

# Tilton-Northfield Fire & EMS Budget Committee Meeting

Meeting Called By:	Budget Committee	Date, Time:	01/26/15 at 19:00
Transcribed By:	Kathy Tobine	Place:	Tilton Town Hall, Downstairs Meeting Room, 257 Main Street, Tilton

Donnie Stevens called the meeting to order at 7:07 PM.

Present: Budget Committee Members Don Stevens, George Flanders, Timothy Sattler, Peter Fogg, Paul Blaisdell; Commissioner Paul Auger, Chief Michael W. Sitar, Jr.

Public Present: Matthew Gilman

## Minutes

April 9, 2014: Tim Sattler made a motion to accept the minutes as printed. George Flanders seconded the motion. There being no discussion, vote was taken. Motion passed.

December 29, 2014: Tim Sattler made a motion to accept the minutes as printed. George Flanders seconded the motion. Discussion ensued about the recorder stopping so the motion and second to adjourn the meeting is not in the minutes. The Members could not remember who made the motion. There being no further discussion, vote was taken. Motion passed.

January 5, 2015: Tim Sattler made a motion to accept the minutes as printed. George Flanders seconded the motion. There being no discussion, vote was taken. Motion passed.

## Budget

### Salaries & Wages

Account 110 Career Salaries & Wages: Tim Sattler made a motion to move this line for \$691,616 to the floor for discussion. George Flanders seconded the motion. Discussion: Chief Sattler explained the reasoning behind his request for the addition of one full-time firefighter and a part-time clerk. There was discussion about what the cost would be for a full year. There was discussion about the part-time clerk position versus a check writing service. There was discussion about the full-time firefighter. Chief Sitar commented he is trying to be competitive with the surrounding departments. He wants to be equal to them in hours. This will help keep the people we have here. The difference between the Chief's budgeted wages and the Commissioner's budgeted wages was discussed. Paul Blaisdell commented he does not want to add any personnel but he wants the department to have equitable pay and benefits; to two things, the surrounding towns but also the communities ability to pay them. There was discussion about increasing the firefighters pay an additional 71 cents to bring their pay up to be comparable. There being no further discussion, vote was taken. Motion passed.

Account 110.05 Holiday Pay: Tim Sattler made a motion to move this line for \$23,814 to the floor for discussion. George Flanders seconded the motion. There being no discussion, vote was taken. Motion passed.

Account 110.06 Overtime: Tim Sattler made a motion to move this line for \$120,000 to the floor for discussion. George Flanders seconded the motion. There being no discussion, vote was taken. Motion passed.

Account 120 Call Salaries & Wages: Tim Sattler made a motion to move this line for \$71,120 to the floor for discussion. George Flanders seconded the motion. Discussion ensued on the increase in this line. There being no further discussion, vote was taken. Motion passed.

Account 130 Elected Officials: Tim Sattler made a motion to move this line for \$8,750 to the floor for discussion. George Flanders seconded the motion. Discussion ensued about the wages. They are as follows: Commissioners \$1,500 each, District Clerk \$1,500, Treasurer \$2,500, Moderator \$250. The

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Supervisors are paid under Account 385 Elections. There being no further discussion, vote was taken. Motion passed.

Benefits

Tim Sattler made a motion to move Benefits; Accounts 210 Group Health Insurance, 215 Group Life Insurance, 220 Social Security, 225 Medicare, 230 Retirement, 250 Unemployment Compensation, 260 Workers Compensation in the amount of \$510,728 to the floor for discussion. George Flanders seconded the motion. There being no discussion, vote was taken. Motion passed.

Capital Outlay

Tim Sattler made a motion to move Account 710 Land for \$1, Account 720 Building for \$1 and Account 730 Other for \$1 to the floor for discussion. George Flanders seconded the motion. There being no discussion vote was taken. Motion passed.

Account 750 Furniture & Fixtures: Tim Sattler made a motion to move this line for \$14,750 to the floor for discussion. George Flanders seconded the motion. Discussion: The Budget Committee wanted to know why the Chief's budget was \$16,000 higher than the Commissioners. Chief Sitar explained he was requesting \$25,000 for a generator for Park Street and the Commissioners were budgeting \$10,000 for it. Discussion ensued about what size generator is needed.

Tim Sattler made a motion to remove the \$10,000 for the generator fund this line at \$4,750. George Flanders seconded the motion. There was discussion on whether this would cover the remaining items the Chief has requested. There being no further discussion vote was taken. Motion passed.

Account 775 Dry Hydrants & Cisterns: Tim Sattler made a motion to move this line for \$8,300 to the floor for discussion. George Flanders seconded the motion. Discussion: Chief Sitar explained there are five dry hydrants that do not work. They got an estimate from Kenny Partridge for \$20,750 to repair them. Commissioner Auger commented that the Commissioners agreed to fix two this year and fix the remaining three later. There was discussion on where these dry hydrants are located and what is wrong with them.

Paul Blaisdell made a motion to fund this line at \$20,750 in order to repair all the dry hydrants. George Flanders seconded the motion. There being no discussion, vote was taken. Motion passed to move this line for \$ to the floor for discussion. at \$20,750.

Apparatus & Equipment Replacement Fund

Account 331 Ambulance Billing Services: Tim Sattler made a motion to move this line for \$24,000 to the floor for discussion. George Flanders seconded the motion. Discussion ensued about the amendment to the Apparatus & Equipment Replacement Fund at the 2014 District Meeting. Paul Blaisdell asked what this line covers. Chief Sitar explained it covers the billing fees from COMSTAR and the charges for paramedic intercepts. There being no further discussion, vote was taken. Motion passed.

Account 760 Vehicles: Tim Sattler made a motion to move this line for \$687,000 to the floor for discussion. George Flanders seconded the motion. Discussion ensued about the request for a new fire engine. The Committee decided to table this line and take it up again at their next meeting.

Account 740 Fire Equipment: Tim Sattler made a motion to move this line for \$64,302 to the floor for discussion. George Flanders seconded the motion. Discussion ensued about what the Commissioners had removed from the Chief's requested budget. The increase in this line over last year was discussed. Chief Sitar commented part of it is due to the cut in this budget last year. The major expense is for vehicular repeaters. He explained the reasoning behind his request for the repeaters. This will put a repeater in each ambulance and the two front line engines. There being no further discussion, vote was taken. Motion passed.

Account 960.5 Rescue Equipment: Tim Sattler made a motion to move this line for \$21,000 to the floor for discussion. George Flanders seconded the motion. Discussion: Chief Sitar explained that the \$10,550 the Commissioners cut from his budget was for equipment for the new engine. There being no further discussion, vote was taken. Motion passed.

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Account 741 EMS Equipment: Tim Sattler made a motion to move this line for \$23,600 to the floor for discussion. George Flanders seconded the motion. Discussion ensued about the IV pumps. There being no further discussion, vote was taken. Motion passed.

Warrant Articles

Account 810 Contingency Fund: Tim Sattler made a motion to move this line for \$17,000 to the floor for discussion. George Flanders seconded the motion. Discussion: Chief Sitar explained that the RSA allows Municipalities and Village Districts to have a contingency fund no greater than one percent of last year's operating budget. This money does not get spent. It is not part of the operating budget. The Commissioners have to approve any expenditure. If they had had this last year, they would not have had to go to DRA to over expend the budget. There being no further discussion, vote was taken. Motion passed.

Account 211 Health Insurance Deductible Reimbursement: Tim Sattler made a motion to move this line for \$4,000 to the floor for discussion. George Flanders seconded the motion. Discussion ensued about the purpose of this account. Paul Auger explained that no money has been put in to this account since it was started four to five years ago. This account is to be maintained at \$5,000. There being no further discussion, vote was taken. Motion passed.

Account 391 Fire Station Consulting Services: Tim Sattler made a motion to move this line for \$49,500 to the floor for discussion. George Flanders seconded the motion. Discussion: Don Stevens commented there is approximately \$240,000 in the Land & Building Fund. They want to hire a consultant. Rather than raise the money they want to take it from the Land & Building Fund. Chief Sitar commented they have three bids. The Board high bid is for \$45,000. They added 10% to that in case there was additional work outside the RFP and the bid was awarded to the highest bidder. The Chief explained to the Budget Committee what they are looking for from the Fire Station Consultant. There being no further discussion, vote was taken. Motion passed.

Warrant Article 10: Discussion ensued on authorizing the Board of Commissioners as agents to expend from the Land & Building Fund. Tim Sattler moved warrant article 10 to the floor for discussion. George Flanders seconded the motion. There being no discussion, vote was taken. Motion passed to approve this warrant article.

Warrant Article 11: Discussion ensued on changing from a calendar year to a fiscal year.

Discussion ensued on the Chief's plan for vehicle maintenance and inspections.

Adjournment

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Tim Sattler made a motion adjourn. George Flanders seconded the motion. There being no discussion vote was taken. Motion passed.

Meeting adjourned at 10:07 PM.

Respectfully submitted,

Kathy Tobine