

Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By:	Commissioners	Date, Time:	May 20, 2014 at 15:30
Transcribed By:	Kathy Tobine	Place:	Tilton Town Hall, 257 Main Street, Tilton

Commissioner Dolecal called the meeting to order at 17:39.

Present: Commissioners Les Dolecal, Paul Auger, Patrick Clark; Chief Michael Sitar

Goals for Chief

Commissioner Clark commented they all have a copy of the compiled list of goals for the Chief.

Chief Sitar recommended the Board pick five or six items to establish their guidelines for evaluating his performance.

Discussion ensued about the goals Chief Sitar is already working on.

Discussion ensued about the Call Company and hiring new members.

Commissioner Clark gave Chief Sitar the materials he received at a seminar on Labor Relations Strategies for Compensation Retiree Benefits. He asked Chief Sitar to become familiar with the material he gave him. Chief Sitar informed the Board that he is well versed in that as in his previous position he was a member of the union, an officer in union and on bargaining and grievance committee.

Discussion ensued on the Capital Improvement Plan (CIP).

Discussion ensued regarding the development of a strategic/master plan.

Discussion ensued about short, medium and long term goals for the department.

Discussion ensued regarding grant availability.

Goals were discussed and prioritized. The Board decided to review the fours and fives to narrow them down and make them understandable and attainable. They decided to meet again to work on them.

Adjournment

Commissioner Auger made a motion adjourn. Commissioner Dolecal seconded the motion. There being no discussion, vote was taken. Motion to adjourn passed unanimously.

The meeting adjourned at 19:00.

Respectfully submitted,

Kathy Tobine
Administrative Assistant

Next Meeting Date, Time, Place: June 4th, 2014 at 17:30. Meeting to be held at Tilton Town Hall, 257 Main Street, Tilton.