

Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By:	Commissioners	Date, Time:	10/02/13 at 5:30 PM
Transcribed By:	Kathy Tobine	Place:	Northfield Town Hall, 21 Summer Street, Northfield

Commissioner Auger called the meeting to order at 5:33 PM.
Present: Commissioners Paul Auger, Patrick Clark and Les Dolecal.

Minutes

September 25th

The minutes were reviewed.

Discussion: The ad for the Chief's position and the changes that were made were discussed.

Internal interviews were discussed. Commissioner Dolecal explained that when Northfield did the police chief interviews they gave internal applicants an interview.

The Confidentiality Statement draft was discussed.

Commissioner Clark stated that the District has a Staples credit card the Committee may use for any copies needed.

Commissioner Auger made a motion to accept the minutes as corrected. Commissioner Clark seconded the motion. There being no further discussion, vote was taken. Motion passed.

Fire Chief Search Committee

Commissioner Clark commented he requested legal opinion on how much of the process is open to the public. The response he received from Christine Fillmore a Staff Attorney at NH Municipal Association was *"Virtually all of their activities may take place in nonpublic sessions, because their entire function is to help with the "hiring of an employee" of the District. Under RSA 91-A:3, II(b), the hiring of any public employee is a reason for a nonpublic session. However, the Search Committee must still post notice of all of their meetings, begin in a public session and then go into a nonpublic session each time they are discussing topics related to the hiring of the new chief, and then come back out of nonpublic and end the meeting. They must keep minutes of all of their meetings, separating the public parts from the nonpublic parts. If they wish to keep the minutes confidential, they must vote properly each time to seal the minutes of the nonpublic session. They should either take the motion to seal the nonpublic minutes after they have come back into a public session, or at least report when they come out of nonpublic session the fact that they did seal the minutes while still in nonpublic session."*

Discussion ensued about whether to go into nonpublic to discuss what the Commissioners are looking for from the Committee or not.

Commissioner Auger stated Search Committee Members present: Joyce Fulweiller, Scott Davis, Jim Clements, Joe Jesseman and Steve Bluhm; Absent: Kevin LaChapelle.

Election of Chair

Scott Davis made a motion that Jim Clements be the Chair. Joe Jesseman seconded the motion. There being no discussion, vote was taken by Search Committee members. Motion passed unanimously.

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Election of Vice-Chair

Steve Bluhm made a motion to appoint Scott Davis as Vice-Chair. Joe Jesseman seconded the motion. There being no discussion, vote was taken was taken by Search Committee members. Motion passed unanimously.

Nonpublic Session

Commissioner Clark made a motion to go into nonpublic session. Scott Davis seconded the motion. Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3, II(b) *The hiring of any person as a public employee* and RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting.*

Roll Call vote to enter nonpublic session:

Paul Auger	Yes
Patrick Clark	Yes
Les Dolecal	Yes
Steve Bluhm	Yes
Jim Clements	Yes
Joyce Fulweiller	Yes
Joe Jesseman	Yes

Nonpublic session entered 5:58 PM.

Respectfully submitted,

Kathy Tobine
Administrative Assistant

Next Meeting Date, Time, Place: 10/9/2013 at 17:30. Meeting to be held at Tilton Town Hall, 257 Main Street, Tilton.