

Tilton-Northfield Fire & EMS Commissioners' Work Session

Meeting Called By:	Commissioners	Date, Time:	December 30, 2014, 17:30
Transcribed By:	Kathy Tobine	Place:	Northfield Town Hall, Upstairs Meeting Room, 21 Summer Street, Northfield

Commissioner Dolecal called the meeting to order at 1734 hours.

Present: Commissioners Paul Auger, Patrick Clark, Les Dolecal; Chief Michael Sitar, Administrative Assistant Kathy Tobine

Public Present: David Hall, Justin Kantar, Travis Gosine, Luke Wakefield, Brooke Wakefield, Dan Leathers, Tim Joubert

2015 Budget

Chief Sitar presented updated information to the Board. He commented that it includes the items approved by the Budget Committee. They start on page 3.

Operating Budget

The Board reviewed the Operating Budget as approved by the Budget Committee. The Budget Committee reduced the following lines: Legal was reduced by \$4,000 to \$6,000; Heating Fuel was reduced by \$1,000 to \$6,000; Water was reduced by \$200 to \$1,000; Sewer was reduced by \$150 to \$750 and Pressurized Hydrants was reduced to \$50,000.

The Commissioners reviewed and agreed on the following line items:

Account 370 Vehicle Repairs Mechanic (Labor): \$22,330

Account 631 Service Testing: \$14,430

Account 635 Gasoline: \$7,000

Account 636 Diesel Fuel: \$17,000

Account 660 Vehicle Repairs Parts: \$20,000

Account 670 Books & Periodicals: \$250

Account 680 Departmental Awards: \$650

Account 685 Uniforms: \$9,980

Account 690 Miscellaneous: \$100

Account 750 Furniture & Fixtures: \$15,750

Account 775 Dry Hydrants: \$8,300

The Commissioners reviewed Salaries & Wages and Benefits. Discussion ensued about the Chief's proposal add a fourth shift with the addition of one firefighter. The Board unanimously decided to keep the current wage & step in place with the 2.5% step and a 1.6% COLA. Next year they will look real hard at the Chief's proposal for a fourth shift and incentive program. Accounts 110 and 210 will need to be verified once the numbers have been run.

Account 750 Furniture & Fixtures was reviewed again and reduced to \$14,750.

Apparatus & Equipment Replacement Fund Budget

The Board reviewed and approved the following:

Account 331 Ambulance Billing Services: \$24,000

This covers \$1,500 for paramedic intercepts and \$22,500 for COMSTAR.

Account 760 Vehicles: \$687,000

Chief Sitar commented he would like to purchase a new structural rescue pumper and keep engine 1 as our reserve pumper. Discussion ensued.

TNFD Commissioner's Meeting

12/30/2014

Account 740 Fire Equipment: \$64,302

The list of equipment being requested was reviewed. The Board cut the equipment for the new engine.

Account 960.5 Rescue Equipment: \$21,000

Discussion ensued about the Hurst extrication tools and the Vortex system.

Account 741 EMS Equipment: \$23,600

Discussion ensued about the uniform request for the Call Company.

Warrant

The Board reviewed the warrant articles.

Articles 1, 2, 3 and 4 are a given.

Article 05 Apparatus & Equipment Replacement Fund: \$819,902

Article 06 Operating Budget: Needs budgeted amount.

Article 07 Contingency Fund: Chief Sitar explained that RSA allows one percent of the previous year's budget. The \$17,000 for the contingency fund would come out from the unreserved fund balance. Discussion ensued. The Board decided to leave the article in.

Article 08 Health Insurance Deductible Reimbursement: \$4,000

Discussion ensued. The Board agreed to leave this warrant article in.

Article 09 Appoint the Board of Commissioners as agents to expend from the Land and Building Fund per RSA 35:15. Discussion ensued. The Board agreed to leave this warrant article in.

Article 10 Change Fiscal Year from a Calendar Year to a Fiscal Year

Discussion ensued. The Board agreed to leave this warrant article in.

Article 11 Acceptance of Unanticipated Sources of Funds

Discussion ensued. The Board agreed to leave this warrant article in.

Article 12 Require Towns to pay monthly

Discussion ensued. The Board agreed to remove this warrant article.

Article 13 Tax Anticipation Note

Discussion ensued. The Board agreed to leave this warrant article in.

A warrant article needs to be added for Fire Station Consulting Services. The meeting of January 7th will be discussing the proposals. Discussion ensued on what the Board can go into non-public session on.

Adjournment

Commissioner Clark made a motion adjourn. Commissioner Dolecal seconded the motion. There being no discussion, vote was taken. Motion to adjourn passed unanimously.

The meeting adjourned at 20:20.

Respectfully submitted,

Kathy Tobine

Administrative Assistant

Next Meeting Date, Time, Place: 01/03/15 at 13:00. Meeting to be held at Northfield Town Hall, Upstairs Meeting Room, 21 Summer Street, Northfield