

# Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By:	Commissioners	Date, Time:	05/27/2015 at 5:30 PM
Transcribed By:	Kathy Tobine	Place:	Tilton Town Hall, Downstairs Meeting Room, 257 Main Street, Tilton

Commissioner Clark called the meeting to order at 5:25 PM.

Present: Commissioners Paul Auger, Patrick Clark and Dennis Manning; Chief Michael W. Sitar, Jr.; Kyle Barker, Warrenstreet Architects

## Consultant Contract

Discussion ensued about the contract with Warrenstreet.

The Facilities Committee was discussed. Commissioner Manning will have the Committee Chair, Tim Sattler, contact Kyle Barker to attend the next meeting of the Facilities Committee.

The Board of Commissioners agreed Chief Sitar will be point of contact for Warrenstreet. The Chief is to run everything by the Board before he moves ahead with anything that is going to cost money.

Chief Sitar commented Primex was in and wants their attorney to review the contract for liability purposes.

The time line was discussed. The consultant phase will provide the best options. In year two, the Board will go to the voters with the best option and request the approval of the funds to hire the architect to design the building. Year three, they go back to the voters and request the appropriation to proceed to build.

Commissioner Clark commented he feels they should get the contract blessed by a lawyer. Commissioner Auger commented he feels comfortable with the contract. Commissioner Manning commented he is comfortable with the contract. Discussion ensued about the wording of the contract. Commissioner Clark made a motion to have an attorney review the contract. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion failed.

Commissioner Clark made a motion pending approval of our liability lawyers that the Commissioners will sign the contract and Chief Sitar will then pass it on to Kyle Barker. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

## Adjournment

Commissioner Clark adjourned the meeting at 5:56 PM.

Respectfully submitted,

Kathy Tobine  
Administrative Assistant

**Next Meeting Date, Time, Place:** 06/10/15 at 17:30. Meeting to be held at Tilton Town Hall, 257 Main Street, Tilton.