

**Tilton Northfield Fire District
Budget Committee Meeting
7 November 2011
Tilton School Academic Building**

Attendance:

Donnie Stevens, Northfield (2013), Chairperson
Jane Alden, Tilton (2013)
Kevin LaChapelle, Tilton (2014)
George Flanders, Northfield (2014)
Peter Fogg, Tilton (2012)
David Tracy, Northfield (2012)
Commissioner Tom Gallant (2012)
Brad Ober, Fire Chief

Meeting called to order at 7:00 pm by Chair Stevens

- I. Chief Ober presents his budget (see attached memo)
 - A. Read from written memo
 - B. Also presented CIP projected out to 2031
 - C. Discussion on 42 hour per week schedule for full-time employees vs. 48 week. Chief Ober explained that he would prefer that the budget Committee read through the handout then we can discuss it further at the next meeting.
 1. Chair Stevens stated that he had a better schedule to present that would allow for 4 firefighters per shift, however would remain a 48 hour work week. He stated he would bring further info to the next meeting.
 2. Commissioner Gallant stated that the Fire Commissioners will be discussing this at this Wednesdays Commissioners meeting.

Chair Stevens calls to read each line of the budget, discuss and vote

PROFESSIONAL AND TECHNICAL SERVICES

Category 301 Auditing

Fogg motions to accept as written, Alden seconds. Fogg asked why \$8500 not the \$6500 that was appropriated in 2010. Gallant explains that the district needs a full audit not the proceeded compilation. \$8500 was the written estimate received. Unanimous vote in the affirmative.

Category 320 Legal Services

Gallant motions to accept as written, Flanders seconds. Gallant explained that there was discussion at the Commissioners level whether this estimate is too high or low. He also explained this could be a conservative # based on the fact that legal services are an unknown. Unanimous vote in the affirmative.

Category 335 School/ Training/ Tuition and Fees

Gallant motions to accept as written, Fogg seconds. Chief Ober explains that this number was derived from the fact that one employee is in Paramedic School now, slated to graduate in the Spring. Another more employee will enroll in the Paramedic Program next year. Unanimous YES

Category 340 Bank charge/ Interest

Gallant motions to accept as written, Alden seconds. Gallant explains that this is a necessity due to the fact that the Town of Northfield chooses to release funds to the District quarterly and Tilton releases funds to the district monthly. The district has previously requested that Northfield pay quarterly, however Northfield still pays quarterly. Unanimous YES

Category 341 Telephone

Gallant motions to accept as written, Flanders seconds. Chief Ober explains of 4 cell phones and 2 land lines. Unanimous YES

Category 342 Data Processing

Gallant motions to accept as written, Alden seconds. No discussion. Unanimous YES

Category 350 Medical Services

Gallant motions to accept as written, Alden seconds. Chief Ober explained that the NFPA physicals cover more than a regular physical that you would receive from your PCP. This amount is to cover physicals for each member. Unanimous YES

Category 370 Vehicle Repairs Mechanic

Gallant motions to accept as written. Alden seconds. No discussion. Unanimous YES

Category 385 Elections

Fogg motions to accept as written. Gallant seconds. No discussion. Unanimous YES

Category 390 Other Prof. Services

Fogg motions to accept as written. Alden seconds. No discussion. Unanimous YES

Category 999 Interest Expense

Fogg motions to accept as written. Gallant seconds. Gallant explains that this line will be deleted next year. Unanimous YES

PROPERTY SERVICES

Category 410 Electrical

Alden motions to accept as written. Gallant seconds. No discussion. Unanimous YES

Category 411 Heating Fuel

Gallant motions to accept as written. Flanders seconds. Chief Ober explained that the Park Street Station is Propane heat and the Center Street Station is oil. Unanimous YES

Category 412 Water

Gallant motions to accept as written. Flanders seconds. No discussion. Unanimous YES

Category 413 Sewer

Gallant motions to accept as written. Flanders seconds. Fogg explains how the cost will most likely increase the year and motions to amend an increase to \$700. Alden seconds. Amendment fails 4 to 2. Original motion by Gallant passes \$600 5 to 1.

Category 430 Repairs and Maintenance

Gallant motions to accept as written. Alden seconds. Center Street is in need of concrete repairs and multiple plumbing issues. Unanimous YES

Category 480 Property and Liability Insurance

Gallant motions to amend the amount to read \$20,300 to match the Chief's line as it is a typo. Alden seconds. Unanimous YES

PURCHASED SERVICES

Category 550 Printing

Gallant motions to accept as written. Flanders seconds. Chief Ober explains that this is for stationary and business cards. Unanimous YES

Category 560 Dues and Subscriptions

Gallant motions to accept as written. Alden seconds. No discussion. Unanimous YES

SUPPLIES

Category 610-631

Gallant motions to accept all of these lines in this motion as written as they are fixed lines. Flanders seconds. Unanimous YES

Category 635 Gasoline

Gallant motions to accept as written. Flanders seconds. Chief Ober explains that this is for 2 pickup trucks and 1 Command vehicle. Unanimous YES

Category 636 Diesel

Gallant motions to accept as written. Flanders seconds. No discussion. Unanimous YES

Category 660 Repairs

Gallant motions to accept as written. Flanders seconds. No discussion. Unanimous YES

Category 670 Books and Periodicals and Category 680 Departmental

Gallant motions to accept both as written. Fogg seconds. No discussion. Unanimous YES

Category 681 Municipal Fire Alarm System

Gallant motions to accept as written. Fogg seconds. Chief Ober explains that this is zeroed out due to the new radio box system that is monitored by LRMFA. A Fairpoint contractor is in the area and will do the tear down. Unanimous YES

Category 683 Fire Prevention

Alden motions to accept as written. Gallant seconds. No discussion. Unanimous YES. Tracy did not vote

Category 685 Uniforms

Gallant motions to accept as written. Flanders seconds. Chief Ober explains that this is for each firefighters day to day duty uniforms, \$450 each. Unanimous YES. Tracy did not vote.

Category 690 Misc.

Gallant motions to accept as written. Flanders seconds. Unanimous YES

CAPITAL OUTLAY

Category 710/720/730

Fogg motions to accept all three as written. Flanders seconds. No discussion. Unanimous YES

Category 750 Furniture and Fixtures

Gallant motions to accept as written. Fogg seconds. Chief Ober explains that this will pay for the lockers needed to finish off the bunkroom and give each Firefighter a locker. Unanimous YES

Category 775 Dry Hydrants and Cisterns

Gallant motions to accept as written. Flanders seconds. No discussion. Unanimous YES

Category 960 Building Fund

Gallant motions that this line be stricken from the budget. Flanders seconds. No discussion. Unanimous YES

Stevens announces that the next meeting will be on November 28 at the Tilton School Academic building at 7 pm.

Gallant motions to adjourn. LaChapelle seconds

Respectfully submitted

Kevin LaChapelle