

Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By:	Commissioners	Date, Time:	12/28/2015 at 5:30 PM
Transcribed By:	Kathy Tobine	Place:	Tilton Town Hall, Downstairs Meeting Room, 257 Main Street, Tilton

Commissioner Clark called the meeting to order at 5:37 PM.

Present: Commissioners Paul Auger, Dennis Manning and Patrick Clark; Chief Michael W. Sitar, Jr. and Admin. Assistant Kathy Tobine

District Clerk

Commissioner Clark passed out information for a potential Clerk for the District. Stephanie Giovannucci is willing to assume the duties. The ads in the papers run until December 31st. After consulting legal counsel, the Board decided to put this on the agenda for the Commissioners meeting of January 13th.

Apparatus & Equipment Replacement Fund Budget

760 Vehicles

Commissioner Manning requested Chief Sitar provide information on how many miles per hour are put on Engine 3 when it is in pump mode. Engine 1 equates to 27% of the total repair cost or almost \$74,000. Extensive discussion ensued regarding keeping Engine 1, purchasing a new engine, the number of incidents annually, refurbishment of Engine 3 and the Capital Improvement Plan (CIP). Commissioner Auger made a motion to not put it before the taxpayers to purchase a new fire engine for \$725,000 this year. Commissioner Clark seconded the motion. Commissioner Clark asked if they had gotten three bids on the vehicle. Chief Sitar explained there are two manufacturers that make it in this fashion. The other manufacturer chose not to be part of the process currently. It has not gone out to bid. There being no further discussion, vote was taken. Motion passed; two for, one against.

Chief Sitar commented that next year he will not only be asking for an engine but he will also be asking for an ambulance. He requested the Board consider an ambulance this year. Discussion ensued. Commissioner Clark made a motion to include a budget amount of \$227,136 for a warrant article to replace Ambulance 1. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed unanimously.

740 Fire Equipment

Chief Sitar reviewed his requested amount and advised the Board to reduce this line to \$51,948 as they are not getting a new fire engine. Line 740.175 should now be \$3,800. Discussion ensued. Commissioner Clark made a motion to fund this line at \$51,948. The change from the Chief's requested amount of \$71,358 is due to Line 740.175 being reduced from \$23,210 to \$3,800. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Motion passed unanimously.

960 Rescue Equipment

960.400 Water & Ice Rescue: Chief Sitar commented he would like to replace two Mustang suits, get some new gloves and booties for those.

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960.500 Extrication Tools: Chief Sitar explained they did not purchase the tools last year as the price was not the quoted amount. The \$21,000 voted last year has been encumbered and he is requesting another \$10,000 in order to purchase the tools this year. Discussion ensued about the tools.

Commissioner Clark made a motion to fund Line 960 at \$14,077. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed unanimously.

741 EMS

741.01 EMS Equipment: Chief Sitar reviewed the EMS equipment to be purchased. There was discussion on the medication vault and portable suction.

741.02 EMS Disposable Equipment: Chief Sitar explained this is disposable EMS equipment. This is onetime use equipment that we have to replace on a regular basis.

741.03 CLIA Laboratory User Fee: Chief Sitar explained this is a fee we pay every two years.

Commissioner Auger made a motion to fund EMS at \$29,485. Commissioner Clark seconded the motion. There being no discussion, vote was taken. Motion passed unanimously.

970 Grant Matching Funds

970.13 AFG Communications: Chief Sitar advised the Board this grant is for radios. The amount he is requesting is \$325,000. Our match for this grant is 5% or \$16,278 should we receive it.

970.11 Forestry Equipment Grant: Chief Sitar reported that we have been awarded the two Volunteer Fire Assistance Funds under Title IV Rural Development Act requested; one for Northfield and one for Tilton. This is for forestry equipment. We are receiving \$4,000 total. Our matching funds for Northfield are \$2,516 and Tilton are \$3,392.

Commissioner Manning made a motion to fund this line at \$22,186. Commissioner Clark seconded the motion. There being no discussion, vote was taken. Motion passed unanimously.

Other Business

Commissioner Manning commented he would like to institute a policy change on how we process public requests for information. He will bring this up at the next meeting.

Adjournment

Commissioner Clark made a motion to adjourn the meeting. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Meeting adjourned at 6:55 PM.

Respectfully submitted,

Kathy Tobine
Administrative Assistant

Next Meeting Date, Time, Place: 01/13/16 at 17:30. Meeting to be held at Tilton Town Hall Downstairs Meeting Room, 257 Main Street, Tilton.