

## Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By:	Commissioners	Date, Time:	11/25/13 at 17:30
Minutes Taken By:	Kathy Tobine	Place:	Tilton Town Hall, 257 Main Street, Tilton

Commissioner Auger called the meeting to order at 5:35 PM.

Present: Commissioners Paul Auger, Patrick Clark, Les Dolecal; Interim Chief Michael Robinson, Interim Deputy Chief Timothy Joubert and Administrative Assistant Kathy Tobine.

### 2014 Budget

Commissioner Clark recommended they do not make a final determination on the budget until they have reviewed the entire budget. Both Commissioner Auger and Commissioner Dolecal agreed.

Lakes Region Mutual Fire Aid billing was discussed. Commissioner Clark recommended that as Commissioners they decide how they individually feel and as a group how they feel they should handle this moving forward; should they handle this as one bill or should they leave it as two separate bills. Discussion ensued about what happens if one town backs out and does not pay their bill. Commissioner Clark stated he would like to decide first if they want to have a single billing for the District or keep it the way it is now with the individual towns being billed. Commissioner Dolecal doesn't feel compelled with what she knows so far to change what is going on now. Commissioner Clark believes the bill should go to the Fire District as they are one entity. They should craft warrant articles for both towns to withdraw and the District to join. Commissioner Auger feels it will hurt the Fire District. The people will not notice the money being excluded from the Towns budget but they will notice the amount being added to the District budget. Discussion continued. It was decided that Kathy will contact Chief Hayes for clarification on the different scenarios discussed for the next meeting.

Discussion ensued about how the copies of the budget will be labeled.

#### Salaries & Wages

It was decided to skip this section tonight.

#### Benefits

It was decided to skip this section tonight.

#### Professional & Technical Services

Account #301 Auditing	\$8,700
Account #320 Legal Services	10,000
Account #335 School/Training Tuition/Fees	10,000
Account #340 Bank Charge/Interest	350
Account #341 Telephone	4,500
Account #342 Information Technology	13,400
Account #350 Medical Services	6,250
Account #370 Vehicle Repairs Mechanic	13,000
Account #385 Elections	1,800
Account #390 Other Professional Services	1

#### Property Services

Account #410 Electricity	\$7,500
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Account #411 Heating Fuel

Discussed ensued. Need to verify propane cost.

Account #412 Water 1,200

Account #413 Sewer 900

Account #430 Repairs & Maintenance

Discussion ensued. Need to verify price on gear rack, Park Street conversion to natural gas, Center Street repairs.

Account #480 Property & Liability Insurance 17,000

Meeting Dates

Upcoming meetings were discussed. Currently the Commissioners are meeting

November 26<sup>th</sup> at 6:00 p.m. with the firefighters at Center Street Station.

December 4<sup>th</sup> at 5:30 p.m. nonpublic in Northfield regarding hiring new Chief.

December 7<sup>th</sup> starting at 11:30 a.m. nonpublic at Tilton School for interviews.

December 11<sup>th</sup> at 6:00 p.m. for regular meeting at Tilton Town Hall.

It was decided to meet on the following dates to work on the budget:

December 9<sup>th</sup> at 5:30 p.m. at Tilton Town Hall

December 16<sup>th</sup> at 5:30 p.m. at Tilton Town Hall

Adjournment

Commissioner Dolecal made a motion adjourn. Commissioner Clark seconded the motion. There being no discussion, vote was taken. Motion to adjourn passed unanimously.

The meeting adjourned at 19:47.

**Next Regularly Scheduled Meeting:** 12/11/13 at 18:00. Meeting to be held at Tilton Town Hall, 257 Main Street, Tilton.