

Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By:	Commissioners	Date, Time:	12/30/13, 1700
Transcribed By:	Kathy Tobine	Place:	Tilton Town Hall, Downstairs Meeting Room, 257 Main Street, Tilton

Commissioner Clark called the meeting to order at 5:08 PM.

Present: Commissioners Patrick Clark, Les Dolecal; Interim Chief Michael Robinson, Interim Deputy Chief Timothy Joubert, Administrative Assistant Kathy Tobine.

Firefighters Present: Captain David Hall

2014 Warrant

Warrant Article 9 was discussed.

Warrant Articles 7 & 8 were discussed.

Kathy is emailing the warrant to DRA for their review.

2013 Budget

Discussion ensued about encumbering the funds for the repairs on 21Rescue 1. Deputy Joubert explained that a RFP was sent out. Dingee Machine was the only one who provided a proposal. He had hoped to get the work done before now but was unable to. He recommended encumbering \$4,130 to complete these repairs. Discussion ensued. Commissioner Clark made a motion to approve the encumbering of funds for 21Rescue1 of \$4,130 to Dingee Machine for the configuration of compartments. Commissioner Dolecal seconded the motion. There being no discussion vote was taken. Motion passed.

Discussion ensued about purchasing a Class A Uniform for the new chief. Commissioner Dolecal made a motion to accept the quote of \$1,137 from Ben's Uniforms. Commissioner Clark seconded the motion. There being no discussion vote was taken. Motion passed.

Discussion ensued about a wide screen monitor and two dual VJ graphic cards. Commissioner Clark made a motion to approve the purchase of the wide screen monitor for \$142 and two dual VJ graphic cards at \$112.20 each for a total of \$224.40 and a four drawer fire proof file cabinet for district and personnel files from National Business Furniture for \$2,279. Commissioner Dolecal seconded the motion. Discussion ensued about the fire proof cabinet. Commissioner Clark modified his motion to approve the purchase of the wide screen monitor for \$142, two dual VJ graphic cards for \$112.20 each for a total \$224.40 and the Optiplex mini tower \$555.50. Commissioner Dolecal seconded the motion. There being no discussion vote was taken. Motion passed.

The purchase of filing cabinets was discussed. Commissioner Dolecal made a motion to approve the expenditure of up to \$400 on four drawer file cabinets for the purpose of storing District records. Commissioner Clark seconded the motion. There being no discussion vote was taken. Motion passed.

The purchase of a thermal imaging camera was discussed.

2014 Budget

Commissioner Clark requested they hold off on Salaries & Wages until Commissioner Auger returns from vacation.

The Board decided to give the Budget Committee what has been completed of the budget to start working on.

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Discussion ensued about when the next meeting on the budget would be. It was decided to meet on January 6th at 5:00 PM to deal with wages.

Health Insurance

The quotes for health insurance were discussed. The differences in the three plans were discussed. The return of surplus from LGC was discussed. Discussion ensued about the employee contribution.

Discussion ensued about sick time, personal time, the floating holiday and vacation time.

Discussion ensued about retroactive pay to January 1st.

The Commissioners requested Deputy Joubert go back to the staff to see what concessions they would be willing to give in order to go with Harvard Pilgrim for their health insurance.

Adjournment

Commissioner Clark made a motion adjourn. Commissioner Dolecal seconded the motion. There being no discussion vote was taken. Motion to adjourn passed unanimously.

The meeting adjourned at 1845.

Respectfully submitted,

Kathy Tobine
Administrative Assistant

Next Meeting Date, Time, Place: 01/06/14 at 17:30. Meeting to be held at Tilton Town Hall, 257 Main Street, Tilton.