

Tilton-Northfield Fire & EMS Facilities Committee Meeting

Meeting Called By:	Cindy Hope	Date, Time:	28 July 2016, 5PM
Transcribed By:	Paula Benski	Place:	Northfield Town Hall, Upstairs Meeting Room, 21 Summer Street, Northfield

The meeting was called to order at 5:05 PM by Cindy Hope, filling in for Chair Tim Sattler.

Committee Members Present: Wayne Crowley, Dennis Manning, Cindy Hope, Paula Benski, Chief Michael Sitar.

Business

No public present.

Paula Benski moved, and Wayne Crowley seconded, to seal the non-public minutes from the 19 July 2016 meeting.

Roll call vote:	Dennis Manning	Y
	Paula Benski	Y
	Wayne Crowley	Y
	Cindy Hope	Y

Dennis Manning moved, and Wayne Crowley seconded, to accept the minutes from 19 July 2016, as written, and the motion passed unanimously.

Dennis M brought the committee up to date on the commissioners meeting. The commissioners want a status update from the committee; they want the committee to brief them at an upcoming commissioners meeting, before the public meeting of this committee. Dennis M told the commissioners that he estimated this would be around October.

Cindy provided correspondence from Kyle Barker of WarrenStreet Architects on what Park Street upgrades would look like if we wanted to keep it as a sub-station. Discussion ensued.

The committee then discussed the upcoming planned public hearing. Brief outline of the plan for this public hearing:

Assumptions:

Center St inadequate

Response times cannot deteriorate

Options:

Option 1: Single station in the village, keeping Park St as garage with no changes.

Option 2a: Multi-station; Park St upgraded as manned sub-station, main station farther out.

Option 2b: Multi-station; Park St upgraded as main station, sub-station farther out.

Factors, presented for each of the options:

Costs

Acquisition costs

Capital costs – size of building
Operating costs
Tax Implication
Operational Implications
Response times
Personnel
Equipment
Advantages vs. Disadvantages

The committee needs to advertise the meeting, via newspapers, call lists, electronic newsletters.

Chief Sitar to put together the facts he can; Paula to pull similar information from past minutes.

Discussion ensued on how much money the committee has left for Kyle’s services—approximately \$27,000.

Adjournment

Paula Benski moved, and Dennis Manning seconded, to adjourn. The motion passed unanimously. The meeting was adjourned at 6:41 PM.

**Next Meeting Date, Time, Place: 16 August 2016, 5 PM
Northfield Town Hall, 21 Summer St, Northfield, Upstairs
meeting hall**