

## Tilton-Northfield Fire & EMS Commissioners' Meeting

Meeting Called By:	Commissioners	Date, Time:	November 3, 2010 at 18:36
Transcribed By:	Kathy Tobine	Place:	Tilton School, new Academic Building, School Street, 2 <sup>nd</sup> Floor, Room 213, Tilton

Commissioner Gallant called the meeting to order at 6:36 PM.

Present: Commissioners Paul Auger, Pat Clark and Tom Gallant; Interim Chief Mike Robinson, Interim Deputy Chief Brad Ober and Administrative Assistant Kathy Tobine.

### Minutes

#### October 5<sup>th</sup>

Commissioner Clark made a motion to accept the minutes as printed. Commissioner Auger seconded the motion. Discussion: Commissioner Clark stated that he had sent an email to Kathy and Commissioner Gallant with information he wanted added. He had requested a copy be provided to Commissioner Auger. He would like more detail in the minutes in the future. There being no further discussion, vote was taken. The minutes were accepted unanimously as printed.

### Meeting Schedule

#### Wage & Benefits Study

Commissioner Gallant stated that the Wages & Benefits work session will not be held this evening due to conflicts the Commissioner Clark has. A meeting has been scheduled for Monday, November 8<sup>th</sup>, at 5:30 PM for the Wage & Benefit continuation.

#### Budget

Commissioner Gallant stated that the initial meeting on the budget has been scheduled for Wednesday, November 10<sup>th</sup>. The Commissioners would like the budget by the end of this week if possible. If not, they would like it no later than Monday night so they can review it prior to the meeting on Wednesday. They will review any and all items that are quick and easy. The insurances will be taken up in a couple of other sessions. They can probably complete the budget in three sessions.

### Health Insurance

Kathy passed out a packet of information on the health insurance quotes received. Commissioner Gallant requested she highlight the information she had passed out.

Kathy and Interim Deputy Chief Ober told the Commissioners that they had met with Jason Dockham from Melcher & Prescott Insurance this afternoon regarding the health and dental insurance. Jason told them that he cannot compete with LGC on the Dental as their premium is double what LGC is charging. He then provided information on several options for health insurance. He also stated that if the Commissioners wanted to meet with him regarding any of this information he would be glad to do so. Kathy then highlighted the information she had given the Commissioners at the beginning of the meeting.

- Health Insurance Comparison: This provides a comparison of the various quotes received, the monthly premium for the various options, the annual premium on what we currently

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offer as well as the potential monthly and annual premiums should more than the single plan be offered. It also gives the additional annual premium per year should Sean and Kathy decide to opt in to the health insurance. The graphs at the bottom show what the current enrollment is and the potential enrollment.

- Buy Out Comparison: This shows the buy out option offered by the Towns used in the Wage & Benefit Study.
- LGC Healthtrust: This was provided by LGC. It provides a comparison between our current coverage and the proposed changes increasing co-pays, deductibles and prescription costs.
- Melcher & Prescott: This is a comparison of group health proposals. The one highlighted, MTVP09B, is the plan they offer that is closest to our coverage. The co-pays, deductibles and prescriptions are higher.
- Great Patient Service Partnership: This is information on a partnership between LRGHealthcare, Melcher & Prescott Insurance and Lakes Region Employers.
- Health Reimbursement Arrangement: This is information on the HRA Plan Design. An HRA program increases a health plan's hospital deductible. By increasing the hospital deductible health insurance premiums can be reduced 25% to 30%. With this plan the District would establish an HRA and self insure the medical plan deductible. If this plan was chosen the employer's maximum risk would be \$42,000.00. Jason Dockham from Melcher & Prescott told us we could expect to see a savings between \$44,000 and \$46,000 with this plan. They would also administer the plan with no charge to the District.
- Matthew Thornton Blue: This is a summary of the benefits in the plan offered by Melcher & Prescott Insurance.

Discussion ensued about the insurance buy out. Commissioner Clark asked what Tilton and Northfield offer for a buy out. He would like that information for the next meeting.

#### Center Street Improvements RFP

Commissioner Gallant stated that as they will be opening the bids on the renovations to the second floor of the Center Street Station he is recusing himself. He is bidding on the project. Commissioner Auger took over the meeting.

Commissioner Auger stated they had received two bids and opened them. One was received from Up-Country Builders, LLC and the other was from Silver Light Construction, LLC. He then read the bids.

1. Up-Country Builders bid was \$11,925 with additional costs of \$1,200 to add a new 100 amp sub-panel on the second floor and \$550 for five (5) hard wired smoke detectors which would be added. The total package is \$13,675.
2. Silver Lake Construction was \$12,800 with a quote of \$2,400 by Absolute Electrical Service to add a new 200 amp panel on the second floor. The total package is \$15,200.

The bids were reviewed. The difference between the two bids without the electrical and smoke detectors was \$875.

Discussion ensued about where the balance of the money would come from as there is \$9,133.15 left after the fire escape was completed leaving a balance of \$4,541.85.

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Commissioner Auger made a motion for them to accept Up-Country Builders bid to do the renovations at the Center Street Station. Commissioner Clark seconded the motion adding they do some value engineering in a walk through to see where they can save money on the project.

Commissioner Auger revised his motion to accept Up-Country Builders bid to do the renovations at the Center Street Station. Prior to starting the project they will do a value engineering walk through with Up-Country Builders to see where they can save money on the project. Commissioner Clark seconded motion. Discussion: Commissioner Clark asked when job would be completed. Commissioner Gallant replied by the end of the year. He explained that the majority of the work will be done nights and weekends to keep the disruption to a minimum during the week day.

Commissioner Auger revised his motion again to accept Up-Country Builders bid to do the renovations at the Center Street Station with the project to be completed by the end of December 2010. Prior to starting the project they will do a value engineering walk through with Up-Country Builders to see where they can save money on the project. Commissioner Clark seconded motion. There being no further discussion, vote was taken. Commissioner Auger and Commissioner Clark were in favor of awarding the bid to Up-Country Builders, LLC.

Commissioner Gallant resumed his position.

Correspondence

A letter was received from LGC providing an update on the inquiry by the Secretary of State's Securities Bureau as well as the Professional Firefighters of New Hampshire's lawsuit against LGC. Commissioner Clark recommended they review the letter from LGC before the next business meeting.

Other Business

Commissioner Clark wanted to go on record that he is looking at the real bottom line of the insurance and the cost of it. He is interested at looking at the least expensive policy and not encumbering the District with co-pays.

Adjournment

Commissioner Clark made a motion to adjourn. Commissioner Auger seconded the motion. There being no discussion, vote was taken. Vote was unanimous.

The meeting adjourned at 7:27 PM.

Respectfully submitted,

Kathy Tobine  
Administrative Assistant

**Next Meeting Date, Time, Place:** November 8, 2010 at 17:30. Meeting to be held at Tilton School, new Academic Building, School Street, 2<sup>nd</sup> Floor, Room 213, Tilton.