

Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By:	Commissioners	Date, Time:	12/21/2015 at 5:30 PM
Transcribed By:	Kathy Tobine	Place:	Northfield Town Hall, Upstairs Meeting Room, 21 Summer Street, Northfield

Commissioner Clark called the meeting to order at 5:33 PM.

Present: Commissioners Paul Auger and Patrick Clark; Chief Michael W. Sitar, Jr. and Admin. Assistant Kathy Tobine

Operating Budget

Supplies

635 Gasoline

Discussion ensued about the current contract price. Chief Sitar explained how he arrived at his budget request. Commissioner Clark made a motion to fund this line at \$6,500. Commissioner Auger seconded the motion. There being no further discussion, vote was taken. Motion passed.

636 Diesel

Commissioner Clark made a motion to fund this line at \$15,000. Discussion ensued. Commissioner Clark amended his motion to fund this line at \$16,000. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

660 Vehicle Repairs

The repairs planned for 2016 were reviewed. The CIP and vehicle rotation were discussed. Repairing versus replacing Engine 1 was discussed. Commissioner Clark does not want to get another engine at this time; he wants Engine 1 used more. Chief Sitar explained that if you use it more, the repair cost will be more. Commissioner Auger made a motion to fund this line at \$42,330. Commissioner Clark seconded the motion. Discussion: Commissioner Clark commented this does not give enough money for repairs to Engine 1. Commissioner Auger does not feel the repairs should be made to Engine 1 as they are thinking of replacing it. Chief Sitar commented the vehicle will get all its preventative maintenance. He has budgeted for all the preventative maintenance required for 2016. There being no further discussion, vote was taken. Motion passed.

670 Books & Periodicals

Commissioner Auger made a motion to fund this line at \$250. Commissioner Clark seconded the motion. There being no discussion, vote was taken. Motion passed.

680 Departmental Awards

Commissioner Auger made a motion to fund this line at \$650. Commissioner Clark seconded the motion. There being no discussion, vote was taken. Motion passed.

683 Fire Prevention

Commissioner Auger made a motion to fund this line at \$1,500. Commissioner Clark seconded the motion. There being no discussion, vote was taken. Motion passed.

685 Uniforms

Discussion ensued about the uniforms. Call Company participation was discussed. Commissioner Auger made a motion to fund this line at \$10,700. Commissioner Clark seconded the motion. There being no discussion, vote was taken. Motion passed.

690 Miscellaneous

Commissioner Auger made a motion to fund this line at \$500. Commissioner Clark seconded the motion. There being no discussion, vote was taken. Motion passed.

Capital Outlay

750 Furniture & Fixtures

Discussion ensued about gear lockers. Commissioner Clark made a motion to fund this line at \$8,625. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

710 Land; 720 Building; 730 Other

Commissioner Auger made a motion to fund each line at \$1. Commissioner Clark seconded the motion. There being no discussion, vote was taken. Motion passed.

775 Dry Hydrants & Cisterns

Discussion ensued on dry hydrants & cisterns. Chief Sitar explained they will be repairing three and would like to add two new dry hydrants; one on Silver Lane and one at ?.

Warrant Articles

211 Health Insurance Deductible Reimbursement

Commissioner Auger made a motion to fund this line at \$1,587. Commissioner Clark seconded the motion. There being no discussion, vote was taken. Motion passed.

Grant Matching Funds

Grants

970.11 NH Volunteer Fire Assistance Grant

Discussion ensued. Chief Sitar explained this is for the Forestry Equipment. Commissioner Clark made a motion to fund this line at \$4,000. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

Apparatus & Equipment Replacement Fund Budget

331 Ambulance Billing Services

Commissioner Clark made a motion to fund this line at \$24,000. Commissioner Auger seconded the motion. Discussion ensued about the Paramedic Intercepts. There being no more discussion, vote was taken. Motion passed.

760 Vehicles

Chief Sitar informed the Board that the actual price for the engine is \$725,000. He explained the increase in price. The Board decided to wait on this line item until all three were all present.

740 Fire Equipment

Discussion ensued about the Chief's budgetary request for 2016. The Board decided to wait on this line item until all three were all present.

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Other Business

The Manifest of December 21, 2015 was reviewed and signed.
The Important Disclosures to Real Estate Consumers was signed.

Adjournment

Commissioner Clark made a motion to adjourn the meeting. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Meeting adjourned at 7:05 PM.

Respectfully submitted,

Kathy Tobine
Administrative Assistant

Next Meeting Date, Time, Place: 01/13/16 at 17:30. Meeting to be held at Tilton Town Hall
Downstairs Meeting Room, 257 Main Street, Tilton.