

Tilton-Northfield Fire & EMS Facilities Committee Meeting

Meeting Called By:	Tim Sattler	Date, Time:	01 Feb, 2016, 5PM
Transcribed By:	Paula Benski	Place:	Northfield Town Hall, Upstairs Meeting Room, 21 Summer Street, Northfield

The meeting was called to order at 5:00 PM by Chair Tim Sattler.

Committee Members Present: Tim Sattler, Wayne Crowley, Joe Jesseman, Lucinda Hope, Paula Benski, Dennis Allen, Chief Michael Sitar

Public Present: Greg Peverly, of Berkshire Hathaway/Verani Real Estate

Minutes

Minutes from the 18 January, 2016, meetings were presented. Wayne Crowley moved to approve; Dennis A seconded. The motion passed unanimously.

(Joe Jesseman arrived at this point.)

Hard copies of the nonpublic portion of the 18 January meeting were passed out to the committee members. Chief Sitar and Joe Jesseman noted a few corrections to be made to the minutes. Wayne Crowley moved to accept the minutes as corrected; Joe Jesseman seconded. No nonpublic discussion was necessary. The motion passed unanimously by roll call.

Business

Paula Benski reported on the Pelham Fire Department visit. She and Dennis Manning met Kyle Barker at the Fire station for a tour. She reported that it was very helpful to see the actual building instead of just the plans. She also noted that it is helpful to gather information on how the department might have done things differently. In this case, the firefighter giving the tour noted that he wished the exercise room was not accessible from the public space, as the users of the space felt they were too visible while exercising. Chief Sitar noted that that location is actually good because it allows those using the facility to be easily visible in case of an emergency.

Joe Jesseman moved to go into non-public session per RSA 91A-3 to discuss real estate matters; Wayne Crowley seconded, and the motion passed unanimously by roll call. The committee moved into non-public session at 5:12 PM.

Joe Jesseman moved to come out of non-public session; Wayne Crowley seconded, and the motion passed unanimously by roll call. The committee came out of non-public session at 6:35 PM.

Joe Jesseman moved to seal the minutes until such time they can be made public; Wayne Crowley seconded. Motion passed unanimously by roll call.

Paula reported that Dennis M updated her, during the Pelham tour, that he is still working on the video with the Tilton School, and that they are busy and he will continue to work with them.

The public meeting was discussed. Wayne suggested, and the committee concurred, that the committee should write a written report to be included into both towns' annual reports, instead of giving a verbal presentation during the town meetings. Items to be included in the report: the

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committee was organized; the committee determined the space needs of the facility; the committee continues to look at possible locations. The report needs to reflect that the committee is doing its due diligence. Joe asked for confirmation that the money we were allotted will not lapse. That was confirmed. Tim will put together a draft report and send to the committee, for discussion and approval, via e-mail because the deadline for getting the report into the towns' reports is before the committee's next meeting.

There was discussion on Paula's report on possible grants. She reported that the only possible viable grant she found was the one Cindy mentioned at an earlier meeting: the USDA Rural Development grant. She asked for a volunteer to look over her report to make sure she did not miss anything. Chief Sitar noted that he had already done similar research and had drawn a similar conclusion, except that he also noted that our district would not qualify for the USDA Rural Development grant either, as the district does not meet the qualification standards.

Adjournment

Joe Jesseman moved to adjourn. Dennis Allen seconded, and it passed unanimously. The meeting was adjourned at 6:48 PM.

Next Meeting Date, Time, Place: **29 Feb 2016, 5 PM**
Northfield Town Hall, 21 Summer St, Northfield, Upstairs
meeting hall