

## Tilton-Northfield Fire & EMS Facilities Committee Meeting

Meeting Called By:	Tim Sattler	Date, Time:	09/28/2015 at 5:00 PM
Transcribed By:	Dennis Manning	Place:	Northfield Town Hall, Downstairs Meeting Room, 21 Summer Street, Northfield

Chairman Sattler called the meeting to order at 5:00 PM.

Present: Committee Members Dennis Allen, Wayne Crowley, Lucinda Hope, Dennis Manning, Tim Sattler

Public Present: None

### Public Comment

None heard.

### Old Business

None.

### New Business

Tim opened with correspondence from Kyle Barker (Warren Street representative), Wayne Crowley (population trend data), and Tim Sattler (Fire Safety Committee documentation).

The email from Kyle indicated his concern the committee might not be moving along fast enough to make a presentation at District Meeting. He also advised that Monday evenings were not conducive to his schedule in the foreseeable future.

Tim summarized the data provided by Wayne and produced by the NH OEP, Office of Energy Planning, which reflected approximately 7-8% in each of the towns, Tilton and Northfield by the year 2040. This percentage only equates to about 200 or so more residents per town.

Lastly, Tim spoke briefly reference a document he found from the Tilton Fire Safety Committee in 2007 that had a fire station plan. The plan was much smaller and subjective than what this committee is moving toward.

Dennis Manning commented on Kyle's statement of being behind. Discussion ensued reference what the committee was to present in March. Again, Dennis Manning voiced that his impression is that the committee would finalize actual Fire Department needs which would be reflected in an appropriate building size and amount of land required to accommodate said building. With this done the committee would present those findings to the District residents with a warrant requesting the approval to hire for architectural services and to purchase land. More discussion ensued.

Wayne suggested we move back to the business of finalizing the Fire Station needs list so we may provide the information to Kyle who would in turn generate another square footage list and rough draft of room sizes and locations.

Moving to this discussion, Wayne updated the committee on potential land availability and that it is moving in a positive direction. No details are provided in the minutes so as to protect the identities of private citizens who have not yet made any actual commitments at this time. Discussion ensued.

TNFD Facilities Committee Meeting  
09/28/15

Dennis Manning clarified the number of full-time FF's of 12 and call FF's at 20 for a total of 32 with respect gear storage needs where space for 42 FF's is listed on the needs list provided by Chief Sitar.

Bay size was put on hold until visits to other stations could be made and comparisons drawn. Discussion ensued.

Other notable areas discussed in detail were that of sleeping areas with respect to actual number of rooms needed, beds needed, female and potential intern needs, work out area, individual office spaces, training/conference spaces, decontamination area. Lucinda expressed her concerns that female accommodations need more attention.

Fire station visits were discussed and emails would be sent once a day and time is established.

The next meeting date was established, 14 October, and who would attend. Wayne suggested that we have one more meeting prior to the Chief or Kyle in attendance to discuss fire station visits.

Minutes

September 14<sup>th</sup>, 2015 minutes were reviewed, motion to accept by Wayne Crowley, 2<sup>nd</sup> by Dennis Allen, and approved by all.

Adjournment

Dennis Manning moved to adjourn, 2<sup>nd</sup> by Wayne, approved by all.

Chairman Sattler adjourned the meeting at 7:03 PM.

Respectfully submitted,

Dennis Manning  
TNFD Facilities Committee Interim Secretary

**Next Meeting Date, Time, Place:** Wednesday, 14 Oct 2015. Meeting to be held at Northfield Town Hall, 21 Summer Street, Northfield.