

## Tilton-Northfield Fire & EMS Commissioners' Budget Work Session

Meeting Called By:	Commissioners	Date, Time:	11/09/2015 at 5:30 PM
Transcribed By:	Kathy Tobine	Place:	Northfield Town Hall, Upstairs Meeting Room, 21 Summer Street, Northfield

Commissioner Clark called the meeting to order at 5:30 PM.

Present: Commissioners Paul Auger, Patrick Clark and Dennis Manning

Budget Committee: Donnie Stevens

### Budget

Donnie Stevens commented that the Budget Committee will be meeting Monday, November 23<sup>rd</sup>, from 7:00 pm to 9:00 pm. They are will work on what has been completed. The first meeting decides who is going to be the chairman and all that. Kathy will do the minutes and take care of getting them on the website.

Commissioner Clark explained tonight they will focus on the numbers they have. They will continue at the Commissioners meeting on the 18<sup>th</sup>.

Discussion ensued on the cost of gasoline, diesel and propane. The insurances were discussed.

Donnie explained that the Budget Committee goes off the Commissioners numbers. If the Chief's numbers are different, they will give him a chance to talk. There are certain things they can do nothing about, i.e. the insurances.

A warrant article for a five year contract with the Water District was discussed.

#### 110 Wages & Salaries

The Chief's proposed fourth shift was discussed extensively. Commissioner Clark made a motion to stick with status quo at least to run the numbers out for the salary worksheet and have the numbers they can look at. They are not adopting the numbers until they find out what the Chief is doing with his numbers. Discussion ensued. There being no further discussion, vote was taken. Motion passed.

#### 210 Group Health Insurance

210 Group Health Insurance was discussed.

210.1 Insurance Opt Out: The Board decided to fund this line at \$7,000.

#### 215 Group Life Insurance

215.01 Short Term Disability: The Board decided to fund this line at \$2,500.

215.02 Group Line of Duty: The Board would like to know why this is the same every year.

215.03 NH State Firemen's Insurance: The Board would like more information on this.

215.05 Long Term Disability: The Board decided to fund this line at \$2,300.

250 Unemployment Compensation: More information is needed.

260 Workers Compensation: More information is needed.

301 Auditing: The Board agreed to fund this line at \$8,925.

320 Legal Services: Discussion ensued. The Board agreed to fund this line at \$7,500.

335 Training: Discussion ensued. The Board agreed to fund this line at \$12,500.

340 Bank Charges: Discussion ensued. The Board agreed to fund this line at \$200.

#### 341 Telephone

341.1 Office Telephones: The Board agreed to fund this line at \$2,400.

341.2 Cell Phones: Discussion ensued. The Board agreed to fund this line at \$2,500.

- 341.4 MiFi: The Board agreed to fund this line at \$971.
  - 341.5 Internet: Discussion ensued. The Board would like more information.
  - 342 Information Technology: Discussion ensued. The Board would like more information.
  - 350 Medical Services
    - 350.01 Physical Exams: Discussion ensued. More information is needed.
    - 350.02 New Employees: More information is needed.
  - 370 Vehicle Repairs Labor: The labor and materials for the vehicles have been combined on line 660.
  - 660 Vehicle Repairs: Discussion ensued. The Board agreed to fund this line at \$42,330.
  - 385 Elections: Discussion ensued. The Board agreed to fund this line at \$1,650.
  - 390 Other Professional Services: More information is needed.
  - 410 Electricity: Discussion ensued. The Board agreed to fund this line at \$9,442.
    - 410.01 Center Street Station: \$5,490
    - 410.02 Park Street Station: \$3,952
  - 411 Heating Fuel: Discussion ensued. More information is needed.
  - 412 Water: Discussion ensued. More information is needed on the rates.
  - 413 Sewer: Discussion ensued. The Board agreed to fund this line at \$1,037.
    - 413.01 Center Street Station: \$612
    - 413.02 Park Street Station: \$425
  - 430 Repairs & Maintenance: Discussion ensued. The Board agreed to fund this line at \$15,500.
    - 430.01 Center Street Station: \$5,100
      - 430.011 Generator: \$100
    - 430.02 Park Street Station: \$7,000
    - 430.03 Custodial Supplies: \$3,000
    - 430.04 Grounds Keeping: \$200
    - 660.11 Riding Mower: \$100
  - 480 Property & Liability Insurance: Discussion ensued. The Board agreed to fund this line at \$21,750.
  - 550 Printing: Discussion ensued. The Board agreed to fund this line at \$500.
  - 560 Dues & Subscriptions: Discussion ensued. The Board agreed to fund this line at \$2,675.
  - 590.2 Pressurized Hydrants: Discussion ensued. The Board agreed to fund this line at \$125,988.
  - 620 Office Supplies: The Board agreed to fund this line at \$2,500.
  - 625 Postage: Discussion ensued. More information is needed.
- Salaries and wages were revisited. The Board would like the Chief to explain his numbers.

**Adjournment**

Commissioner Clark made a motion to adjourn the meeting. Commissioner Manning seconded the motion. There being no discussion, vote was taken. Meeting adjourned at 8:06 PM.

Respectfully submitted,

Kathy Tobine  
Administrative Assistant

**Next Meeting Date, Time, Place:** 11/18/15 at 17:30. Meeting to be held at Tilton Town Hall, Downstairs Meeting Room, 257 Main Street, Tilton.