

## Tilton-Northfield Fire & EMS Budget Committee Meeting

Meeting Called By:	Budget Committee	Date, Time:	01/18/16 at 19:00
Transcribed By:	Kathy Tobine	Place:	Northfield Town Hall, Upstairs Meeting Room, 21 Summer Street, Northfield

Donnie Stevens called the meeting to order at 7:10 PM.

Present: Budget Committee Members Don Stevens, George Flanders, Timothy Sattler, Peter Fogg, Jane Alden; Commissioner Patrick Clark; Chief Michael W. Sitar, Jr.

Public Present: Commissioner Dennis Manning

### Budget Public Hearing

Discussion ensued about the public hearing scheduled for February 10<sup>th</sup>. Commissioner Clark made a motion to hold the public hearing at 7:00 PM on Tuesday, February 2<sup>nd</sup>. Jane Alden seconded the motion. There being no discussion, vote was taken. Motion passed unanimously.

### Minutes

#### January 5, 2016

Jane Alden made a motion to accept the minutes as written. Tim Sattler seconded the motion. There being no discussion, vote was taken. Motion passed unanimously.

### Operating Budget

#### **Capital Outlay**

##### Account 730 Other

Chief Sitar explained that this line covers items or services not covered under land, building or furniture & fixtures. An example would be engineering services for a proposed piece of land. Tim Sattler made a motion to fund this line at \$1. Jane Alden seconded the motion. Discussion ensued on the fire station consultant and why that wasn't under this line. Donnie commented that all they are doing is keeping the line open. There being no further discussion, vote was taken. Motion passed unanimously.

### Warrant Articles

##### Account 810 Contingency Fund

Peter Fogg made a motion to fund this line at \$1. Commissioner Clark commented that this is warrant article 10. Chief Sitar explained he brought this forward to the Commissioners to include in the budget. This would be an expense that wasn't planned for, they had no idea it was coming. He gave examples of what this fund might be used for. Commissioner Clark spoke in favor of this. Extensive discussion ensued. There being no further discussion, vote was taken on the Budget Committee recommending this article. Motion passed; 3 for, 2 against.

##### Account 1500 Fire Prevention Expendable Trust Fund

Peter Fogg made a motion to fund this line at \$1. Jane Alden seconded the motion. Chief Sitar commented that this is warrant article 11. Commissioner Clark explained that the Chief recommended the money from inspections be placed in an expendable trust so we don't have to raise and appropriate

monies for fire prevention materials, trainings, etc. It will reduce those expenses through the budget. Discussion ensued about the uses of this account. There being no further discussion, vote was taken on the Budget Committee recommending this article. Motion passed; 5 for, 1 against.

#### Apparatus & Equipment Replacement Fund Budget

##### **Expenses**

##### Account 760 Ambulance

Chief Sitar commented this is warrant article 6. Jane Alden made a motion to fund this line at \$227,136. Tim Sattler seconded the motion. Peter Fogg asked why we needed a new ambulance. Chief Sitar explained that the older ambulance is becoming very unreliable. We keep pouring money into it and it is not getting any better. Tim Sattler commented that we happened to buy two vehicles of the worst years for those manufacturers. Discussion ensued about the mileage and hours on the vehicle as well as diesel versus gas. There being no further discussion, vote was taken on the Budget Committee recommending this article. Motion passed; 5 for, 1 against.

##### 740 Fire Equipment

Peter Fogg made a motion to fund this line at \$51,948. Jane Alden seconded the motion. Chief Sitar explained that all the items that he is requesting are listed by line. The Commissioners reduced the nozzles and appliances as they did not approve the purchase of an engine. Discussion ensued. There being no further discussion, vote was taken. Motion passed unanimously.

##### 960 Rescue Equipment

Peter Fogg made a motion to fund this line at \$14,077. Jane Alden seconded the motion. Tim Sitar questioned the \$21,000 that was been encumbered from 2015. Chief Sitar explained we will be purchasing a new hydraulic extrication system by TNT. Discussion ensued. There being no further discussion, vote was taken. Motion passed unanimously.

##### 741 EMS

Peter Fogg made a motion to fund this line at \$29,495. Jane Alden seconded the motion. The 2015 over expenditure in this line was reviewed. The requested medication vault, portable suction, IV pumps and power cot battery were discussed. Motion passed unanimously.

##### 970 Grant Matching Funds

Peter Fogg made a motion to fund this line at \$22,186. Jane Alden seconded the motion. Chief Sitar reviewed the grants that have been applied for and the matching funds required should the grant be awarded. The Budget Committee requested Chief Sitar prepare a handout for District Meeting listing everything being purchased from the Apparatus & Equipment Replacement Fund including the grant matching funds. They requested he show what percentage the match is for each grant. Further discussion ensued. There being no further discussion, vote was taken. Motion passed unanimously.

#### Warrant Articles

##### Article 05

Tim Sattler made a motion to recommend this article. Peter Fogg seconded the motion. There being no discussion, vote was taken. Motion passed unanimously.

##### Article 06

Tim Sattler made a motion to recommend this article. Peter Fogg seconded the motion. There being no discussion, vote was taken. Motion passed unanimously.

Article 07

Tim Sattler made a motion to recommend this article for \$1,946,802.00. Peter Fogg seconded the motion. Discussion ensued on the 4.9% increase. Discussion continued on to District meeting. There being no further discussion, vote was taken. Motion passed unanimously.

Article 08

Tim Sattler made a motion to recommend this article. Peter Fogg seconded the motion. There being no discussion, vote was taken. Motion passed; 5 for, 2 against.

Article 09

Peter Fogg made a motion to recommend this article. Tim Sattler seconded the motion. There being no discussion, vote was taken. Motion passed unanimously.

**Other Business**

The District meeting presentation was discussed. It was decided that they would do a dry run at the public hearings.

The handouts needed were discussed for the public hearings and District meeting.

**Adjournment**

Patrick Clark made a motion to adjourn. Tim Sattler seconded the motion. There being no discussion, vote was taken. Motion passed unanimously.

Meeting adjourned at 9:25 PM.

Respectfully submitted,

Kathy Tobine

**Next Meeting Date, Time, Place:** 02/02/16 at 19:00. Meeting to be held at Tilton Town Hall, Upstairs Meeting Room, 257 Main Street, Tilton.