

## Tilton-Northfield Fire & EMS Commissioners' Work Session

Meeting Called By:	Commissioners	Date, Time:	December 17, 2014, 17:30
Transcribed By:	Kathy Tobine	Place:	Northfield Town Hall, Upstairs Meeting Room, 21 Summer Street, Northfield

Commissioner Dolecal called the meeting to order at 1734 hours.

Present: Commissioners Paul Auger, Patrick Clark, Les Dolecal; Chief Michael Sitar, Administrative Assistant Kathy Tobine

Public Present: Matthew Gilman, Amanda Gilman, David Hall, Derik Ogg, Daniel Leathers, Tim Joubert

### 2014 Budget

Chief Sitar presented the Board with the balance sheet through December 16<sup>th</sup>. He explained we are where he thought we would be at this time.

### 2015 Budget

Discussion ensued about the addition to the budget for a generator for Park Street.

The Operating Budget was reviewed line by line. Salaries & Wages and the Chief's request for an additional firefighter to create a fourth shift were discussed in detail.

The Commissioners completed their Operating Budget with the exception of Salaries & Wages, Benefits, Vehicle Repairs Mechanical, Vehicle Repairs Parts, Uniforms and Furniture & Fixtures which will be reviewed at the meeting on December 30<sup>th</sup>. The Apparatus & Equipment Fund Budget will be reviewed at a future meeting.

### Warrant

Discussion ensued about the Chief's proposal to change the budget year from a calendar year, which runs January 1<sup>st</sup> to December 31<sup>st</sup>, to a fiscal year, which would run from July 1<sup>st</sup> to June 30<sup>th</sup>.

### Adjournment

Commissioner Auger made a motion adjourn. Commissioner Dolecal seconded the motion. There being no discussion, vote was taken. Motion to adjourn passed unanimously.

The meeting adjourned at 20:48.

Respectfully submitted,

Kathy Tobine  
Administrative Assistant

**Next Meeting Date, Time, Place:** 12/17/14 at 17:30. Meeting to be held at Tilton-Northfield Fire & EMS Station 1, 12 Center Street, Tilton.