

Tilton-Northfield Fire & EMS Facilities Committee Meeting

Meeting Called By:	Dennis Manning	Date, Time:	05/11/2015 at 5:00 PM
Transcribed By:	Janice Lindbloom	Place:	Tilton Town Hall, Upstairs Meeting Room, 257 Main Street, Tilton

Commissioner Manning called the meeting to order at 5:00 PM.

Present: Committee Members Dennis Allen, Wayne Crowley, Lucinda Hope, Joe Jesseman, Janice Lindbloom, Dennis Manning, Tim Sattler, Chief Michael W. Sitar, Jr.

Public Present: None

Public Comment

None heard.

Old Business

None.

New Business

Commissioner Manning opened discussion with a recommendation to nominate and appoint a committee Chairperson, Vice Chair, and Secretary. Janice Lindbloom volunteered to be secretary, Tim Sattler volunteered as Chair, and Lucinda Hope as vice chair.

Dennis suggested the committee adopt rules and procedures for conducting committee meetings. Discussion ensued and the committee agreed to basic parliamentary rules such as making motions and the voting process.

The status of the consulting agency, Warren Street, was discussed and Dennis informed the committee a contract is forthcoming.

Discussion pertaining to current facility and equipment ensued giving all committee members an idea of the task ahead and a general idea of what are the goals to achieve.

Items of need such as call data and property details of the Park Street Station were discussed and committee members were assigned homework to bring to the next meeting. Wayne will bring the property map for Park Street, Dennis will try to get the call data for the past five years, and Joe will obtain and bring all applicable data from the life-safety project Tilton conducted.

The committee discussed when to hold the next meeting and left it up in the air until Dennis notifies Tim of the status of the consultant contract.

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Minutes

May 11th

These minutes will be approved at next meeting.

Adjournment

Chairman Sattler adjourned the meeting at 6:13 PM.

Respectfully submitted,

Janice Lindbloom
TNFD Facilities Committee Secretary

Next Meeting Date, Time, Place: TBD. Meeting to be held at Tilton Town Hall, 257 Main Street, Tilton.