

Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By:	Commissioners	Date, Time:	12/11/13 at 17:30
Transcribed By:	Kathy Tobine	Place:	Tilton Town Hall, 257 Main Street, Tilton

Commissioner Auger called the meeting to order at 6:00 PM.

Present: Commissioner Paul Auger, Patrick Clark, Les Dolecal; Interim Chief Michael Robinson, Interim Deputy Chief Timothy Joubert, Treasurer Roland Seymour, Admin. Assistant Kathy Tobine

Selectmen Present: Sandy Plessner, Patricia Cosentino, Tilton;

Budget Committee Present: Donnie Stevens

District Employees Present: Captain David Hall, Firefighter Derek Farrell

Minutes

November 20, 2013

Commissioner Clark made a motion to accept the public minutes as corrected and the nonpublic minutes as printed. Commissioner Dolecal seconded the motion. There being no discussion, vote was taken. Motion passed.

November 25, 2013

Commissioner Clark made a motion to accept the minutes as printed. Commissioner Dolecal seconded the motion. There being no discussion, vote was taken. Motion passed.

November 26, 2013

Commissioner Clark made a motion to accept the public minutes and the nonpublic minutes as printed. Commissioner Dolecal seconded the motion. There being no discussion, vote was taken. Motion passed.

December 4, 2013

Commissioner Clark made a motion to accept the public minutes and the nonpublic minutes as printed. Commissioner Dolecal seconded the motion. There being no discussion, vote was taken. Motion passed.

2014 Budget

Commissioner Auger stated he will be the Commissioners representative on the Budget Committee. He explained that Donnie Stevens requested the budget prior to January 1st. Donnie stated he does not want anything that they have not agreed on. The Commissioners agreed that they will provide the Budget Committee with what has been completed of the budget after their meeting on Monday, December 16th.

Correspondence

Chief Robinson explained they received a letter from Boy Scout 82 regarding a member of their Troup achieving Eagle Scout. They requested a letter of commendation from us. He has done the letter to be included in his presentation packet.

Treasurer's Report

Roland presented his report.

Account Balances

Apparatus & Equipment Replacement Fund	\$376,459.03
Operating Budget Account	238,087.15

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Debit Card Account	5,444.01
Payroll Account	498.00
Land & Building Fund	218,278.61

Apparatus & Equipment Fund

The receivables are up through today. We are short \$. If we receive \$30,000 for December, we will meet what was budgeted.

Operating Account

Commissioner Clark explained they are looking to take some funds out of the unreserved fund to put in the Land & Building Fund. Discussion ensued about the unreserved fund balance.

Roland went over the report. Encumbering funds was discussed. Grant income and expenditures was discussed.

Fire Prevention Report

Interim Deputy Joubert presented the Fire Prevention Report. Commercial properties have taken up some time.

Walmart is an ongoing process.

The hydrants located on Sherwood Drive, Laconia Road and Walmart parking lot are operational.

Freudenberg NOK is moving right along.

Aspen Dental will be operational by the middle of January.

Farmers Market is open again.

The former Winni Wood is becoming an AutoServ auto body shop. Commissioner Clark asked if the building was sprinkled. Interim Deputy Joubert explained that it does not need to be sprinkled. Discussion ensued about sprinkler requirements.

Holiday Safety Tips are posted on the website.

Oxygen Safety was discussed.

Annual school inspections are being done this month.

Commissioner Auger asked about the inspection done at Highland Mountain Bike Park. Interim Deputy commented he did an inspection of their fireplace.

Commissioner Auger asked about the inspection done at 285 Main Street for Tilton Technology Services. Interim Deputy Joubert commented the computer place at the corner of Academy and Prospect has downsized and moved there.

Commissioner Auger asked about the inspection at 255 Main Street. Interim Deputy Joubert commented that it was Onions.

Commissioner Auger asked about the inspection on Zion Hill Road. Interim Deputy Joubert commented it was a gas inspection.

Commissioner Clark requested the times be added to the report.

Chief's Report

Interim Chief Robinson presented his report.

Commissioner Clark asked about the overtime review. Interim Chief Robinson explained he and Interim Deputy Joubert discussed the overtime.

Commissioner Auger commented that we are down 200 calls this year. Interim Chief Robinson explained that it changes from year to year depending on weather and catastrophes, etc.

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Interim Chief Robinson reported that using apparatus for grocery shopping has been addressed.

The department was involved with the annual fund raiser for the Children's Auction. They raised approximately \$1,700. Discussion ensued.

The radio for the Interim Chief has been purchased and installed in his vehicle. The radio programming should be completed December 12th.

Interim Chief Robinson reported that he discussed the Explorer program with Chief LaChapelle and Interim Deputy Joubert. It is in the early stages. Discussion ensued about the program.

The new server is in service.

We will be participating in fill the truck on Friday, December 7th. The ladder truck will be taken to Wal-Mart and they will fill all the spaces they can find. The gifts will be taken to the Senior Center for the Santa Fund.

New Business

Interim Deputy Chief asked what the Board would like to do with the lawn mower that has been replaced. Discussion ensued about the condition of the mower. Commissioner Dolecal made a motion to junk the mower. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Motion passed.

Old Business

Paramedic Training

Commissioner Clark stated that Peg O'Brien emailed him the policy today. Interim Chief Robinson stated that Dan Leathers has been accepted into the program. Discussion ensued about the policy. Interim Chief Robinson recommended that the paramedic training be its own policy separate from the rest of the training.

Commissioner Clark recommended that everyone read the policy, get feedback to him and he will send it to Peg O'Brien to finish.

LRMFA Dispatch Fees

Commissioner Clark commented they need to make a decision on whether the bills should come to the District rather than the towns. Discussion ensued. Commissioner Clark made a motion to formulate a warrant article asking the voters of the district if they want the bill to come to the District. If that passes, they will go to the Towns requesting the result be added to their 2015 warrant. Commissioner Auger seconded the motion. There being no further discussion, vote was taken. Motion passed.

Kathy will formulate warrant article for next meeting.

Other Business

Kathy explained that HealthTrust called regarding the health insurance. They need the paperwork signed and returned by December 12th or we will have no health insurance effective January 1st. If it is decided to procure health insurance elsewhere, we can do so with 60 days' notice. Commissioner Auger signed the paperwork to continue the insurance.

Captain Hall passed out the literature the Commissioners had requested on new fire stations.

The manifest for December 10th was reviewed and signed.

Nonpublic Session

Commissioner Auger made a motion to go into nonpublic session under RSA 91A:3, IIb. Commissioner Dolecal seconded the motion.

Roll call vote was taken.

Nonpublic session entered at 7:54 pm.

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Public Session

Commissioner Dolecal made a motion to leave nonpublic session and return to public session.
Commissioner Auger seconded the motion.

Roll call vote was taken.

Public session entered at 8:44 pm.

Adjournment

Commissioner ? made a motion adjourn. Commissioner ? seconded the motion. There being no discussion, vote was taken. Motion to adjourn passed unanimously.

The meeting adjourned at 8:45 pm.

Respectfully submitted,

Kathy Tobine
Administrative Assistant

Next Regular Meeting Date, Time, Place: 01/08/14 at 18:00. Meeting to be held at Tilton Town Hall,
257 Main Street, Tilton.