 2017. He will quote this out for next year. Discussion ensued. Commissioner Blaisdell made a motion to change their budgeted amount of \$9,690 to \$0. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

342.05 Computer Hardware: Commissioner Manning made a motion to reduce this line from \$3,932 to \$0. Commissioner Blaisdell questioned the difference between the \$4,600 Chief Sitar has proposed in his email and the \$3,932. Chief Sitar explained he has not paid the server warranty cost of \$600 as he has not received the bill. Commissioner Blaisdell seconded the motion. There being no further discussion, vote was taken. Motion passed.

390 Other Professional Services: Commissioner Manning made a motion to fund this line at \$1. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

400 Property Services

411 Heating Fuel: Discussion ensued about the Budget Committee cutting the heating fuel line. The Board agreed to leave their budget recommendation as proposed.

430 Repairs & Maintenance

Discussion ensued about the purchases that Chief Sitar has made this year that has reduced his proposed budget.

430.01 Center Street Station: Commissioner Blaisdell made a motion to change this line from \$2,850 to \$0. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

430.02 Park Street Station: Commissioner Blaisdell made a motion to fund this line at \$2,000 for training containers and sitework and \$0 for the new entry door. Commissioner Manning seconded the motion. Discussion ensued with Captain Hall about the funds raised so far toward the training containers and sitework. There being no further discussion, vote was taken. Motion passed.

480.01 Property & Equipment Insurance: Commissioner Manning made a motion to fund this line at \$22,400. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

600 Supplies

630.230 OptiComm Repair: Discussion ensued about the number of cards purchased in 2016. Commissioner Manning made a motion to reduce the Commissioners budget from \$3,600 to \$0. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

631.11 Power Cots: Discussion ensued. Commissioner Blaisdell made a motion to reduce this line from \$1,323 to \$0. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

631.13 SCBA Flow Test: Discussion ensued about the Budget Committee's reduction of this line. Commissioner Blaisdell made a motion to reduce this line from \$3,500 to \$1,500 to reflect the Chief's recommendation. Commissioner Manning seconded the motion. There being no further discussion, vote was taken. Motion passed.

635 Gasoline: The Board discussed the Budget Committee reducing this line to \$4,500. The Board agreed to leave their recommended funding of this line at \$5,000.

636 Diesel: The Board discussed the Budget Committee reducing this line to \$12,000. The Board agreed to leave their budgeted amount at \$14,000.

690 Miscellaneous: Discussion ensued. Commissioner Blaisdell made a motion to fund this line at \$700. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

700 Capital Outlay

710 Land: Commissioner Manning made a motion to fund this line at \$1. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

720 Building: Commissioner Manning made a motion to fund this line at \$1. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

730 Other: Commissioner Manning made a motion to fund this line at \$1. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

750 Furniture & Fixtures: Commissioner Manning made a motion to fund this line at \$1. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

775 Dry Hydrants & Cisterns: Chief Sitar commented that he is requesting \$5,000 to maintain and repair our current dry hydrants and cisterns. Discussion ensued. Commissioner Blaisdell made a motion to fund this line at \$5,000. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

Apparatus & Equipment Replacement Fund Budget

331 Ambulance Billing Services: Commissioner Manning made a motion to fund this line at \$22,500. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

332 Paramedic Intercept: Discussion ensued about the paramedic intercept and the charge to have an intercept from an agency outside the Lakes Region Mutual Fire Aid Association. Commissioner Manning made a motion to fund this line at \$1,500. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

706 Vehicles: Chief Sitar explained that he is requesting a command vehicle this year for \$55,770. Discussion ensued. Commissioner Blaisdell made a motion for fund this line at \$0. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

740 Fire Equipment: Chief Sitar explained the Board only needs to fund the bottom line as he listed the items out. Discussion ensued about each item being requested. Commissioner Manning made a motion to fund this line at \$54,003. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

960 Rescue Equipment

960.400 Water & Ice Rescue: Discussion ensued about the equipment being purchased. Commissioner Blaisdell made a motion to fund this line at \$787. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

960.500 Extrication Tools: Discussion ensued about the combi tools being requested. Commissioner Manning made a motion to fund this line at \$17,488. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

741 EMS

741.01 EMS Equipment: Chief Sitar explained they would like to purchase two child restraints and two defibrillator batteries. Discussion ensued. Commissioner Manning made a motion to fund this line at \$2,370. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

741.02 EMS Disposable Equipment: Chief Sitar explained the amount he budgeted is too low as we have already exceeded the requested amount for this year. Discussion ensued. Commissioner Blaisdell made a motion to fund this line at \$28,142 based upon this year's usage. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

741.03 CLIA Laboratory User Fee: Commissioner Blaisdell made a motion to fund this line at \$150. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed.

970 Grant Matching Funds

970.13 AFG Communications: Chief Sitar explained he has applied for the grant again for radios. This is the match. Commissioner Manning made a motion to fund this line at \$16,278. Commissioner Blaisdell seconded the motion. There being no discussion, vote was taken. Motion passed.

Warrant Articles

The proposed warrant articles were reviewed. The Board took the following action:

Article 01 was approved as written.

Article 02 was approved as written.

Article 03 was approved as written.

Article 04 was not approved as they are not approving the purchase of a command vehicle this year.

Article 05 was approved as written.

Article 06 was approved as written.

Article 07 was approved as written.

Article 08 was approved as written.

TNFD Commissioner's Meeting
12/21/16

Article 09 was approved as written.

Article 10 was approved as written. Discussion ensued about the purpose of the land & building fund.

Article 11 was approved as written. The cistern being requested is at the corner of Shaw Road & Silver Lane.

Article 12 was approved as written.

Article 13 was approved as written.

Article 14 was approved as written.

Adjournment

Commissioner Auger made a motion to adjourn the meeting. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Meeting adjourned at 8:16 PM.

Respectfully submitted,

Kathy Tobine
Administrative Assistant

Next Meeting Date, Time, Place: 01/18/17 at 17:30. Meeting to be held at Tilton Town Hall, Downstairs Meeting Room, 257 Main Street, Tilton.