

Nonpublic Session Minutes TILTON-NORTHFIELD FIRE & EMS

Date: April 12, 2016

Members Present: Paul Auger
Paul Blaisdell
Dennis Manning

A motion to enter nonpublic session was made by Commissioner Manning and seconded by Commissioner Auger.

The Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3, II(a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

Roll Call vote to enter nonpublic session:

Paul Auger	Yes
Paul Blaisdell	Yes
Dennis Manning	Yes

Motion passed.

Nonpublic session was entered at 7:14 p.m.

Other persons present during nonpublic session: Chief Michael W. Sitar, Jr.; Deputy Chief Michael J. Robinson; Administrative Assistant Kathy Tobine

Description of matters discussed and final decisions made: Chief Sitar explained the purpose of the nonpublic is to consider the promotion of Captain Joubert to Deputy. Commissioner Auger requested a copy of the job description and asked what his duties will be. He explained that he wants the job to consist of what Captain Joubert does now plus additional duties. Chief Sitar presented the job description. He explained it mirrors the duties of the Chief and whatever other duties are assigned.

Chief Sitar commented that Captain Joubert is already doing the job. Deputy Robinson explained that this is a clarification of position as Captain Joubert does more than the other captains. With his current title he is an equal to the other captains. This will differentiate him. Chief Sitar explained it is basically a title change.

The job description was reviewed. It was decided that Chief Sitar will include the Fire Prevention Captain's job description in the Deputy Chief's job description.

A command vehicle for Captain Joubert was discussed.

The proposed salary was reviewed. It was unanimously decided this position will be an exempt salaried position.

Commissioner Manning made a motion to approve the promotion of Captain Joubert to Deputy Chief with the added stipulations in the job description as discussed. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

Commissioner Manning made a motion for Deputy Joubert's salary to be labor grade 10, step 11 which is \$30.15 per hour for an annual salary of \$62,712.00. The salary will be effective the pay period beginning April 18th. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

A motion to leave nonpublic session and return to public session by was made by Commissioner Auger and seconded by Commissioner Manning.

Roll Call Vote to exit nonpublic session: Paul Auger Yes
 Paul Blaisdell Yes
 Dennis Manning Yes

Motion passed.

Public session reconvened at 8:21 p.m.

A motion was made by to seal these minutes by Commissioner Auger and seconded by Commissioner Manning because it is determined that divulgence of this information likely would render a proposed action ineffective.

Roll Call Vote to seal these minutes: Paul Auger Yes
 Paul Blaisdell Yes
 Dennis Manning Yes

Motion passed.

These minutes recorded by: Kathy Tobine