

## Tilton-Northfield Fire & EMS Facilities Committee Meeting

Meeting Called By:	Tim Sattler	Date, Time:	07/20/2015 at 5:00 PM
Transcribed By:	Dennis Manning	Place:	Northfield Town Hall, Upstairs Meeting Room, 21 Summer Street, Northfield

Tim Sattler called the meeting to order at 5:02 PM.

Present: Committee Members Wayne Crowley, Lucinda Hope, Joe Jesseman, Dennis Manning, Tim Sattler, Chief Michael W. Sitar, Jr.

Public Present: Kyle Barker, Patrick Clark

### Public Comment

Pat Clark arrived late and was afforded time at the end of the meeting. His comments related to the last issue discussed, real estate options, where he offered locations to consider. He also cautioned the committee with considering the old bank property on the Main Street and demolition as it is of historical value. Several members reiterated to Pat that it was simply a thought considering its adjacent location to the Center Street Station.

Pat also made comment with regard to the cost of fulltime staffing considerations at multiple locations and response times.

### Old Business

Tim received correspondence from Janice Lindbloom regarding a correction to the 8 June minutes where the calls within a 1 mile radius of Center Street should reflect 45% and not 25%. Tim also informed the committee he supplied Janice a laptop which would accommodate her data entry of call locations into a map plotting program. A brief discussion ensued, Dennis Manning moved to accept the minutes as amended, seconded by Wayne Crowley, and passed by all.

Tim provided copies of correspondence received from the Chief which was information pertaining to Wayne's questions from the July 7<sup>th</sup> meeting.

### New Business

Tim suggested the committee work through Chief's responses to Wayne's questions, discussion ensued. Chief Sitar provided detailed information reference call addresses and call codes as they pertained to response times and call volumes by locale.

A notable point in the discussion was when Wayne asked if there was a standard for call time responses which the Chief answered in the affirmative citing it was a national standard which weighed heavily on insurance matters. He stated he believed the standard is a 4 or 5 minute response time for 95% of the calls of which the district does not meet.

Tim thanked the Chief for his input and asked to move on to questions for Kyle Barker.

Kyle started with an assessment of the Park Street Station based on a thorough inspection. Notable points made were that of the building's structural integrity, especially as it related to upgrading and/or adding on to the existing structure. He stated it is in need of much repair to most systems including electrical, mechanical, and structural systems. Wind bracing of the walls and roof trusses was his

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primary structural concern which he commented that upgrading might cost as much as building new. He estimated the cost of building new at \$200 per square foot and upgrading at \$150 per square foot.

Discussion ensued throughout Kyle's brief which ended with the committee tasking him to provide 3 options for building new including the Park Street station in said plans. He replied he would also include two-story options as well to maximize square footage and lot size.

Discussion ensued again with respect to lot sizes which grew into a conversation about possible locations and the possibility of soliciting realtors for help.

Pat Clark was recognized and afforded time to comment.

Wayne Crowley moved to adjourn the meeting, seconded by Joe Jesseman, passed by all.

Minutes

Minutes for the previous meeting, 7 July, were not available.

Adjournment

Chairman Sattler adjourned the meeting at 6:54PM.

Respectfully submitted,

Dennis Manning

**Next Meeting Date, Time, Place:** 10 August 2015. Meeting to be held at Northfield Town Hall, 21 Summer Street, Northfield.